



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Dexter McCoy

From: Barbara Dees, Sr HR Generalist

Copy: Ken Cannata, Justice of the Precinct 3 Place 2

Date: December 19, 2025

Subject: Reclassification Request

On behalf of the EMS Department, Human Resources is submitting the below noted personnel action.

Human Resources supports this action.

SUMMARY OF ITEMS:

Take all appropriate action on request to create the following positions for Justice of the Peace Pct 3 Place 2 effective January 22, 2026. (Funding: JP 3-2 start up Revenue Replacement)

<i>No. of Positions</i>	<i>Position Description</i>	<i>Pay Schedule</i>	<i>Grade</i>
1	<i>Court Coordinator</i>	<i>Court Coordinator</i>	<i>CRT</i>
3	<i>JP Court Case Manager</i>	<i>General</i>	<i>104</i>
1	<i>Sr. Administrative Assistant</i>	<i>General</i>	<i>104</i>
1	<i>Part-time</i>	<i>Part Time</i>	<i>G00</i>
1	<i>Deputy Constable</i>	<i>Law Enforcement</i>	<i>L04</i>