

FY2010 CIP Request

100 GENERAL FUND:

Pg. #	Requesting Dept.	Project Name	Fund #	Current		2010 Request	Total Project Request	Building & Space Comments	
				Budget	Amount Available				
1	Tax Office	Precinct 2 Annex	100	\$ 2,100,000	\$ 1,800,938	\$ 22,760	\$ 22,760	included in project funds	
6	County Clerk	Precinct 2 Annex	100	\$ 2,100,000	\$ 1,800,938	\$ 28,060	\$ 28,060	included in project funds	
11	County Clerk	Precinct 2 Annex Sr. Citizen Community Center	270	\$ -	\$ -	\$ 18,700	\$ 18,700	included in project funds	
	Commissioner, Pct. 2		100	\$ 200,000	\$ 200,000	\$ 1,400,000	\$ 1,600,000	Project was seeded in FY2009	
15	Tax Office	Precinct 3 Annex	100	\$ 3,000,000	\$ 2,932,080	\$ 48,770	\$ 48,770		
23	Sheriff	Precinct 3 Annex	100	\$ 3,000,000	\$ 2,932,080	\$ 126,546	\$ 126,546	not in bond funds; Facilities will bid the furniture (subject to pricing).	
	County Clerk	Precinct 3 Annex	100	\$ 3,000,000	\$ 2,932,080	\$ 45,140	\$ 45,140	Committee recommends budgeting one amount for FF&E for all departments moving to new facility with budget controlled by Facilities, Commissioner, and Purchasing	
34	County Clerk	Precinct 3 Annex	270	\$ -	\$ -	\$ 26,250	\$ 26,250		
38	Justice of the Peace 3	Precinct 3 Annex	100	\$ 3,000,000	\$ 2,932,080	\$ 29,417	\$ 29,417		
39	Constable 3	Precinct 3 Annex	100	\$ 3,000,000	\$ 2,932,080	\$ 30,000	\$ 30,000		
40	CSCD	Mental Health Defender Program	100	\$ -	\$ -	\$ 77,000	\$ 77,000	Contingent on grant award additional square footage; design build arrangement; Facilities provided this estimate	
47	Commissioner, Pct. 2	JP2 Expansion	100	\$ -	\$ -	\$ 600,000	\$ 600,000	Facilities will determine whether funds are available in bonds	
49	EMS	EMS Headquarters	100	\$ 3,000,000	\$ 2,925,041	\$ 130,250	\$ 130,250	Facilities will determine whether funds are available in bonds	
54	Sheriff - Communications	Communications Center Patrol Division	100	\$ -	\$ -	\$ 278,444	\$ 278,444	Facilities will determine whether funds are available in bonds	
60	Sheriff - Patrol	Renovations	100	\$ -	\$ -	\$ 118,616	\$ 118,616	Facilities will determine whether funds are available in bonds	
66	Parks	Dog Park	100	\$ -	\$ -	\$ 283,520	\$ 283,520		
71	Parks	Parks Expansion	100	\$ -	\$ -	\$ 100,000	\$ 100,000		
73	OEM	OEM Expansion	100	\$ -	\$ -	\$ 760,000	\$ 760,000		
75	Library	RFID Anti-theft detection	100	\$ -	\$ -	\$ -	\$ 1,447,560	2011 Budget	
	Non-Departmental	Right-of-way	100	\$ 9,087,283	\$ (2,633,173)	\$ 5,000,000	\$ 5,000,000		
							\$ 9,123,473	\$ 10,771,053	

FY2010 CIP Request

155 ROAD & BRIDGE:

Requesting Dept.	Project Name	Fund #	Current Budget	Amount Available	2010 Request	Total Project Request	Building & Space Comments
Road & Bridge	School Zone Lights	155	\$ -	\$ -	\$ 45,000	\$ 45,000	Included in R&B budget

160 DRAINAGE DISTRICT:

Requesting Dept.	Project Name	Fund #	Current Budget	Amount Available	2010 Request	Total Project Request	Building & Space Comments
Drainage District	Upper Oyster Creek	160			\$ 550,000		Included in Drainage budget

**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

Department: Tax Office - Missouri City Annex Contact Person: Laura Gutowsky
Phone Number: 281-341-3705

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$22,760.00					

Project Description

Current Missouri City Tax Office is being moved in to the new facility being built at the East End Annex.

Project Justification:

Current Missouri City Tax Office is being moved in to the new facility being built at the East End Annex.

Project History:

Current Missouri City Tax Office is being moved in to the new facility being built at the East End Annex.

Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

1. Copy Machine - e-mail received from Debbie Kaminski on 2/28/09 that the Sharp 2060 copy machine will no longer be under the maintenance contract for the county. The AR-M207E is the most reasonable copy machine recommended by Purchasing.
2. Currently we have ganging chairs in the lobby and because of the amount of traffic we have through the office they are not lasting. Benches should be a more cost effective approach for the lobby.
3. The employee chairs are over 5 years old and the cloth is coming loose from the bottom of the chair.
4. All offices will now have employee lockers for purses and personal belongings instead of them being kept at their desk.
5. Information Pamphlet Holder to provide instructional information for Property and Automobile Customers.
6. Voice Amplification System - Clerk is able to call a customer by number to her specific workstation over a microphone instead of trying to holler across the office.
7. Check Endorser - This will enable Automobile money to be deposited a day earlier. The checks will be endorsed at the sub-station and go directly to the bank instead of coming to the main office to be endorsed before going to the bank.

**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name _____ Tax Off. _____

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)					
(2) Operating Costs (Form CIP-2)					
(3) Capital Equipment (Form CIP-3)	\$ 22,760.00				
Total Operating Costs (1+2+3)					
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other ^{note 1}					
Total Savings (1+2+3)					
D. Revenue to be Produced ^{note 2}	???				
E. Net Operating Costs ^{note 3} (B) minus (C) minus (D)	\$ 22,760.00				

Notes:

- 1 "Other" savings should be documented separately and submitted with this form.
- 2 Revenue calculation should include methodology used and basis of assumptions.
- 3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.

By funding the Check Enclosure will generate more interest for the County to eventually cover the cost of the Capital Equipment Request.

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**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

Department: COUNTY CLERK - MISSOURI CITY (100403100) Contact Person: DIANNE WILSON
Phone Number: 281-341-8688

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$28,080.00					

Project Description

Relocate current branch office to new facility.

Project Justification:

Project History:

2

Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$20,000
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve
specific goals identified in our Comprehensive Strategic Plan.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP-3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: COUNTY CLERK - MISSOURI CITY

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
Move Safe and Remount	\$300.00	1	\$300.00				
Drinking Water	\$300	1	\$300.00				
Prep Boxes	\$10	2	\$20.00				
Misc Items for Restroom	\$200	1	\$200.00				
Trash Cans	\$10.00	5	\$50.00				
Office Signs	\$250.00	1	\$250.00				
Blinds	\$800.00	1	\$800.00				
Coat Rack	\$70.00	1	\$70.00				
Table	\$650.00	1	\$650.00				
Breakroom Table and Chairs	\$300.00	1	\$300.00				
Card Reader	\$200.00	2	\$200.00				
Supervisor Workstation	\$700.00	1	\$700.00				
Chair Mat	\$50.00	3	\$150.00				
Briefcase	\$70.00	1	\$70.00				
F. Total			\$4,060.00				

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie; wiring and devices). Include annual costs for acquisitions made with financing contract.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP-3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: COUNTY CLERK - MISSOURI CITY

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year					
			2010	2011	2012	2013	2014	
Telephone	\$250.00	2	\$500.00					
Staff Cubicals	\$22,500	1	\$22,500.00					
HP Laserjet Printer	\$500	2	\$1,000.00					
F. Total			\$24,000.00					

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie; wiring and devices). Include annual costs or acquisitions made with financing contract.

**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name COUNT

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)	0				
(2) Operating Costs (Form CIP-2)					
(3) Capital Equipment (Form CIP-3)	\$28,060.00				
Total Operating Costs (1+2+3)					
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other /note 1					
Total Savings (1+2+3)					
D. Revenue to be Produced /note 2					
E. Net Operating Costs:/note 3 (B) minus (C) minus (D)	\$28,060.00				

Notes:

1 "Other" savings should be documented separately and submitted with this form.

2 Revenue calculation should include methodology used and basis of assumptions.

3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.

**FY 2010 - FY 2014 Capital Improvement Program
 Project Request Summary Form
 Fort Bend County, Texas**

Department: COUNTY CLERK - MISSOURI CITY (270403101) Contact Person: DIANNE WILSON
 Phone Number: 281-341-8686

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$18,700.00					

Project Description

Relocate current branch office to new facility.

Project Justification:

Project History:

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Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$18,700
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
 If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name _____

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)	0				
(2) Operating Costs (Form CIP-2)					
(3) Capital Equipment (Form CIP-3)	\$18,700.00				
Total Operating Costs (1+2+3)					
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other /note 1					
Total Savings (1+2+3)					
D. Revenue to be Produced /note 2					
E. Net Operating Costs/note 3 (B) minus (C) minus (D)	\$18,700.00				

Notes:

1 "Other" savings should be documented separately and submitted with this form.

2 Revenue calculation should include methodology used and basis of assumptions.

3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.

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**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

Department: Tax Office Precint 3 Contact Person: Laura Gutowsky
Phone Number: 281-341-3706

Project Funding By Year

2010	2011	2012	2013	2014	Total
348,770.00					348,770.00

Project Description

The Tax Office is opening an office in the new Precinct Three Annex to better serve the taxpayers on the West end of Fort Bend County

Project Justification:

The Tax Office is opening an office in the new Precinct Three Annex to better serve the taxpayers on the West end of Fort Bend County. The equipment included in this CIP Budget is essential when opening a new office. Because of having to cut our Budgets this year we are unable to include these items in our 2010 Budget.

Project History:

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Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

**FY 2010-2014 Capital Improvement Program
Form CIP-1A: Fringe Benefits
Fort Bend County, Texas**

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A. Project Name: Precinct Three Annex - Tax Office

B. Position Title: Dept. Coordinator C. Grade/Step 9/8

D. Salary Rate: \$448

E. Payroll Taxes (7.65%) \$34

F. Retirement (10.22%) \$52.50

G. Workers' Compensation and Unemployment (0.9%) \$4.03

H. Insurance \$10,560

I. Fringe Benefits (E+F+G+H) \$91

Reclassification from Clerk Specialist to Department Coordinator.

This position will supervise the Tax Office at the new Precinct Three Facility.
Per Don Brady with Facilities we were to budget effective July 2010.

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FY 2010-2014 Capital Improvements Program
Form CIP- 2: Facility Base Operating Costs
(Utilities, Custodial, Maintenance)
Fort Bend County, Texas

- A. Project Name: Precinct Three Annex - Tax Office
- B. Facility Size: _____ Square Feet
- C. Utility Unit Cost = \$1.88 per square foot (Use actual cost per square foot if known)
- D. Annual Utility Cost (BxC) Metro Fax line \$80 per month for 3 months=\$240.
- E. Custodial Unit Cost = \$0.57 per square foot
- F. Annual Custodial Cost (BxE) _____
- G. Maintenance Unit Cost = \$0.67 per square foot (Use actual per square foot if known)
- H. Annual Maintenance Cost (BxG) _____
- I. Annual Operating Supplies *1 _____
- J. Base Year (start-up) Operating Costs _____
- K. Annual Operating Costs (D+F+H+I) _____

Note:

*1 Calculation for operating supplies may be based on actual costs, if known, a comparable facility, or other methodology to be described separately and submitted with this form.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP- 3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: Precinct Three Annex - Tax Office

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
Fax Machine	180.00	1	\$180.00				
Voice Amplification System	6,500.00	1	\$6,500.00				
Turn a Table System	730.00	1	\$730.00				
Benches for Lobby	7,640.00	5	\$7,640.00				
Ctopy Machine	3,650.00	1	\$3,650.00				
Safe	2,000.00	1	\$2,000.00				
Courier Bags (3)	120.00	3	\$360.00				
Information Pamphlet Holder	300.00	1	\$300.00				
Calculators	135.00	5	\$675.00				
Shredpa Desk System	70.00	5	\$350.00				
Chairs for Employees	157.00	5	\$785.00				
Chair Mats	12.00	5	\$60.00				
Cash Drawers	124.00	4	\$496.00				
F. Total							

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie; wiring and devices). Include annual costs for acquisitions made with financing contract

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP-3: Capital Equipment
Fort Bend County, Texas**

A Project Name: Precinct Three Annex - Tax Office

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
Daterisc rubber stamps	\$100 per workstation	5	500.00				
3 Filing Cabinets	200.00	3	600.00				
Dolly	200.00	1	200.00				
Desk	1,500.00	1	1,500.00				
Shredder	300.00	1	300.00				
5 CPUs w/out Monitors	908.00	5	4,540.00				
4 TxDot Workstations	1,500.00	4	6,000.00				
TxDot New Site Cost	2,500.00	1	2,500.00				
Copy Paper	\$30.00 per box	20	600.00				
Misc. Office Supplies		5 workstations	3,000.00				
Check Endorser	2,495.00	1	2,495.00				
Surge Protector's	18.00	5	90.00				
Phones	290.00	6	1,740.00				
Toggle Switches 1	40.00	5	200.00				
F. Total			\$ 47,931.00				

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie; wiring and devices). Include annual costs for acquisitions made with financing contract

**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name Predict Three Annex - Tax Office

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)	539				
(2) Operating Costs (Form CIP-2)	\$240 00				
(3) Capital Equipment (Form CIP-3)	\$47,991.00				
Total Operating Costs (1+2+3)	\$48,770.00				
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other ^{note 1}					
Total Savings (1+2+3)					
D. Revenue to be Produced ^{note 2}	???				
E. Net Operating Costs ^{note 3} (B) minus (C) minus (D)	\$48,770 00				

Notes:

1 "Other" savings should be documented separately and submitted with this form

2 Revenue calculation should include methodology used and basis of assumptions.

3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.

Operating the Clock Endorse will generate more interest for the County to eventually cover the cost of the Capital Equipment Request.

FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas

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Department: Sheriff's Office Contact Person: Capt. J.E. Pokuda
Phone Number: (281) 341-4806

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$98,121.00					

Project Description:

Equipment needed to make the new Katy area facility usable. We are not sure what has already been funded by the C.I.P. for the entire facility

Project Justification:

Project History:

24

Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP- 3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: New Katy Facility

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
Desk and Credenza	\$ 2,000.00	5	\$ 10,000.00				
Folding Tables	\$ 100.00	25	\$ 2,500.00				
Chairs for Briefing area	\$ 100.00	25	\$ 2,500.00				
Lateral File Cabinets	\$ 400.00	5	\$ 2,000.00				
Guest Chairs For Offices	\$ 325.00	8	\$ 2,600.00				
Office Chairs	\$ 300.00	8	\$ 2,400.00				
Bookcases	\$ 100.00	8	\$ 800.00				
Office Trashcans	\$ 10.00	10	\$ 100.00				
Waiting Area Chairs	\$ 100.00	10	\$ 1,000.00				
Copier	\$ 10,000.00	1	\$ 10,000.00				
Desktop PC/Wireless Keyboard and Mouse	\$ 1,200.00	8	\$ 9,600.00				
Network Printer	\$ 4,000.00	1	\$ 4,000.00				
Desktop Printers	\$ 175.00	4	\$ 700.00				
F Total			\$ 48,200.00				

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie, wiring and devices). Include annual costs for acquisitions made with financing contract

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP- 3: Capital Equipment**

Fort Bend County, Texas

A. Project Name: New Katy Facility

B. Equipment Required/ N/A 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year					
			2010	2011	2012	2013	2014	
Desk Telephone	\$ 400.00	8	\$ 3,200.00					
Server for Mobile Vision	\$ 32,000.00	1	\$ 32,000.00					
T-1 Cable Line	\$ 10,000.00	1	\$ 10,000.00					
Laser Printer for CID Office	\$ 400.00	1	\$ 400.00					
MS Office Upgrade Software	\$ 340.00	1	\$ 340.00					
Suige Protectors	\$ 32.00	8	\$ 256.00					
Interview Room Equipment	\$ 3,725.00	1	\$ 3,725.00					
L-3 Server and Distribution System	\$ 28,425.00	1	\$ 28,425.00					
F. Total			\$ 78,346.00					

Note 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie; wiring and devices). Include annual costs for acquisitions made with financing contract.

**FY 2010- FY 2014 Capital Improvement Program
Form CIP-4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name _____

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)	0				
(2) Operating Costs (Form CIP-2)	\$0				
(3) Capital Equipment (Form CIP-3)	\$ 126,546.00				
Total Operating Costs (1+2+3)	\$126,546.00				
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other /note 1					
Total Savings (1+2+3)					
D. Revenue to be Produced /note 2					
E. Net Operating Costs /note 3 (B) minus (C) minus (D)					

Notes:

- 1 "Other" savings should be documented separately and submitted with this form.
- 2 Revenue calculation should include methodology used and basis of assumptions.
- 3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.

**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

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Department: COUNTY CLERK - CINCO RANCH (100403100) Contact Person: DIANNE WILSON
Phone Number: 281-341-8686

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$45,140.00					

Project Description

New program - provide full service at a new annex in Cinco Ranch Area.

Project Justification:

Project History:

29

Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$45,140
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP-3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: COUNTY CLERK - CINCO RANCH

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year					
			2010	2011	2012	2013	2014	
Drinking Water	\$300.00	1	\$300.00					
General Office Supplies	\$1,500	1	\$1,500.00					
Certification Stamps	\$40	4	\$160.00					
Seals	\$30	4	\$120.00					
Trash Cans	\$10.00	5	\$50.00					
Office Signs	\$250.00	1	\$250.00					
Alarm Wall Clocks	\$40.00	2	\$80.00					
Bulletin Board	\$50.00	1	\$50.00					
Timeclock w/Signature Plate	\$650.00	1	\$650.00					
Telephones	\$250.00	1	\$750.00					
Microwave	\$60.00	1	\$60.00					
Small Refrigerator	\$300.00	1	\$300.00					
Chair Mats	\$50.00	3	\$150.00					
Table	\$650.00	1	\$650.00					
F. Total			\$5,070.00					

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie; wiring and devices). Include annual costs for acquisitions made with financing contract.

**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name COUNT

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)	0				
(2) Operating Costs (Form CIP-2)					
(3) Capital Equipment (Form CIP-3)	\$45,140.00				
Total Operating Costs (1+2+3)					
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other /note 1					
Total Savings (1+2+3)					
D. Revenue to be Produced /note 2					
E. Net Operating Costs/note 3 (B) minus (C) minus (D)	\$45,140.00				

Notes:

- 1 "Other" savings should be documented separately and submitted with this form.
- 2 Revenue calculation should include methodology used and basis of assumptions.
- 3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.

**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

3

Department: COUNTY CLERK - CINCO RANCH (270403101) Contact Person: DIANNE WILSON
Phone Number: 281-341-8686

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$26,250.00					

Project Description:
New program - provide full service at a new annex in Cinco Ranch area.

Project Justification:

Project History:

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Schedule of Activities		
Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$26,250
Other Costs	-	\$

Reoccurring Annual Costs		
Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
 If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP-3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: COUNTY CLERK - CINCO RANCH

B. Equipment Required/ note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year					
			2010	2011	2012	2013	2014	
Small Metal Shelves	\$100.00	1	\$100.00					
Bench	\$500	2	\$1,000.00					
Chair	\$350	6	\$2,100.00					
Typewriter	\$700	1	\$700.00					
Public Workstations	\$3,500.00	1	\$3,500.00					
Roller Cabinet	\$350.00	1	\$350.00					
Fujitsu Scanner and Cable	\$6,050.00	2	\$12,100.00					
Copier	\$6,400.00	1	\$6,400.00					
F. Total			\$26,250.00					

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie, wiring and devices). Include annual costs for acquisitions made with financing contract.

**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A Project Name COUNT

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)	0				
(2) Operating Costs (Form CIP-2)					
(3) Capital Equipment (Form CIP-3)	\$26,250.00				
Total Operating Costs (1+2+3)					
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other /note 1					
Total Savings (1+2+3)					
D. Revenue to be Produced /note 2					
E. Net Operating Costs/note 3 (B) minus (C) minus (D)	\$26,250.00				

Notes:

- 1 "Other" savings should be documented separately and submitted with this form.
- 2 Revenue calculation should include methodology used and basis of assumptions.
- 3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.



**FORT BEND COUNTY
BUDGET DETAIL REPORT**

JUSTICE THE PEACE #3

Accounting Unit: 100455400

ITEM	2009 AD PTD	2010 W K C	2010 TA GET	2010 REQUEST
OFFICE SUPPLIES	\$4,900	\$0	\$4,410	\$6,360
ACCOUNT TOTAL:				
64000 PROPERTY & EQUIPMENT				
PROPERTY & EQUIPMENT	\$0			\$0
ACCOUNT TOTAL:	\$0		\$2,063	\$0
64500 CAPITAL ACQUISITIONS				
NEW BUILDING - 8 CREDENZAS				\$8,112
NEW BUILDING - 8 OPEN HUTCHES FOR DESKS				\$8,312
NEW BUILDING - 8 BRIDGE FOR DESK				\$2,136
NEW BUILDING - 8 DESKS				\$9,812
NEW BUILDING - 8 CHAIRS				\$2,815
CAPITAL ACQUISITIONS	\$0	\$0	\$0	\$29,417
ACCOUNT TOTAL:				
JUSTICE OF THE PEACE #3 DEPT T TAL:				\$524,444

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**FORT BEND COUNTY
BUDGET DETAIL REPORT**

CONSTABLE PCT 3

Accounting Unit: 100550300

ITEM	2009 ADOPTED	2010 WORKFORCE	2010 TARGET	2010 REQUEST
Firearms Range Supplies				\$260
Ammunition				\$750
Uniforms and Accessories				\$6,500
OPERATING SUPPLIES ACCOUNT TOTAL:	\$7,925	\$0	\$7,133	\$7,900
6381) ALLOCATIONS				
ALLOCATIONS				\$44,459
ALLOCATIONS ACCOUNT TOTAL:	\$44,459	\$0	\$40,013	\$44,469
6400N PROPERTY & EQUIPMENT				
Emerg. Veh. Equip Pkg (Repl Trk 2)				\$5,350
Emerg. Veh. Equip. Pkg (Repl. Trk 1)				\$5,350
Furniture for New Office Facility				\$30,000
Vehicle Jump-Start Boxes				\$300
XTL 5000 Mobile Dash Mount				\$8,240
DVD/VCR combinational player/recorder				\$225

Pamela Gubbels - indigent defense grant

From: Leighton Iles
To: Pamela Gubbels
Date: 5/13/2009 10:26 AM
Subject: indigent defense grant
Attachments: county match.doc; 2010 TFID county grant.doc

HO

Pamela,

The first document is a brief run down of what we put in the grant for part of the county match. the second is the entire grant application and full budget.

Let me know if you need further information or we need to do anything else.

thanks
Leighton

Total \$622,280

County match=124,456

Request=497,824

Included in the above county match is:

Office space=40,000 (remodeling, setup, etc...)

Computers= 11,200

Printers/copier= 7500

Equipment/Furniture=18,300

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**2010 Fort Bend County Discretionary Grant Application Narrative
(Multi-Year Grant)**

a. Application Form

Counties Represented: Fort Bend

Fiscal Year: 2010

State Payee Identification Number: 2-746001969-0

Division To Administer Grant: Mental Health Defender Program

Program Title: Fort Bend County Mental Health Defender Program

Requested Grant Amount: \$497,824

Financial Officer: Robert Ed Sturdivant

Program Director: Leighton Iles

Mailing Address: 309 S. 4th Street, Suite 719; Richmond, TX 77469

b. Introduction (Executive Summary)

The proposed program is designed to provide specialized, trained defense counsel and social workers to assist in early identification of mentally ill offenders and representation of these offenders through the court process. The program will provide effective and efficient delivery of services to felony and misdemeanor offenders suspected of being diagnosed with a mental illness in an effort to expedite the most appropriate legal outcome while minimizing case processing time in jail.

c. Problem Statement

Due to a lack of available community and residential resources for mentally ill individuals, an increasing number of mentally ill individuals are committed to the county jail for criminal offenses. On average, mentally ill offenders remain in custody longer, have specialized legal and medical issues, and require significant community resources to manage adequately. Without early identification and prompt legal resources, most mentally ill offenders remain in custody for longer periods of time and often are not properly identified and referred to appropriate resources.

d. Objectives

The primary objective of the program is to provide specialized mental health defender services to indigent offenders with a mental health condition. This grant application seeks to establish a public defender office for misdemeanor cases while continuing to use a "wheel" of private attorneys for felony cases. Attorneys for all cases would be supported by social workers employed by the office.

Mentally ill offenders would be targeted during the jail book-in process for early identification in order to address the mental health concern with the magistrate prior to setting bond conditions. During the magistrate process, the offender would be assigned specialized counsel and a social worker to review the criminal matters as well as gather necessary medical information for proper representation to the court. Early intervention for competency matters, compliance with CCP 17.032, psychiatric referrals and evaluations could begin immediately after the magistrate process. During the court process, the case workers and master level social workers would add an important adjunct to the current process by assisting with verification of a mental health condition, contact and coordination with family members, referrals to community resources, assisting with re-entry planning and aiding the defense attorney in advocating for the defendant.

The objectives of the Mental Health Defender Program are to:

1. Increase coordination and communication with the jail staff, pretrial services, judges, assistant district attorney and Texana Center (MHMR).
2. Assist in implementing Texas Code of Criminal Procedure 17.032 where appropriate.
3. Expedite case disposition in county or district court.
4. Reduce jail time awaiting case disposition
5. Provide additional information to the assistant district attorney and judge in an effort to improve court outcomes.
6. Participate in the felony and misdemeanor mental health courts to increase compliance and successful completion of bond supervision, pretrial diversion or probation.

e. Methodology or Project Design (Activities)

Fort Bend County is interested in establishing a Mental Health Defender program which would be responsible for the assignment and oversight of defense counsel appointments for mentally ill offenders. For misdemeanor cases, a traditional public defender employed by the county would handle a caseload of mentally ill offenders awaiting trial disposition and assisting individuals in the mental health court. A specialized defense attorney wheel of private attorneys will be used for felony cases, which will be assigned through the Mental Health Defender program. Overflow misdemeanor cases may also be assigned to a specialized defense attorney wheel as needed.

Both the public defender attorneys and specialized wheel attorneys will be supported by specially trained social workers. The social workers will assist immediately upon referral from the magistrate process. The primary responsibility for the social workers will be to gather information for defense counsel regarding the medical, psychological and psychiatric history of the offender, develop a social history and assist with referrals and resources for the individual. With the addition of social workers, it is expected cases will be assigned to a specialized misdemeanor or felony court docket promptly; thereby decreasing jail time. This process will also assist the magistrate in releasing individuals on bond with the participation of social workers obtaining community resources.

Through our planning effort for the past 18 months, Fort Bend County has invested significant effort and funding to improve service delivery for mentally ill offenders. These efforts include establishment of two specialized courts, a specialized prosecutor position and mental health coordinator position. In addition, a consultant has assisted in the planning process in conjunction with the Council of State Governments. Other efforts have also proven successful in providing additional community resources such as residential treatment. These efforts have resulted in improved screening at the jail, improved attention from the Assistant District Attorney, and increased cooperation from various agencies such as the jail and MHMR.

Despite the above accomplishments, one of the most significant gaps is providing an effective specially trained defense counsel assignment immediately after the first magistrate setting. The support and assistance of trained clinical social workers will clearly augment this process. The development of a Mental Health Defender program will provide a structured system to meet this need.

Activities:

1. Immediately upon notice that the county has been awarded the grant, an advisory board will be formed to provide recommendations to commissioner's court concerning the establishment and

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operations of the office. The board will consist of a representative from the Fort Bend County Board of District Judges and Board of County Court at Law Judges, Commissioners Court, Criminal Defense Lawyers' Association and a community based mental health agency providing services in Fort Bend County.

2. Temporary office space will be secured while construction on the permanent office facility is complete (estimated at 90 days). Contingent on award notification, office renovations should be completed by December 1, 2009.
3. Depending upon notification of the award, the County will hire an Attorney/Department head to begin employment on or about October 1, 2009.
4. All staff should be hired by December 1, 2009.
5. Case appointments should begin no later than December 15, 2009
6. The Department Head shall complete all policy and procedures by December 15, 2009.
7. Caseworkers and social workers shall assist daily with gathering information on jail inmates, cross referencing information and providing social histories to the magistrate judge no later than December 1, 2009.
8. Case workers and social workers (and the public defender attorney for misdemeanor cases) shall begin participation in felony and misdemeanor mental health court no later than December 15, 2009
9. The Department Head shall provide quarterly reports to the advisory board beginning December 1, 2009.
10. The program shall establish a software database for tracking and case management no later than March 31, 2010.

f. Evaluation

Based upon information collected by the office and recorded in the software data base, the Mental Health Defender Office will evaluate the following measures as indicators of success related to program activity:

Process measures

During the first six months of implementation, the Attorney/Department head will report to the advisory board on a monthly basis. Information conveyed to the advisory board will include progress related to department implementation, staffing, policy and procedures, and other matters which materially affect the operations.

Outputs

1. Number of offenders booked into the jail, identified as mentally ill and referred to the Mental Health Defender Program.
2. The number of case histories submitted by the caseworkers to the magistrate judge or assigned court judge, defense counsel and prosecutor detailing a mental health history.
3. The number of cases released on bond pursuant to CCP 17.032.
4. The number of attorney contacts within 48 hours of the magistrate setting
5. The number of cases participating in a mental health court docket and assigned to the Mental Health Defender Program.

Outcomes

1. The decrease in jail days awaiting the first court setting

- 2. The decrease in jail days awaiting case disposition.
- 3. The number of cases participating in mental health court dockets and successfully completing bond supervision, pretrial diversion or probation sentences.

The above measures will be tracked and reported monthly to the Department Head and available upon request.

g. Future Funding

Through the experience of the Mental Health Defender Program over the next four years, the courts expect to utilize the social workers/case workers in an effort to reduce attorney time and expedite case processing. This experience should prove meaningful in reducing jail time for mentally ill offenders awaiting trial. Through this savings, it is expected the Mental Health Defender Program would be fully funded by Fort Bend County after the fourth year of this grant.

h. Budget

Position	County Step/Grade	Annual Salary
Attorney/Department Director		93,000
Attorney		72,000
2 Master level social workers		48,000
2 Bachelor level case workers		35,000
1 Support staff/office manager		31,000
Total salary only		362,000

Benefits 28%= 101,360
 Health insurance 10,560 x 7=73,920

Total Salary package \$537,280
 Office supplies/legal software=3,500
 Training/Travel=4,500
 Office space=40,000 (remodeling, setup, etc...)
 Computers 11,200
 Printers/copier= 7500
 Equipment/Furniture=18,300

Total \$622,280

County match=124,456
 Request=497,824

The office will be staffed with seven employees including: one Attorney/Department Head, one staff attorney, two master level social workers, bachelor level case workers, and one office manager. Proposed salaries have been developed in line with other similar positions with the Fort Bend County pay structure. Since at least four of the staff positions are required to maintain certifications, \$4,500 has been budgeted to provide sufficient training resources. This amount also includes the travel allowance for the year to attend mandatory meetings on indigent defense matters.

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Office space will be provided in a county office location near the courthouse complex. The office space must be built out prior to full implementation of this initiative. The county will contribute a total of \$40,000 (in-kind labor and provide materials) for this office space. As of the date of this application, the office space is only a shell building on the second floor of a newly constructed building.

Office supplies include basic office necessities such as staplers, pens, paper, file folder, etc...Also included in this category is the cost of legal software.

Office equipment is budgeted as follows:

- 7 desks at \$1400 each
- 7 filing cabinets \$400 each
- 7 office phones \$400 each
- 7 office chairs \$200 each
- 20 chairs lobby and offices \$80 each
- 1 printer stand \$300

IT equipment

- 7 CPU/monitors \$1300
- 1 laptop \$2100
- 1 combo copier, printer, fax, scanner \$7500

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**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

Department: Commissioner Precinct 2 - 4012 Contact Person: Ike Watkins or Felicia Evans
Phone Number: 281-403-8000

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$600,000.00					\$600,000.00

Project Description

Justice Peace - Precinct 2 - The current JP - Precinct 2 space is in need of expansion/renovation. The approximate cost was supplied by Planning & Facilities Department - New Construction 2,550 square feet @ \$140.00/sq. ft. Renovation 2,100 square feet @ \$80.00/sq. ft. - Remaining for soft cost to include - fees, testing permitting, etc.

Project Justification

More space is needed to accommodate additional staff, work space, filing cabinets, waiting room, security entrances, service counters, jury assembly room, etc.

Project History

No major expansion/renovation has occurred since the building opened in 1998.

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Schedule of Activities		
Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$
Other Costs	-	\$

Reoccurring Annual Costs		
Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
 If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve
 specific goals identified in our Comprehensive Strategic Plan.

**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

64

Department: EMS Contact Person: Rick Robertson
Phone Number: 281-633-7080

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$130,250.00					

Project Description:

To provide furniture and appliances to the new EMS Headquarters. Equip EMS Medical Supply warehouse with the proper shelving and equipment.

Project Justification:

Some furnishing will be moved to the new facility however there remains a need to replace aging desk, chairs and appliances. The new medical supply warehouse will be larger and capable of housing large amounts of supplies and equipment. This will require heavy duty shelving and the purchase of a forklift to effectively and safely operate in this environment.

Project History:

50

Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	2010-2011	\$130,250
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
 If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve
 specific goals identified in our Comprehensive Strategic Plan.

FY 2010-2014 Capital Improvements Program
Form CIP- 2: Facility Base Operating Costs
(Utilities, Custodial, Maintenance)
Fort Bend County, Texas

15

- A. Project Name: EMS Headquarters
- B. Facility Size: 14,100 Square Feet
- C. Utility Unit Cost = \$1.00 per square foot (Use actual cost per square foot if known)
- D. Annual Utility Cost (DxC): _____
- E. Custodial Unit Cost = \$0.57 per square foot
- F. Annual Custodial Cost (ExE) _____
- G. Maintenance Unit Cost = \$0.67 per square foot (Use actual per square foot if known)
- H. Annual Maintenance Cost (RxE) _____
- I. Annual Operating Supplies *1 _____
- J. Base Year (start-up) Operating Costs _____
- K. Annual Operating Costs (D+F+H+I) _____

Note:

*1 Calculation for operating supplies may be based on actual costs, if known, a comparable facility, or other methodology to be described separately and submitted with this form.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP- 3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: EMS Headquarters

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
Cover	\$6,900	1	\$ 6,900.00				
Covered Parking	\$44,000	1	\$ 44,000.00				
Folk Lift	\$24,000	1	\$ 24,000.00				
Office Desk	\$500	15	\$ 7,500.00				
Desk Chair	\$250	15	\$3,750.00				
Book Cases	\$250	5	\$1,250.00				
Credenza	\$250	5	\$1,250.00				
Classroom Desk	\$400	12	\$4,800.00				
Classroom Chairs	\$75	36	\$2,700.00				
Classroom Instructor Station	\$700	1	\$700.00				
Guest Chairs	\$150	34	\$5,100.00				
Workroom desk/chair combo	\$700	1	\$700.00				
Kitchen Table/Chairs	\$1,000	1	\$1,000.00				
Cooking Range & Hood	\$2,050	1	\$2,050.00				
Refrigerator	\$2,500	1	\$2,500.00				
Dishwasher	\$750	1	\$750.00				
Sola	\$1,500	2	\$3,000.00				
Beds Frames	\$200	4	\$800.00				
Inventory Shelving	\$3,000	1	\$6,000.00				
Floor mats	\$60	10	\$500.00				
Rolling Ladder	\$1,000	1	\$1,000.00				
Metal Window Shutters	\$500	20	\$10,000.00				
F. Total			\$ 130,250.00				

**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name _____ EMS Headquarters

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)					
(2) Operating Costs (Form CIP-2)					
(3) Capital Equipment (Form CIP-3)	\$ 130,250.00				
Total Operating Costs (1+2+3)	\$130,250.00				
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other /note 1					
Total Savings (1+2+3)					
D. Revenue to be Produced /note 2					
E. Net Operating Costs/note 3 (B) minus (C) minus (D)					

Notes:

1 "Other" savings should be documented separately and submitted with this form.

2 Revenue calculation should include methodology used and basis of assumptions.

3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.

**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

HS

Department: Sheriff's Office (Communications) Contact Person: Capt. J.E. Pokluda
Phone Number: (281) 341-4806

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$153,444.02					

Project Description:

The area where Patrol currently is will be renovated for the Communications Center.

Project Justification:

Project History:

55

Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

FY 2010-2014 Capital Improvements Program
Form CIP- 2: Facility Base Operating Costs
(Utilities, Custodial, Maintenance)
Fort Bend County, Texas

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- A. Project Name: New Communications Area
- B. Facility Size: Unknown Square Feet
- C. Utility Unit Cost = \$1.88 per square foot (Use actual cost per square foot if known)
- D. Annual Utility Cost (BxC) Part of the existing building
- E. Custodial Unit Cost = \$0.57 per square foot
- F. Annual Custodial Cost (BxE) _____
- G. Maintenance Unit Cost = \$0.67 per square foot (Use actual per square foot if known)
- H. Annual Maintenance Cost (BxG) _____
- I. Annual Operating Supplies *1 _____
- J. Base Year (start-up) Operating Costs _____
- K. Annual Operating Costs (L+H+M+I) _____

Note:

*1 Calculation for operating supplies may be based on actual costs, if known, a comparable facility, or other methodology to be described separately and submitted with this form.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP- 3: Capital Equipment
Fort Bend County, Texas**

A. Project Name New Communications Area

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
Nortell Desktop Telephones	\$ 435.00	20	\$ 8,700.00				
Nortell Extension Modules	\$ 100.00	15	\$ 1,500.00				
Midback Intensive Use Chairs	\$ 1,100.00	15	\$ 16,500.00				
Shell Units	\$ 300.00	8	\$ 2,400.00				
Cat 6 Cable	\$ 400.00	2	\$ 800.00				
Printer / Copier	\$ 7,500.00	1	\$ 7,500.00				
Dispatch Workstation	\$ 3,489.52	20	\$ 69,790.40				
Dispatch Monitors	\$ 205.54	40	\$ 8,221.60				
Network Printer	\$ 400.00	4	\$ 1,600.00				
Desktop Printers	\$ 629.00	3	\$ 1,887.00				
GPS Tracking Monitor	\$ 389.59	10	\$ 3,895.90				
Standard Desktop PC	\$ 1,101.14	8	\$ 9,600.00				
T-1 retail	\$ 10,000.00	1	\$ 8,809.12				
Monthly T-1 charge	\$ 395.00	12	\$ 4,740.00	\$ 4,977.00	\$ 5,225.76	\$ 5,487.12	\$ 5,761.44
F. Total			\$ 145,944.02				

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (e; wiring and devices). Include annual costs for acquisitions made with financing contract.

**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

69

Department: Sheriff's Office Patrol Division Contact Person: Capt. J.E. Pokluda
Phone Number: (281) 341-4606

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$110,216.00					

Project Description:

The Patrol Division will be moving into the building being vacated by the Gus George Academy. In order to fulfill the needs of the Patrol Division it will require some renovation and the purchase of equipment.

Project Justification:

The Patrol Division has outgrown their current area and is in need for added office space and operational space. Additionally, this will allow for the much needed expansion of the Communications Center.

Project History:

10

Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$
Furniture and Equipment	-	\$
Other Costs	-	\$

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

FY 2010-2014 Capital Improvements Program
Form CIP- 2: Facility Base Operating Costs
(Utilities, Custodial, Maintenance)
Fort Bend County, Texas

62

A. Project Name: New Patrol Facility

B. Facility Size: 6726 Square Feet

C. Utility Unit Cost = \$1.88 per square foot (Use actual cost per square foot if known)

D. Annual Utility Cost (BxC) \$12,644

E. Custodial Unit Cost = \$0.57 per square foot

F. Annual Custodial Cost (DxC) None (Jail Trustees)

G. Maintenance Unit Cost = \$0.67 per square foot (Use actual per square foot if known)

H. Annual Maintenance Cost (BxG) \$4,506

I. Annual Operating Supplies *1 n/a

J. Base Year (start-up) Operating Costs _____

K. Annual Operating Costs (D+F+H+I) \$17,150

Note:

*1 Calculation for operating supplies may be based on actual costs, if known, a comparable facility, or other methodology to be described separately and submitted with this form.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP-3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: _____

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
Pest Control	\$ 800.00	1	\$ 800.00				
Conference Table	\$ 5,000.00	1	\$ 5,000.00				
Conference Chairs	\$ 300.00	12	\$ 3,600.00				
Chairs for Briefing Room	\$ 100.00	50	\$ 5,000.00				
Shelving	\$ 5,000.00	1	\$ 5,000.00				
Large Key Box	\$ 400.00	1	\$ 400.00				
Flat Screen Televisions	\$ 1,200.00	3	\$ 3,600.00				
Modular Desks / Sargeants	\$ 10,000.00	1	\$ 10,000.00				
Lateral File Cabinets	\$ 400.00	6	\$ 2,400.00				
Leather Guest Chair	\$ 325.00	6	\$ 1,950.00				
Folding Tables	\$ 100.00	25	\$ 2,500.00				
Rcom Divider	\$ 4,000.00	1	\$ 4,000.00				
Office Desk Chairs	\$ 400.00	9	\$ 3,600.00				
Surge Protectors	\$ 35.00	12	\$ 420.00				
F. Total			\$ 48,270.00				

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie: wiring and devices). Include annual costs for acquisitions made with financing contract

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP-3: Capital Equipment**

Fort Bend County, Texas

A. Project Name New Patrol Facility

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
Remodeling / Construction	\$ 10,000.00	1	\$ 10,000.00				
Network Printer	\$ 3,798.00	2	\$ 7,596.00				
Spools of CAT 6 Cable	\$ 500.00	5	\$ 2,500.00				
Office Desk / Credenza	\$ 2,000.00	5	\$ 10,000.00				
3 Wide Six Tier Lockers	\$ 1,050.00	10	\$ 10,500.00				
8 Foot Room Partition	\$ 4,000.00	1	\$ 4,000.00				
Large Trash Cars	\$ 100.00	2	\$ 200.00				
Desktop PC	\$ 1,200.00	7	\$ 8,400.00				
F. Total			\$ 53,196.00				

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie: wiring and devices). Include annual costs for acquisitions made with financing contract.

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**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name _____ New Patrol Facility

B. Operating Costs:	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
(1) Personnel Services (Form CIP-1)	0				
(2) Operating Costs (Form CIP-2)	\$17,150				
(3) Capital Equipment (Form CIP-3)	\$ 101,466.00				
Total Operating Costs (1+2+3)	\$ 118,616.00				
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other <small>note 1</small>					
Total Savings (1+2+3)					
D. Revenue to be Produced <small>note 2</small>					
E. Net Operating Costs <small>note 3</small>					
(B) minus (C) minus (D)					

Notes:

- 1 "Other" savings should be documented separately and submitted with this form.
- 2 Revenue calculation should include methodology used and basis of assumptions.
- 3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.

**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

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Department: Parks 100660100

Contact Person: Mike Davis

Phone Number: 281-642-3716

Project Funding By Year

2010	2011	2012	2013	2014	Total
\$283,520.00					

Project Description

Construct a feature within Katy Hollow Park built specifically for dogs which will allow people and their dogs to have a safe place to play and interact. The future expansion will make use of approximately 11.0 acres of undeveloped land in the park for the development of a fenced, off-leash dog park designated for dogs to exercise and socialize safely off-leash. The Park will have a variety of amenities including: swimming ponds, agility equipment, shaded areas, walking trails, and designated areas for large and small dogs as well as other amenities that will be beneficial to both pets and their owners.

Project Justification:

According to the Texas State Data Center (2006) Fort Bend County is one of the fastest growing counties in the United States due to new construction of homes and subdivisions. This growth brings about greater diversity among residents as well as lifestyles and needs. Many Fort Bend residents who currently enjoy and make use of our county park facilities are also pet owners and view the development of a dog park as an opportunity to spend quality time with their pets in a safe environment, thus making greater use of the park facilities. Dogs of all sizes need a place to roam, and exercise without endangering themselves or others, and a Dog Park is an ideal solution to residents' need for a place to spend quality time with their pets without infringing on the rights of other community members and park users. Dog Parks are being established all over the country and provide a wealth of benefits to dogs, dog owners, and the community as a whole.

Project History

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Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$184,840
Furniture and Equipment	-	\$98,680
Other Costs	-	0

Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$
Operating Expenses (CIP-2)	-	\$
Capital Equipment (CIP-3)	-	\$
Total Annual Costs		\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.

NO

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

Constructing a Dog Park meets the changing needs and future growth of the county with respect to parks and recreational facilities.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP- 3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: Kitty Hollow Dog Park

B. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year					
			2010	2011	2012	2013	2014	
Equipment cost Total			98,680.					
See attached description								
Construction Cost Total			\$ 184,840.00					
See attached Description								
F. Total			\$ 283,520.00					

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (e; wiring and devices). Include annual costs for acquisitions made with financing contract.

Kitty Hollow Dog Park

Precinct 2

Commissioner Grady Prestage

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Qty	Description /Equipment	Unit Cost	Total Cost
	All prices based on Buyboard Contract or Less		
1	Furnish and install the following equipment for the small Dog Park :		
	1- Dog Log, 1- Camel Hump Climber, 1- Walk the Plank, 1- Limbone Anyone, 1- Through the Tunnel, 1- Over and Under, 1- Nice Turn		
	Sub Total Small Dog Park		\$21,459.00
1	Furnish and Install the following for Large Dog Park:		
	1- Dog Log, 1- Camel Hump Climber, 1- Walk the Plank, 1- Limbone Anyone, 1- Through the Tunnel, 1- Over and Under, 1- Nice Turn		
	Sub Total Large Dog Park		\$21,647.00
	Site Amenities		
3	Custom Canopies 20x20 Shade Structure w/8' Eave Height (Delivered and Installed)	\$ 3,709.	\$ 11,127.00
2	Americana Cherokee 10'x8' Structure w/8'Eave, Gable Galvalume Roof, Single sided 36"X 60" Bulletin Board . (Delivered and Installed)	\$ 5,308.	\$ 10,616.00
8	Burke #580-0190 – 6' Classic Series Bench, Surface Mount Delivered and Installed	\$ 542.00	\$ 2,864.00
25	Burke # 580-0174 – 8' Classic Series Bench, Stationary delivered and installed	\$ 641.00	\$ 16,025.00
3	MDF # 410DB- Cantilever Arm Fountain ADA, Powder Coated w/ Dog Bowl, Delivered and Installed	\$ 3,828.	\$ 11,484.00
13	DogIPot# 1002-2- Junior Bag Dispensor Aluminum w/Galvanized Post Delivered and Installed	\$246.00	\$3,198.00
1	DogIPot # 1402- Case of Pct Dispensor Bags, 30 Rolls 200 Bags Eave		\$ 260.00

	Concrete and Site Work		
1,795	S.F. Concrete (3-20'x20', 2-10'x10', 3-5'x5', and 2-20'x8' Slabs) Poured at 4" Thick, 3,000 psi, w/#3 rebar at 12" OC both ways		\$ 14,575.00
8,100	S.F. Decomposed Granite Trail w/no edging 4" Thick		\$ 37,665.00
3,300	Linear foot of a 6' tall black vinyl coated fence	\$ 38.00 per L.F.	\$ 126,000
3	Wooden Bridge w/no hand rail, 8' Width 20' Length Installed over Swales	\$2,200.00	\$6,600.00
	Total		\$283,520.00

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**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

Department: PARKS Contact Person: M Davis
Phone Number: 281-642-3716

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Project Funding By Year

2010	2011	2012	2013	2014	Total
x					

Project Description:

Expand approx. 1000 feet from existing park area for Development of addition space for Park patrons. The project will consist of adding 2 Covered Pervillions with water and electrical outlets.

Project Justification:

The expansion of this Park facilities will help with the over crowding. There are currently 6 pervillions all of which are booked all the weekends in the year, these pervillions are split to half day use during the heavy use months April thru October. The addition on the new pervillions are greatly needed.

Project History:

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Schedule of Activities		
Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	-	\$42,000
Furniture and Equipment	-	\$58,000
Other Costs	-	\$

Reoccurring Annual Costs		
Personnel Costs (CIP-1)	NA	\$
Operating Expenses (CIP-2)	NA	\$
Capital Equipment (CIP-3)	NA	\$
Total Annual Costs	NA	\$

Is the requested project necessary under State or Federal Mandate or contractual obligation?
 If yes, please cite the specific statute or Commissioners Court Order No.

NA

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

The County works with Cites within Fort Bend County to provide greenspace for its citizens, the addition of this recreation space will help with some on the major development in this part of the county.

From: Don Brady
To: werleann@co.fort-bend.tx.us
Date: 5/22/2009 3:09 PM
Subject: OEM Modification Budget for CIP
Attachments: EOC Site Scope.doc

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Ann,

At the Judge's request, attached find our estimate of accomplishing the scope he described to me: An iron fence to match the existing fence, completely around the entire block; a sidewalk on the exterior of the entire fence; a canopy cover for the response trailer; complete paving of the site interior; and, addition of restrooms with shower facilities.

The reflected total excludes the cost of land purchase.

Don

May 26, 2009

OEM Site Study / Budget

Item	Unit	Cost
1. Target Hardening (Ornamental) security fencing @ \$90 / lf	10' high 430 LF	\$ 38,700
2. Public concrete sidewalk, 4" thick, 5' wide @ \$5 / sf	2,750 SF	\$ 13,750
3. Interior parking paving, 6" concrete @ \$6.50 / sf \$7,500 allowance for underground	20,050 SF	\$ 137,825
4. Structured cover for response vehicle 20' x 25' x 12' @ \$20 / sf	500 SF	\$ 10,000
5. Restroom addition / connection / renovation <i>Budget estimate by contractor; we think It will cover Contingency, too</i>	Lump	\$ 294,000
6. Land Acquisition & Clearing		\$ 225,000
7. Contingency		\$ 40,725
Total Project Estimate		\$760,000

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**FY 2010 - FY 2014 Capital Improvement Program
Project Request Summary Form
Fort Bend County, Texas**

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Department: Library Contact Person: Clara Y. Russell
Phone Number: 281-341-2618

Project Funding By Year

2010	2011	2012	2013	2014	Total
	\$360,560.00	\$389,530.00	\$438,350.00	\$259,140.00	\$1,447,580.00

Project Description

This project is a retro-fit of the existing eight branches of Fort Bend County Library System, with RFID (Radio Frequency Identification) anti-theft detection equipment.

Project Justification:

RFID provides increased security for library materials, with the added benefit of faster, more efficient charge and discharge of materials, and inventory capabilities.

Project History:

RFID technology will be installed in the two newest library branches as part of the construction process, during 2009 and 2010. Installation for the eight existing branches follows: 2011 George Memorial Branch, 2012 First Colony Branch and Missouri City Branch, 2013 Sugar Land Branch and Cinco Ranch Branch, 2014 Stafford Branch, Needville Branch, and Fulshear Branch.

Schedule of Activities

Activity	From - To	Amount
Preliminary Surveys	-	\$
Land Acquisition	-	\$
Architecture	-	\$
Engineering	-	\$
Construction	2011-2014	\$80,000.00
Furniture and Equipment	2011-2014	\$860,450.00
Other Costs	2011-2014	\$507,130.00

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Reoccurring Annual Costs

Personnel Costs (CIP-1)	-	\$0
Operating Expenses (CIP-2)	2011-2014	
Capital Equipment (CIP-3)	-	\$
Total Annual Costs	-	

**Is the requested project necessary under State or Federal Mandate or contractual obligation?
If yes, please cite the specific statute or Commissioners Court Order No.**

No.

Please summarize how the requested project helps the county to achieve specific goals identified in our Comprehensive Strategic Plan.

This is one of the projected capital improvement projects listed in the long term comprehensive plan. The plan called for
new generation library automation and telecommunications technology for circulating materials, accessing and sharing information,
and securing library materials.

**FY 2010 - FY 2014 Capital Improvement Program
Form CIP- 3: Capital Equipment
Fort Bend County, Texas**

A. Project Name: RFID Conversion Project

E. Equipment Required/ Note 1	C. Unit Cost	D. Number Required	E. Cost by Fiscal Year				
			2010	2011	2012	2013	2014
3M Model 8902 dm Two Aisle RFID Detection System (x Units) - Neutral Finish	\$16,000.00	11		\$ 48,000.00	\$ 48,000.00	\$ 32,000.00	\$ 48,000.00
Gate Skins	\$750.00	33		\$ 6,750.00	\$ 6,750.00	\$ 4,500.00	\$ 6,750.00
3M Model 895 RFID Pad Workstation	\$3,600.00	41		\$ 28,800.00	\$ 39,600.00	\$ 43,200.00	\$ 36,000.00
3M R-Series 8410 RFID Shelfcheck-no cabinetry	\$18,100.00	13		\$ 72,400.00	\$ 72,400.00	\$ 90,500.00	\$ -
3M C-Series RFID Book Return - Internal w/flat faceplate	\$11,200.00	8		\$ 22,400.00	\$ 22,400.00	\$ 44,800.00	\$ -
3M C-Series RFID Book Return - External w/Extended Faceplate	\$11,200.00	10		\$ 22,400.00	\$ 22,400.00	\$ 44,800.00	\$ 22,400.00
3M Model 803 Digital Library Assistant	\$7,800.00	8		\$ 7,800.00	\$ 15,600.00	\$ 15,600.00	\$ 23,400.00
3M Model 747 Digital Data Manager	\$1,600.00	8		\$ 1,600.00	\$ 3,200.00	\$ 3,200.00	\$ 4,800.00
Construction and Electrical for gate conversion	\$5,000.00	9		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00
Construction and Electrical for book drop conversion	\$5,000.00	7		\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
07N RFID Tags	\$0.57	769,000		\$ 118,560.00	\$ 121,980.00	\$ 122,550.00	\$ 75,240.00
SIP	\$350.00	8		\$ 350.00	\$ 700.00	\$ 700.00	\$ 1,050.00
Rentals	\$5,500.00	3		\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00
F. Total	\$86,100.57			\$ 350,560.00	\$ 389,530.00	\$ 438,350.00	\$ 259,140.00

C

Note: 1 - Separately identify and total construction capital costs. These are generally one time costs associated with total project estimate such as systems furniture, library bookshelves, maintenance facility hydraulic lifts, or special ADP requirements (ie: wiring and devices). Include annual costs for acquisitions made with financing contract.

**FY 2010- FY 2014 Capital Improvement Program
Form CIP- 4: Total Operating Costs
Fort Bend County, Texas**

A. Project Name RFID Conversion Project

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
B. Operating Costs:					
(1) Personnel Services (Form CIP-1)		\$0	\$0	\$0	\$0
(2) Operating Costs (Form CIP-2)		\$0	\$0	\$0	\$0
(3) Capital Equipment (Form CIP-3)		\$ 360,550.00	\$ 389,530.00	\$ 438,350.00	\$ 259,140.00
Total Operating Costs (1+2+3)		\$ 360,550.00	\$ 389,530.00	\$ 438,350.00	\$ 259,140.00
C. Savings from Previously Used Facility					
(1) Rent					
(2) Operating Costs					
(3) Other /note 1					
Total Savings (1+2+3)					
D. Revenue to be Produced /note 2					
E. Net Operating Costs/note 3 (B) minus (C) minus (D)		\$ 360,560.00	\$ 389,530.00	\$ 438,350.00	\$ 259,140.00

Notes:

1 "Other" savings should be documented separately and submitted with this form

2 Revenue calculation should include methodology used and basis of assumptions.

3 Net operating cost for each year should be reported on the CIP-Summary under Project Funding by Year.