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Agency Name: Fort Bend County

Grant/App: 5851501 **Start Date:** 9/1/2026 **End Date:** 9/30/2027

Project Title: Rifle-Resistant Body Armor Grant

Status: Application Pending Submission

Grant Vendor Information

Organization Type: County

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460019692000

Unique Entity Identifier (UEI): MJG8N8EPN2L3

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Profile Information

Applicant Agency Name: Fort Bend County

Project Title: Rifle-Resistant Body Armor Grant

Division or Unit to Administer the Project: Fire Marshal's Office

Address Line 1: 301 Jackson Street

Address Line 2:

City/State/Zip: Richmond Texas 77469-3624

Start Date: 9/1/2026

End Date: 9/30/2027

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council

Headquarter County: Fort Bend

Counties within Project's Impact Area: Brazoria,Colorado,Fort Bend,Galveston,Harris,Montgomery,Waller,Wharton

Grant Officials:

Authorized Official

Name: KP George

Email: county.judge@fortbendcountytexas.gov

Address 1: 301 Jackson Street

Address 1: Office of the County Judge

City: Richmond, Texas 77469

Phone: 281-341-8608 Other Phone: 281-633-7769

Fax: 832-471-1858

Title: The Honorable

Salutation: Judge

Position: County Judge

Financial Official

Name: Robert Sturdivant

Email: Ed.Sturdivant@fortbendcountytexas.gov

Address 1: 301 Jackson, Suite 533

Address 1:

City: Richmond, Texas 77469

Phone: 281-341-3769 Other Phone:

Fax:

Title: Mr.

Salutation: Mr.

Position: County Auditor

Project Director

Name: Justin Jurek

Email: justin.jurek@fortbendcountytexas.gov

Address 1: 1521 Eugen Heimann Cir, #114

Address 1:

City: Richmond, Texas 77469

Phone: 281-238-1500 Other Phone: 832-361-9978

Fax:

Title:

Salutation: Chief

Position: Chief

Grant Writer

Name: Barbara Smolik

Email: barbara.smolik@fortbendcountytexas.gov

Address 1: 1521 Eugene Heimann Cir Ste 114

Address 1:

City: Richmond, Texas 77469

Phone: 281-238-1510 Other Phone: 281-238-1500

Fax:

Title: Ms.

Salutation: Ms.

Position: Fire Marshal's Office - Public Education

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Counties within Project's Impact Area: Brazoria,Colorado,Fort Bend,Galveston,Harris,Montgomery,Wharton

Grant Officials:

Authorized Official Not Found

Financial Official Not Found

Project Director Not Found

Grant Writer

Name: Barbara Smolik

Email: barbara.smolik@fortbendcountytexas.gov

Address 1: 1521 Eugene Heimann Cir Ste 114

Address 1:

City: Richmond, Texas 77469

Phone: 281-238-1510 Other Phone: 281-238-1500

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Narrative Information

Introduction

The Rifle-Resistant Body Armor Grant Program supports equipping law enforcement officers at risk of shootings with rifle-resistant body armor.

Program-Specific Questions

Applicants must enter the number of officers currently employed by the agency.

Peace Officers - all peace officers currently employed by the agency

Current total number of officers:

25

Reserve Officers - all other reserve officers

Current total number of officers:

25

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Required Agency Policies

Applicant assures that it has adopted policies addressing the deployment and allocation of vests or plates to its officers; and the usage of vests or plates by its officers. PSO requires that the policy on usage of vests or plates include mandatory training on the proper care, fitting, inspection, use, storage, and maintenance of the armor. PSO also requires the policy specify that body armor may not be left in patrol vehicles when an officer is not on duty in order to minimize the heat damage to the armor.

In crafting these policies, applicants should be aware that the inspection, storage, and replacement of body armor were identified as potential points of failure in body armor use by the Police Executive Research Forum. See "[A Practitioner's Guide To the 2011 National Body Armor Survey of Law Enforcement Officers](#)" for more information.

NIJ Body Armor Standards

Applicant assures that body armor purchased with grant funds will comply with the [National Institute of Justice \(NIJ\) standard \(Ballistic Resistance of Body Armor NIJ Standard - 0101.06\)](#) for type III (rifles) or type IV (armor piercing rifle) body armor, including bullet-resistant vests, ballistic plates, and plate carriers.

Personally Fitted Vest Requirement

Applicant assures that all body armor vests purchased with grant funds will be personally fitted for individual officers, including vests specifically fitted to individual female law enforcement officers. "Personally fitted" does not require armor be individually manufactured based on the measurements of a specific wearer, but rather that it provide the best possible fit and coverage, through a combination of:

1. Correctly-sized panels and carrier, determined through appropriate measurement; and
2. Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor ([Active Standard ASTM E3003](#)) available at no cost. The Personal Armor Fit Assessment [checklist](#), is excerpted from ASTM E3003.

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined eligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2027 or the end of the grant period, whichever is later.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

— I certify to all of the application content & requirements.

Project Abstract :

The proposed Project is to provide all Fort Bend County Fire Marshal's Office personnel with everyday wearable Rifle-Resistant Body Armor. The current officers do not have practical, everyday-wearable Rifle-Resistant Body Armor. The current officers are issued plates in a carrier. Current rifle-resistant body armor is carried in vehicles and retrieved as needed. If an officer is detached from the vehicle, they must return to the patrol vehicle to retrieve the rifle-resistant body armor. With the increase of officers being ambushed and encountering persons armed with rifles when away from the patrol vehicle, this makes it impractical for officers to retreat and have time to properly put on the current Rifle Resistant Body Armor.

Problem Statement :

To provide officers with a practical, wearable type of rifle-resistant body armor. The new body armor would be worn as everyday wear: Rifle-Resistant Body Armor. This would replace the plate carriers stored in the patrol vehicle while on duty. This would enable officers to perform more practical operations when responding to calls for service. This would also better protect officers during calls for service. In August of 2019, in Midland / Odessa, Texas, a mobile active shooter shot and killed 7 and injured 22 others, involving 3 police officers. The first officer was engaged during a traffic stop and was shot with a rifle. With practical, wearable, rifle-resistant body armor, our officers would be better protected in such engagements with armed individuals.

Supporting Data :

The Fort Bend County Fire Marshal's Office currently has a capacity of 25 full-time officers. The State of Texas has led the nation with Police Officer related deaths to gunfire for the last 3 out of 5 years. There is also a steady trend where rifles are being used in Line of Duty deaths against Police Officers, with the highest being documented in 2016, with 24 incidents. There is also a steady trend of ambushes against police, with statistics showing that 17 Police Officers were killed in ambushes also in 2016. Another active shooter incident where a rifle was used to commit a heinous crime was the Uvalde School shooting at Robb Elementary on May 24th, 2024. During this incident, 19 students and 2 teachers were fatally shot, while 18 others were injured. The Suspect was able to do all this with one rifle and multiple rounds of rifle ammunition within 77 minutes.

Project Approach & Activities:

The Fort Bend County Fire Marshal's Office would purchase every day, rifle-resistant body armor for every officer in the department. The wearing will be in accordance with General Orders / Policies of Fort Bend County. This will provide officers with a practical, operational, rifle-resistant wearable body armor that does not require retrieval and placement over current non-rifle-rated ballistic vests. This would allow officers to deploy to critical incidents more quickly and with rifle-resistant body armor. This would also allow officers to use rifles when it is impractical for them to safely put on the current-issue heavy, plated, rifle-resistant body armor.

Capacity & Capabilities:

The Fort Bend County Fire Marshal's Office has managed rifle-resistant body armor acquisition and issuance in the past. Current rifle-resistant body armor is either expired or will expire within the next year. Departmental police require that body armor that has expired under its warrant be replaced. The department will maintain and replace the vest in accordance with the manufacturer's guidelines. Vests will be worn in accordance with the General Orders Policy. Fort Bend County is dedicated to the purchase of needed equipment for members of the Fort Bend County Fire Marshal's Office.

Performance Management :

The success of the project will be measured by the number of officers we can equip with everyday wearable Rifle-Resistant Body Armor. The department will maintain an inventory of vests and who is issued each vest. The department will also track replacement dates set by the manufacturer. The department will work closely with the Finance Department to determine the best way to purchase Rifle-Resistant Body Armor.

Target Group :

The everyday wearable Rifle-Resistant Body Armor will enable officers to better protect the approximately 900,000 residents of Fort Bend County. The County also serves 6 school districts located within the Town and contract limits. Within these three school districts, there are 283 public and private schools. With everyday, wearable, rifle-resistant body armor, officers could respond to critical incidents more efficiently. Officers would not have to stop to retrieve and put on the rifle-resistant, heavier plated carriers. Officers would be able to arrive on scene and better assess the incident more quickly and efficiently. 25 Sworn Officers will wear the everyday wearable rifle-resistant body armor.

Evidence-Based Practices:

The Fort Bend County Fire Marshal's Office wants to provide one vest of Rifle-Resistant Body Armor for every officer. With the current non-rifle-resistant wearable body armor (approximately 3.5 lbs.) and a heavy plate carrier (22 lbs.). This is a highly inefficient way to use rifle-resistant body armor daily. The current 22 lb. heavy plate carrier kit is commonly stored inside the vehicle or in the vehicle trunk. To reach and put on the body armor, officers will likely need to exit the vehicle to retrieve and don the heavy, plated carrier. This leads to an issue if the officer is outside and away from his vehicle and presented with a rifle threat. The Officer may not have time to return to the vehicle or even put on the heavy plate carrier safely and in a timely manner if presented with this threat. The department is targeting a total weight of 7.6 lbs for the everyday wearable Rifle Resistant Body Armor. This is a much lighter, more manageable weight for officers in everyday wear. Referring to the Midland / Odessa, Texas Shooting in August 2019, the initial officer would not have had time to retrieve and put on any type of secondary rifle-rated resistant armor. The initial officer had conducted a traffic stop on the suspect when the suspect began to engage the officer with a rifle while he was still sitting in his patrol vehicle. The everyday wearable Rifle-Resistant Body Armor would protect our officers during these initially nonviolent encounters that can escalate in an instant. Resources utilized to support evidence-based practices include US Department of Justice (2023). National Institute of Justice Standard Body Armor; <http://www.ojp.gov/odffukes1/nij/307346.pdf> Mark Greene, "Body Armor: Protecting our nation's officers from ballistic threats. Aspx Swedler DI, Simmons MM, Dominci F, Hemeneway D. Firearm Prevalence and homicides of law enforcement officers in the United States. Am J Public Health. 2015 Oct;105(10):2042-8 doi: 10.2105/AJPH.2015.302749. epub 2015 Aug 13. PMID: 26270316; PMCID: PMC4566543.

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Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Equipment and Technology	100.00	Purchasing rifle-resistant vests for all officers in the department.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/Operators equipped	25
Equipment or technology: Organizations directly using	1
Number of bullet resistant plates purchased with grant funds	50
Number of bullet resistant vests purchased with grant funds.	25
Number of plate carriers purchased with grant funds	25

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
------------------------	---------------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
------------------------------	---------------------

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

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Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	Bulletproof Vest	ANGEL ARMOR RISE ULTRA PREMIUM, MALE, IIIA (20) AAU301 ICW (IN CONJUNCTION WITH) RISE, ULTRA PREMIUM, MALE III	\$76,542.65	\$0.00	\$0.00	\$0.00	\$76,542.65	25

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Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.



STATE OF TEXAS

§

COUNTY OF FORT BEND

§

§

Grant Number:

**RESOLUTION IN SUPPORT OF THE FY 2025 RIFLE-RESISTANT BODY ARMOR
GRANT PROGRAM APPLICATION**

WHEREAS, Fort Bend County finds it in the best interest of the citizens of Fort Bend County that the Rifle-Resistant Body Armor grant application, funded through the Texas Office of the Governor, Public Safety Office, be operated for the fiscal year 2025; and

WHEREAS, Fort Bend County agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Public Safety Office grant application; and

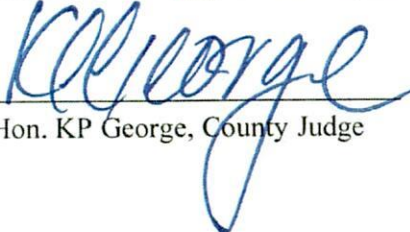
WHEREAS, Fort Bend County agrees that in the event of loss or misuse of the Office of the Governor funds, Fort Bend County assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, Fort Bend County designates The Honorable KP George, County Judge for the Fort Bend County Commissioners Court, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, Fort Bend County designates Robert Ed Sturdivant as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that Fort Bend County approves the submission of the grant application for the FY2025 Rifle-Resistant Body Armor Grant Program to the Office of the Governor.

Approved by the Commissioners Court of Fort Bend County on the 12 of **February 2026** duly put and carried.


Hon. KP George, County Judge

Attest:

Laura Richard, County Clerk



Application for Texas Identification Number

GLENN HEGAR

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

Fiscal Management
Austin, TX 78774-0100

Who Must Submit This Application -

This application must be submitted by every person (sole owner, individual recipient, partnership, corporation or other organization) who intends to bill agencies of the state government for goods, services provided, refunds, public assistance, etc. The Texas Identification Number (TIN) will be required on all maintenance submitted by state agencies. The use of this number on all billings will reduce the time required to process billings to the State of Texas.

Note: To expedite processing of this application, please return the completed application to the state agency with which you are conducting business. It is not necessary for the payee to sign or complete this form. The state agency representative may complete the form for the payee.

For Assistance -

For assistance in completing this application, please call the Texas Comptroller's office at 1-800-531-5441, ext. 6-8138, or 512-936-8138.

Notice to State Agencies -

When this form is used to set up additional mail codes, Sections 1, 2 and 5 must be completed. State agencies may refer to the Texas Identification Number System (TINS) Guide at <https://fm.x.cpa.state.tx.us/fmx/pubs/tins/tinsguide> for additional information.

General Instructions -

- Do not use dashes when entering Social Security, Employer Identification, Individual Taxpayer Identification or Comptroller's assigned numbers.
- Disclosure of your Social Security number is required. This disclosure requirement has been adopted under the Federal Privacy Act of 1974 (5 U.S.C.A. sec. 552a(note)(West 1977), the Tax Reform Act of 1976 (42 U.S.C.A. sec. 405(c)(2)(C) (West 1992), TEX. GOV'T. CODE ANN. sec. 403.055 (Vernon 2005) and TEX. GOV'T. CODE ANN. sec. 403.056 (Vernon 2005). Your Social Security number will be used to help the Texas Comptroller of Public Accounts administer the state's tax laws and for other purposes. See Op Tex. Att'y Gen. No. H-1255 (1978).

Specific Instructions -

Section 1 - Texas Identification Number

- EIN: For all ownership codes other than Individual Recipient listed in Section 3, enter a 9-digit Employer Identification Number (EIN) issued by the Internal Revenue Service.
- SSN: For Individual Recipient or Sole Owner without an EIN, enter your 9-digit Social Security number (SSN) issued by the Social Security Administration.
- ITIN: For Individual Recipient or Sole Owner without an EIN, enter your 9-digit Individual Taxpayer Identification Number (ITIN) issued by the IRS.
- Comptroller Assigned Number – 11 digits: FOR STATE AGENCY USE ONLY. A Comptroller Assigned Number is an ID number that is given to a state agency that needs to pay either a foreign entity or a foreign individual who does not have an EIN, SSN or ITIN.
- Current Texas Identification Number – 11 digits: FOR STATE AGENCY USE ONLY.

Are you currently reporting any Texas tax to the Comptroller's office such as sales tax or franchise tax? If "YES," enter Texas Taxpayer Number.

Section 2 - Payee Information

- Items 4 through 8 - Enter the complete name and mailing address where you want payments to be received. Names of individuals must be entered first name first. Each line cannot exceed 50 characters including spaces. If the name is more than 50 characters, continue the name in Item 5 and begin the address in Item 6.
- Item 9 - Enter the city, state and ZIP code.
- Item 10 - Enter payee telephone number.
- SIC code, Security type code and Zone code: FOR STATE AGENCY USE ONLY.

Section 3 - Ownership Codes

- Item 11 - Check the box next to the appropriate ownership code and enter additional information as requested. Please check only one box in this section. The Secretary of State's office may be contacted at 512-463-5555 for information regarding Texas file numbers.

Section 4 - Payment Assignment

- Item 12 - Use when one payee is assigning payment to another payee. When setting up an assignment payment, fill out this section completely and include a copy of the assignment agreement between the assignee and the assignor.

Section 5 - Comments and Identification

- Item 13 - Enter any additional information that may be helpful in processing this application. Items 14 and 15 are for identification purposes. Always complete the identification section, including comments and authorized signature.

Under Ch. 559, Government Code, you are entitled to review, request and correct information we have on file about you, with limited exceptions in accordance with Ch. 552, Government Code. To request information for review or to request error correction, contact us at the address or phone numbers listed on this form.