

FORT BEND COUNTY FY 2009  
COMMISSIONERS COURT AGENDA REQUEST FORM

AGENDA ITEM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 04/23/2009 Submitted By: Vicki Worsham  
 Court Agenda Date: 05/05/2009 Department: Constable, Pct 4  
 Phone Number: (281) 242-4014

**SUMMARY OF ITEM:**

(1) Take all appropriate action to pay Toll Road Contract patrol vehicle camera repair done by Harris County without a purchase order. 1100550405 63600 **A**

(2) Take all appropriate action to reimburse employee purchases done without purchase order for emergency repair of New Territory Contract patrol vehicle. 1100550402 63000 **B**

RENEWAL AGREEMENT/APPOINTMENT YES  NO

REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES  NO

List Supporting Documents Attached: (1) HARRIS CO INVOICE AE002437, SRN # 09001281 (2) ACE HARDWARE RECEIPT 4/9/09. STEVE'S AUTO REPAIR INV #9933 4/9/09 AND INV# 9939 4/15/09

**FINANCIAL SUMMARY:**

BUDGETED ITEM: YES  NO

FUNDNG SOURCE: Accounting Unit:1100550405 Account Number: 63600  
 Accounting Unit:1100550402 Account Number: 63000  
 Activity (If Applicable):

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

Original Form Submitted with back up to County Judge's Office  (✓ when completed)  
 If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us) If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input checked="" type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify):

COUNTY JUDGE  
 RECEIVED  
 APR 24 2009



## CONSTABLE PRECINCT 4

Fort Bend County, Texas

TROY E. NEHLS  
Constable

(281) 242-4014  
Fax (281) 242-9030

April 22, 2009

Re: Backup for Agenda Item to Repair Patrol Vehicle

In 2005, vehicles we had ordered arrived in approximately March. Sid with Vehicle Maintenance informed us that our vehicles were scheduled to have the emergency equipment installed in mid to late August. At the time, we were in need of the new vehicles due to the poor condition of many of the current vehicles. Constable Nehls then elected to have an outside source install our equipment. Recently, one of the toggle switches went out and the Deputy drove to Vehicle Maintenance to have the vehicle looked at due to the smoke from the burned out switch. He was informed by Dale in Vehicle Maint that he “would not touch it” since he was not the initial installer. The Deputy was advised by his supervisor to get the equipment repaired as soon as possible to ensure there was no damage to the other County equipment due to the burned out switch.

This request is to reimburse the Deputy for his out-of-pocket expenses.

Questions should be directed to Chief Deputy Chad Norvell.

# INVOICE TRANSMITTAL

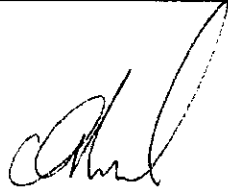
<b>Accounting Unit (9 digit)</b>
1100550405
<b>Account (5 digit)</b>
63600
<b>Grants &amp; Projects (If needed)</b>
Activity
<b>Account Category</b>

<b>Vendor #</b>	18096	
<b>Vendor Name</b>	HARRIS COUNTY AUDITOR	
<b>Address</b>	1001 PRESTON, STE 800	
<b>City</b>	HOUSTON	
<b>State</b>	<b>Zip Code</b>	<b>Date</b>
TX	77002	04/30/20089

<b>Invoice #/Invoice Date/Desc</b>
AE002437/ 02/28/2009 / CAMERA REPAIR
<b>SRN# 09001281</b>

<b>Amount</b>	17.50
<b>Total</b>	17.50

<b>County Auditor's Use Only</b>	
CC Approval Date	_____
Check Type	_____
Audited By	_____
Received	
Paid	

  
 \_\_\_\_\_  
 Authorized Department Approval

Treasurer's Register Stamp and Number

# Harris County Information Technology Center

## Invoice Request

## Interlocal Agreement Billing

406 Caroline, 4th Floor  
Houston, Texas 77002-2027  
Office: 713-755-6621 Fax: 713-755-8930

Invoice Request No (IRN): ILA0902030  
IRN Date: 2/12/2009  
Amount Due: \$890.78

Bill To: Fort Bend County  
1410 Ransom Rd  
Richmond, TX 77469

Customer No: Z000990081

Contact: Don LeRoux  
Phone: (281) 341-4677 Fax: (281) 341-4674  
Email: zotykbent@co.fort-bend.tx.us

### SERVICE:

SRN	Received	Completed	Service Type	Requested By	Parts	Labor	Amount
08011533	12/17/2008	1/8/2009	Repair	Don Leroux	\$58.51	\$105.00	\$163.51
08011536	12/17/2008	1/8/2009	Repair	Don Leroux	\$60.11	\$61.25	\$121.36
08011537	12/17/2008	1/8/2009	Repair	Don Leroux	\$29.60	\$52.50	\$82.10
08011539	12/17/2008	1/8/2009	Repair	Don Leroux	\$190.02	\$78.75	\$268.77
09000256	1/8/2009	1/13/2009	Repair	Don Leroux	\$132.54	\$61.25	\$193.79
09000258	1/8/2009	1/23/2009	Repair	Don Leroux	\$0.00	\$43.75	\$43.75
'CT4 CAMERA 09001281	1/28/2009	1/28/2009	Repair	Melendez	\$0.00	\$17.50	\$17.50
<b>Total Service</b>							<b>\$890.78</b>
<b>Amount Due:</b>							<b>\$890.78</b>

# INVOICE TRANSMITTAL

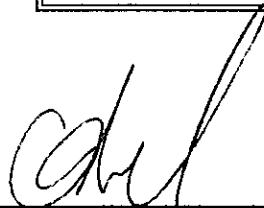
<b>Accounting Unit (9 digit)</b>
1100550402
<b>Account (5 digit)</b>
63000
<b>Grants &amp; Projects (If needed)</b>
<b>Activity</b>
<b>Account Category</b>

<b>Vendor #</b>		
<b>Vendor Name</b> WAYNE COLEMAN		
<b>Address</b> 12919 DAIRY ASHFORD, STE 300		
<b>City</b> SUGAR LAND		
<b>State</b> TX	<b>Zip Code</b> 77478	<b>Date</b> 04/30/20089

Invoice #/Invoice Date/Desc
ACE HARDWARE 04/09/2009 SWITCH TOGGLE
STEVE'S AUTO REPAIR 04/09/2009 REPLACE SWITCH
STEVE'S AUTO REPAIR 04/15/2009 CHECK SIREN

Amount
7.49
25.00
42.50
<b>Total</b>
74.99

<b>County Auditor's Use Only</b>	
CC Approval Date	_____
Check Type	_____
Audited By	_____
Received	
Paid	

  
 \_\_\_\_\_  
 Authorized Department Approval

Treasurer's Register Stamp and Number
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**STEVE'S AUTO REPAIR**  
 1300 AVE H  
 Rosenberg, Tx. 77471  
 Phone - 281-232-9999 Fax - 281-232-9998  
 RECOGNIZED EMISSIONS REPAIR FACILITY OF TEXAS

INVOICE  
9933  
 Org. Est. # 010256  
 # 77471-001131 Emissions

**INVOICE**

Print Date : 04/09/2009

**Coleman, Wayne**  
 P.O. Box 961  
 Richmond, Tx 77406  
 Home 281-341-7145 --- Cellular 281-204-5132  
 Cust ID : 198 Ref # :

2006 Chevrolet - Silverado 1500  
 4.8L, V8, VIN (V)  
 Lic # : 238530 Odometer In : 57341  
 Unit # :  
 Vin # :  
 Hat # :

Part Description / Number	Qty	Sale	Extended	Labor Description	Extended
				ELECTRICAL WORK	25.00
				Replace Light Toggle Switch	

[ Technicians : Vargas, Stephen 2 ]

Org. Estimate \$25.00	Revisions \$0.00	Current Estimate \$ 25.00	Additional Cost	Revised Estimate	<b>Labor: 25.00</b>
					<b>Parts: 0.00</b>
					<b>Sublet: 0.00</b>
					-----
					<b>Sub: 25.00</b>
					<b>Tax: 0.00</b>
					<b>Total: 25.00</b>
					<b>Bal Due: \$0.00</b>

[ Payments - Cash - \$25.00 ]

*Prompt, Professional Service*

I hereby authorize the above repair work to be done and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is 90 days or 3000 miles whichever comes first. NOT RESPONSIBLE FOR LOSS OR DAMAGE TO CARS OR ARTICLES LEFT IN CARS IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE.

SIGNATURE..... Date..... Time.....

**STEVE'S AUTO REPAIR**  
 1300 AVE H  
 Rosenberg, Tx. 77471  
 Phone - 281-232-9999 Fax - 281-232-9998  
 RECOGNIZED EMISSIONS REPAIR FACILITY OF TEXAS

INVOICE  
9939  
 Org. Est. # 010261  
 # 77471-001131 Emissions

**INVOICE**

Print Date : 04/15/2009

**Coleman, Wayne**  
 P.O. Box 961  
 Richmond, Tx 77406  
 Home 281-341-7145 --- Cellular 281-204-5132  
 Cust ID : 198 Ref # :

2006 Chevrolet - Silverado 1500  
 4.8L, V8, VIN (V)  
 Lic # : 238530 Odometer In : 57450  
 Unit # :  
 Vin # :  
 Hat # :

Part Description / Number	Qty	Sale	Extended	Labor Description	Extended
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				Electrical	42.50
CHECK SIREN FOR INTERMITENT INCLUDES					
CONECTORS AND SHRINK WRAP					

[ Technicians : Vargas, Stephen 2 ]

Org. Estimate	Revisions	Current Estimate	Additional Cost	Revised Estimate	
\$42.50	\$0.00	\$ 42.50			
					<b>Labor: 42.50</b>
					<b>Parts: 0.00</b>
					<b>Sublet: 0.00</b>
					-----
					<b>Sub: 42.50</b>
					<b>Tax: 0.00</b>
					<b>Total: 42.50</b>
					<b>Bal Due: \$0.00</b>

[ Payments - Visa - \$42.50 ]

*Prompt, Professional Service*

I hereby authorize the above repair work to be done and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is 90 days or 3000 miles whichever comes first. NOT RESPONSIBLE FOR LOSS OR DAMAGE TO CARS OR ARTICLES LEFT IN CARS IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE.

SIGNATURE..... Date..... Time.....