

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **04/22/09**

Submitted By: **Jean N. Galloway, MD**

Department: **Health & Human Services**

Court Agenda Date: **April 28, 2009**

Phone Number: **281-238-3589**

SUMMARY OF ITEM: Take all appropriate action to authorize payment to PIER Systems, Inc. for phone minutes used without a purchase order in the amount of \$54.90.

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: Invoice # 1885 to PIER Systems, Inc.

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDNG SOURCE: Accounting Unit: **100635999** Account Number: **63000**
Activity (If Applicable **G635-09CRI** Account Report Category: **22300 (Grant)**

DESCRIPTION OF LAWSON ACCOUNT:

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input checked="" type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):



PIER Systems, Inc.
 1204 Railroad Ave.
 Suite 200
 Bellingham, WA 98225

Invoice

Date	Invoice #
4/16/2009	1885

Bill To
Fort Bend County, Texas Health and Human Services 4520 Reading Road, Suite A Rosenberg, TX 77471

P.O. No.	Terms	Due Date
	Net 30	5/16/2009

Quantity	Units	Description	Rate	Amount
		PIER System SMS text messaging, fax distribution and text to voice charges first quarter 2009		
146.48	Min.	January Text to voice telephone notification fees-128 calls	0.35	51.27
10.37	Min.	February Text to voice telephone notification fees-18 calls	0.35	3.63
			0.00%	0.00
			Total	\$54.90
			Payments/Credits	\$0.00
			Balance Due	\$54.90