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Agency Name: Fort Bend County

Grant/App: 5327102 **Start Date:** 10/1/2026 **End Date:** 9/30/2027

Project Title: Mental Health Service Coordinator

Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:

17460019692053

Application Eligibility Certify:

Created on:1/14/2026 11:17:07 AM By:Susan Bearden

Profile Information

Applicant Agency Name: Fort Bend County

Project Title: Mental Health Service Coordinator

Division or Unit to Administer the Project: Fort Bend County Juvenile Probation Department

Address Line 1: 122 Golfview Drive

Address Line 2:

City/State/Zip: Richmond Texas 77469-5137

Start Date: 10/1/2026

End Date: 9/30/2027

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council

Headquarter County: Fort Bend

Counties within Project's Impact Area: Fort Bend

Grant Officials:

Authorized Official

Name: KP George

Email: county.judge@fortbendcountytexas.gov

Address 1: 301 Jackson Street

Address 1: Office of the County Judge

City: Richmond, Texas 77469

Phone: 281-341-8608 Other Phone: 281-633-7769

Fax: 832-471-1858

Title: The Honorable

Salutation: Judge

Position: County Judge

Financial Official

Name: Robert Sturdivant

Email: accounting@fortbendcountytexas.gov

Address 1: 301 Jackson St.

Address 1: Suite 701

City: Richmond, Texas 77469

Phone: 281-341-3769 Other Phone:

Fax:

Title: Mr.

Salutation: Mr.

Position: County Auditor

Project Director

Name: Kyle Dobbs

Email: Kyle.Dobbs@fortbendcountytexas.gov

Address 1: 122 Golfview Dr.

Address 1:

City: Richmond, Texas 77469

Phone: 281-633-7331 Other Phone:

Fax:**Title:** Mr.**Salutation:** Chief**Position:** Executive Director CJPO**Grant Writer****Name:** Susan Bearden**Email:** Susan.Bearden@fortbendcountytexas.gov**Address 1:** 122 Golfview Drive**Address 1:****City:** Richmond, Texas 77469**Phone:** 281-633-7317 Other Phone: 281-633-7403**Fax:** 281-344-0876**Title:** Ms.**Salutation:** Ms.**Position:** Director of Special Programs**Grant Vendor Information****Organization Type:** County**Organization Option:** applying to provide services to all others**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460019692053**Unique Entity Identifier (UEI):** MJG8N8EPN2L3**Narrative Information****Introduction**

The purpose of this funding is to support projects that promote public safety, reduce crime, and improve the criminal justice system.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Bulletproof Vests

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for

sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

DNA Testing of Evidentiary Materials

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

Interoperable Communications

Funds to support emergency communications activities must ensure compliance with the FY 2018 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time [Statewide Interoperability Coordinator \(SWIC\)](#) for Texas.

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. PSO grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise.

Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

National Instant Background Check System (NICS)

Entities receiving funds under this solicitation that are to generate or upgrade court dispositions or other records that are relevant to National Instant Background Check System (NICS) determinations must have a system in place to ensure that all such NICS-relevant dispositions or records that are generated or upgraded are made available in timely fashion to state repositories/databases that are accessed by NICS.

Body-Worn Cameras (BWCs)

Applicant assures that if it plans to purchase body-worn cameras with grant funds, that it has adopted adequate policies and procedures related to BWC equipment usage, data storage and access, privacy considerations and training. The certification form related to BWC policies and procedures can be found [here](#).

Compliance with State and Federal Laws, Programs and Procedures - Local Units of Government

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752

Civil Rights Liaison
Subchapter N, Texas Government Code.
A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee must act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs. Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This form is required for each application submitted to PSO and is active until August 31, 2027 or the end of the grant period, whichever is later.
Enter the Address for the Civil Rights Liaison:
301 Jackson Street Richmond, Texas 77469

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:
781-341-8630

Compliance With State and Federal Laws, Programs and Procedures - Nonprofit Organizations
Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any prohibited practice, policy, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violation of immigration law. Additionally, the organization certifies that it does not have in effect with all employees with affect period of this contract combined, the carry over gains, practices (written or unwritten) that (1) encourage the concealment, harboring, or shielding of aliens from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal or state law enforcement officers under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as a pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Project Abstract
Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. The Program is a collaboration between Fort Bend County Juvenile Probation Department and Texana, the local mental health provider. The Mental Health Service Coordinator plays a vital role in facilitating access to essential services, resources, and opportunities for these youth, ensuring they receive comprehensive and personalized care. The primary objective of this grant is to enhance the capacity of our organization to provide high-quality care coordinated services to youth struggling with mental health. By securing funding for an additional Mental Health Service Coordinator, we will be able to increase our outreach and impact, effectively addressing the unique needs of a larger number of youth. Key components of the Mental Health Service Coordinator include: Mental Health Service Coordinator Recruitment and Training: With grant funding, we will recruit a highly qualified Mental Health Service Coordinator with the necessary skills, expertise, and compassion to work with vulnerable youth. Extensive training will be provided to ensure they are equipped to navigate complex situations, build trust with the youth, and connect them with appropriate services. Service Expansion: The grant will enable us to expand the scope of services provided by a Mental Health Service Coordinator. The department will be able to offer a more comprehensive range of support, which includes: educational assistance, mental health counseling, career guidance, life skills training, housing support, healthcare access, and connection to legal assistance if needed. This expanded service provision will address the diverse needs of the youth and empower them to overcome barriers to success. Personalized Care Planning: Mental Health Service Coordinator will work closely with each youth and family to assess their specific needs, strengths, and goals. Together they will develop personalized care plans that outline a clear path to success. These plans will be regularly reviewed and adjusted to ensure they remain relevant and responsive to the changing circumstances and aspirations of the youth. Collaboration and Partnership: The grant will encourage the collaboration with community organizations, educational institutions, and government agencies. By building partnerships, we will enhance the coordination of services, maximize available resources, and provide a seamless support network for youth struggling with mental health. These collaborations will also foster a comprehensive and holistic approach to care. Monitoring and Evaluation: A robust monitoring and evaluation system will be established to assess the effectiveness and impact of the Mental Health Service Coordinator. Key outcome indicators, such as educational attainment, employment rates, mental health outcomes, and overall well-being, will be measured to ensure accountability and continuous improvement. With the help of the Mental Health Service Coordinator, we seek to strengthen our organization's ability to support youth suffering with mental health by expanding our team of care coordinators. With their expertise and personalized approach, we aim to assist youth with mental health to find the appropriate services to assist them in developing resilience, and create a brighter future for themselves. This project will make a significant difference in the lives of the youth we serve, improving their well-being and prospects for long-term success.

Problem Statement :

The National Institute for Mental Health estimates that half of all mental health conditions manifest by age 14, yet youth typically wait 8-10 years before accessing care. In Texas, two-thirds of children living with major depression receive no treatment whatsoever. Early identification and intervention are critical to reducing the prevalence and severity of mental illness in young Texans. All Texans are worthy of mental health support, yet Texas adolescents and teens are particularly vulnerable to the life-threatening effects of depression and suicidal ideation. Our youth are in a state of emergency, facing stress from the COVID-19 pandemic, widespread school closures, extreme financial strain, and inflation. Not to mention, millions of Texas families are without insurance with the end of the Medicaid eligibility expansion, making it more difficult for families with mental health needs to get into the much needed mental health

services without assistance. The Turnaround Program is an intense and community based treatment program utilized to meet the needs of youth who are diagnosed with mental health conditions. Families receive a variety of mental health services and support to equip them with a higher sense of self-sufficiency within the community. Services include psychiatric and psychological services, intensive home and school based interventions including: individual and family counseling, drug education, skills training, family support, as well as access to community programs and resources. All youth under Court ordered supervision in the program appear in Court on a specialized docket monthly. Judge Juli Mathew provides each youth with support and accountability needed for each youth's success. Each youth is assigned to the Specialized Juvenile Probation Officer and Texana Therapist of the Turnaround Program. The Turnaround Probation Officer monitors academic progress, family dynamics, social functioning, and rule compliance. Youth participating in the program receive weekly counseling from the Texana Therapist, which includes individual, group, and family intervention services. Treatment interventions incorporate both counseling and psychiatric services needed to stabilize the youth's struggling with mental illness. The department has made significant progress with the existing mental health program; however, there is still a critical need for a dedicated Mental Health Service Coordinator position within the Turnaround Program to provide comprehensive care and coordination of services. With this addition of a dedicated Mental Health Service Coordinator, the department can add to the progress made and complete the wrap around approach. The Mental Health Service Coordinator will be trained to offer the youth such programs as life skills development, independent living skills, money management and other programs that will allow the youth to increase their potential for a successful future. Additionally, the program is in need of this position to assist the family of these youth to allow them to be successful in their own homes and reduce the risk of removal. The Mental Health Service Coordinator will assist the family with community resources, parenting, housing and transportation to appointments, adding much needed support. An ultimate goal of this position would be to keep these at-risk youth out of placement and in the community and to provide the youth with much needed services. The Mental Health Service Coordinator will assist in the Courtroom, making sure that the family appears in court as ordered and that all court ordered resources are implemented. They will work with nonprofit organizations, which includes Fort Bend Partnership for Youth, Inc. (FBPFY). The above key points are just a few of the reasons there is such a great need for expanding the Turnaround Program to include a Mental Health Service Coordinator.

Supporting Data :

The Surgeon General's Advisory on Protecting Youth Mental Health, "Childhood and adolescence are critical times for physical and mental development. Development of good mental health is important for overall good health and well-being throughout the lifespan." They have outlined a "series of recommendations to improve youth mental health across 11 sectors, including young people and their families, educators and schools, and media and technology companies." Recommendations from the The Surgeon General's Advisory on Protecting Youth Mental Health include: • Recognize that mental health is an essential part of overall health. • Empower youth and their families to recognize, manage, and learn from difficult emotions. • Ensure that every child has access to high-quality, affordable, and culturally competent mental health care. • Support the mental health of children and youth in educational, community, and childcare settings, and expand and support the early childhood and education workforce. • Address the economic and social barriers that contribute to poor mental health for young people, families, and caregivers. • Increase timely data collection and research to identify and respond to youth mental health needs more rapidly, including more research on the relationship between technology and youth mental health. In addition, technology companies should be more transparent with data and algorithmic processes to enable this research.

Project Approach & Activities:

The Turnaround Program consists of specialized interventions developed for youth who suffer from a mental health diagnosis. Juveniles in the program receive weekly counseling from the Texana Therapist, which includes individual, group, and family intervention services. Treatment interventions incorporate psychiatric assessments and medication management as needed with Texana mental health. Counseling services also strive to empower the youth and their families with skills and knowledge to live successfully with a mental health diagnosis. The Mental Health Service Coordinator will conduct comprehensive support, education, and intervention services. They will facilitate timely access to vital services, including medical and mental health care, counseling, connection to legal assistance if needed, housing, and education. They will work closely with service providers to ensure seamless coordination and follow-up support for youth. The Mental Health Service Coordinator will engage in regular collaboration meetings with community stakeholders, mental health staffings, sharing information, and coordinating joint initiatives. They will also conduct outreach and educational sessions to raise awareness about mental health. There will be monthly Court appearances along with the Juvenile Probation Officer, therapist, program supervisor, District Attorney, and defense attorney to update the team on the progress of the youth. The Mental Health Service Coordinator will: - provide an initial screening and assessment of needs utilizing a screening tool(s). - provide the youth with an initial and ongoing assessment(s) to determine an individualized resource needs approach. - will facilitate timely access to vital services, including medical and mental health care, counseling, connection to legal services if needed, housing, and education - will work closely with service providers to ensure seamless coordination and follow-up support for youth at risk - will engage in regular collaboration meetings with community stakeholders, sharing information, and coordinating joint initiatives - will conduct outreach and educational sessions to raise awareness about mental health and empower at-risk individuals - will provide evidence-based programming, Parent Project classes, life-skills development, vocational

skills, and independent living training By establishing a Mental Health Service Coordinator position within the Turnaround Program, we aim to provide comprehensive care, improve service coordination, and strengthen collaborations to support at-risk youth. The Mental Health Service Coordinator will be instrumental in ensuring at-risk youth receive the necessary services and support to be a successful member of the community while maintaining proper care over mental health risks. Through this grant, we can make a significant impact in combating mental health stigmas and support at-risk youth in our community.

Capacity & Capabilities:

The Fort Bend County Juvenile Probation Department has a long history of collaboration with numerous community resources. Over the years, the department has established successful networking relationships with local law enforcement agencies, school districts, mental health and substance abuse service providers, and additional community programs. The department has developed and maintained ongoing partnerships with higher education and trade schools, in addition to having a current database of local employers to assist with finding jobs for youth in the area. The Mental Health Service Coordinator will be trained in the following capacities at a minimum: - Parent Project curriculum - Trust Based Relational Intervention (TBRI) - Fort Bend County Juvenile Probation Department in-house services - availability of outside community-based services and programs - social services - Medicaid eligibility and application process - housing assistance and application process - CPR / First Aid - defensive driving - encourage possibility of higher education and assist in application process - life skills development - promoting independent living skills - assist in removing barriers blocking physical health and personal well being

Performance Management :

Each youth will: - receive an initial assessment to determine individualized resource needs and reassessments to update service plan as youth progress through the program - participate in one life skills development activity a month while in the program - be referred to at least two resources upon completion of the program - collaborative case planning - skills training and education - psychiatric services/medication monitoring - individual and/or group therapy - early intervention - vocational services - benefits eligibility services - parental support and education The department is currently utilizing the Juvenile Justice Case Management (JCMS) system to track the majority of the data. The department also maintains additional departmental data through an excel sheet. All program staff are highly trained to enter and maintain the most accurate data.

Target Group :

Fort Bend County youth aged 10-17 who are a low to high level of risk and have a mental health diagnosis. Specifically youth who are suffering with a mental health diagnosis and not receiving mental health services such as counseling, support and medication. As a result, these youth have a lack of positive role models, suffer from a low self-worth, and other risk factors that can greatly impact their future in a negative way without intervention.

Evidence-Based Practices:

According to The World Health Organization, research shows that youth who have been diagnosed with mental health issues are at a greater risk for emotional disorders, behavioral disorders, eating disorders, psychosis, suicide and self-harm, risk taking behaviors, and referrals to juvenile justice departments. This can also cause youth to suffer from increased health problems, depression, poor hygiene, substance abuse issues, education deficiencies, etc. Research further shows that early recognition, intervention, education, life skills training, counseling, and support are imperative to preventing these issues from further negatively impacting the effects this will have on a youth's current living situation and future success. The World Health Organization believes "Adolescence is a crucial period for developing social and emotional habits important for mental well-being. These include adopting healthy sleep patterns; exercising regularly; developing coping, problem-solving, and interpersonal skills; and learning to manage emotions. Protective and supportive environments in the family, at school and in the wider community are important." The Turnaround Program was developed based on research and data driven information showing that intervention with the use of mental health services will greatly reduce these possible life altering issues and increase the positive protective factors. According to Health and Human Services, the use of evidence-based practices can greatly influence a reduction in risk factors through increased or strengthened protective factors. The following are risk factors that participants in the mental health program can anticipate: - improved self-esteem - increased academic achievement - strengthened social skills - improved family relationships - increased feelings of belonging - increased access to support services The department utilizes the Positive Achievement Change Tool (PACT), which is a well-known evidence-based assessment to assist in the identification of a youth's risk factors and the needs to combat these issues. The Health and Human Services department also believes that an evidence-based program would focus on the following factors, all of which are identified and worked on in the department's mental health program: - enhanced cultural identity and pride - decreased instances of substance use and misuse - decreased risk for health issues related to substance use and unhealthy habits - reduced likelihood of legal issues - reduced risk for behavioral health issues - reduced costs to society associated with health care, law enforcement and assistance programs - enhanced sense of well-being - improved quality of life

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Corrections	100.00	Description of duties: Coordinator will be trained to work with the juveniles and parents in the following capacities (at a minimum): * Parent Project curriculum * Trust Based Relational Intervention (TBRI) * other Fort Bend County Juvenile Probation in-house services as needed Coordinator will also be responsible for assisting the juvenile and parents with: * setting up outside community-based services and programs * coordinating social services * Medicaid eligibility and application process * housing assistance and application process * defensive driving * encourage possibility of higher education and assist in application process * life skills development * promoting independent living skills * assist in removing barriers blocking physical health and personal well being

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered	720
Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving	45
Equipment or technology: Individuals/ Operators equipped	0
Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Hours delivered	240
Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Individuals receiving	45
Training or professional development: Individuals provided	45
Training or professional development: Individuals received	45
Training, professional development, or technical assistance: Hours provided	120

Training, professional development, or technical assistance: Hours received	72
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Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/ %
Personnel	Specialist	Mental Health Service Coordinator / RV (1) Description of duties: Coordinator will be trained to work with the juveniles and parents in the following capacities (at a minimum): * Parent Project curriculum * Trust Based Relational Intervention (TBRI) * other Fort Bend County Juvenile Probation in-house services as needed Coordinator will also be responsible for assisting the juvenile and parents with: * setting up outside community-based services and programs * coordinating social services * Medicaid eligibility and application process * housing assistance and application process * defensive driving * encourage possibility of higher education and assist in application process * life skills development *	\$115,604.99	\$0.00	\$0.00	\$0.00	\$115,604.99	100

		promoting independent living skills * assist in removing barriers blocking physical health and personal well being. Total: \$115,604.99 (Base Pay \$79,955.20, Payroll Taxes \$6,116.57, Retirement \$9,874.47, Worker's Comp \$2,238.75, Insurance \$17,420.00) Number of personnel: One						
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$115,604.99	\$0.00	\$0.00	\$0.00	\$115,604.99

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$115,604.99	\$0.00	\$0.00	\$0.00	\$115,604.99

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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