

**FORT BEND COUNTY
OUT OF STATE TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Texas:

R. Reiser _____

DATE OF DEPARTURE December 7, 2025

DATE OF RETURN Tuesday, December 9, 2025

DESTINATION: Washington, DC

PURPOSE OF TRIP: Assessment Training

MODE OF TRANSPORTATION: Airplane, Rental Car

FUNDING SOURCE: Prince George County, Department of Corrections

DEPARTMENT HEAD APPROVAL: Mattie Provost, Chief

Name & Department

DATE: 11/12/25

M. Provost *FOR CHIEF PROVOST*
Signature

APPROVED COMMISSIONERS COURT: _____

Presiding Official

Date

(Emergency Approval: _____ Date: _____)

CAPTAIN _____

MAJOR _____

ASSISTANT CHIEF _____

ATTENTION: Some agencies require that IOS only use assessors who have been selected and/or approved by their city or department personnel. If your department requires this level of approval (e.g., Austin, TX; Tulsa, OK; Indianapolis, IN, etc.), you must ensure that you secure this authorization **BEFORE** applying to any assessment centers. If you are unsure of whether your department requires this level of approval, please contact your supervisor.

[Calendar](#)



PRINCE GEORGE'S COUNTY SERGEANT LIEUTENANT & CAPTAIN ASSESSMENT CENTER

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The Prince George's County, Department of Corrections is holding **Corrections Sergeant, Lieutenant, and Captain Assessment Center Ratings** during the week of **December 7, 2025**. We are seeking interested individuals to assess the candidates up for promotion in [Prince George's County, MD](#).

- **Corrections Sergeant Ratings**
 - For these assessments, we are seeking current or retired Department of Corrections or Sheriff's Office personnel at/or above the rank of **Sergeant** (or equivalent first level supervisor in your agency) with **at least two (2) years' experience** and in 'good standing' with their agency to serve as assessors. *Individuals applying from Sheriff's Offices should have a background in Corrections/Detentions (or equivalent) supervisory roles.*

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- Must have experience working in correctional/detention facilities
- **Corrections Lieutenant and Corrections Captain Ratings**
 - For these assessments, we are seeking current or retired Department of Corrections or Sheriff's Office personnel at/or above the rank of **Captain** (or equivalent third level supervisor in your agency) with **at least two (2) years' experience** and in 'good standing' with their agency to serve as assessors. ***Individuals applying from Sheriff's Offices should have a background in Corrections/Detentions (or equivalent) supervisory roles.***
 - Must have experience working in correctional/detention facilities

We also ask that assessors not be known to candidates within the Prince George's County Department of Corrections and not have a personal relationship with any potential candidates in the process.

We're seeking a **large** and **diverse** group of assessors, so all who are interested are encouraged to apply!

Interested individuals should complete the "Assessor Information Form" by clicking the "Register" button **by EOD Wednesday, September 10.**

If the assessor information form is not accessible or you have additional questions, please contact Emily Balice-Tsiros via email at ebalice@iosolutions.com or at (708)483-6380.

Venue Prince Georges County, Maryland

Starts Sun Dec 7 2025

Ends Fri Dec 12 2025

[Register Now!](#)



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Arts

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From: Emily Balice-Tsiros
Sent: Wednesday, August 20, 2025 9:45 AM
Subject: Prince George's County SGT, LT & CPT Assessment Centers- Assessors Needed!!
Importance: High

Good morning!

The **Prince George's County, Department of Corrections** is seeking assessors to help rate candidates for their upcoming **Corrections Sergeant, Lieutenant, and Captain** promotional processes. We would greatly appreciate it if you/your agency could help!

*This is an **audio**-only assessment center. Candidate performances will be recorded ahead of time and assessors will evaluate the candidates from audio collected in Prince George's County, MD.*

IOS and/or the Prince George's County Department of Corrections will arrange and pay for travel accommodations for all selected assessors (including hotel, airfare, meals, and ground transportation). Additional information, including about hotel accommodation and ratings site (if different than hotel), will be provided later to selected assessors.

Assessors Needed:

- **Corrections Sergeant Ratings**
 - For these assessments, we are seeking current or retired Department of Corrections or Sheriff's Office personnel at/or above the rank of **Sergeant** (or equivalent first level supervisor in your agency) with **at least two (2) years' experience** and in 'good standing' with their agency to serve as assessors. **Individuals applying from Sheriff's Offices should have a background in Corrections/Detentions (or equivalent) supervisory roles.**
 - Must have experience working in correctional/detention facilities
- **Corrections Lieutenant and Corrections Captain Ratings**
 - For these assessments, we are seeking current or retired Department of Corrections or Sheriff's Office personnel at/or above the rank of **Captain** (or equivalent third level supervisor in your agency) with **at least two (2) years' experience** and in 'good standing' with their agency to serve as assessors. **Individuals applying from Sheriff's Offices should have a background in Corrections/Detentions (or equivalent) supervisory roles.**
 - Must have experience working in correctional/detention facilities

Dates and Times:

- All assessors will travel in on Sunday, December 7th, with assessor training beginning on the morning of Monday, December 8th.
- Assessors rating Sergeant candidates will complete ratings on or before Friday, December 12th, tentatively departing Friday night or Saturday morning.
- Assessors rating Lieutenant and Captain candidates will complete ratings on or before Thursday, December 11th, tentatively departing Thursday night or Friday morning.

Tentative process completion and departure dates are provided above. These are based on the total candidate population prior to the completion of earlier promotional process hurdles, as well as a tentative plan to have the same assessors rate both lieutenant and captain candidates. The process may end sooner and will be confirmed prior to final assessor travel coordination being completed. **Assessors rating Lieutenant and Captain candidates: based on the number of assessor applications and budget options, it is possible that you may be selected to rate only one candidate rank. If so, your return date will be sooner than that provided above. Please apply even if you are not available for the full week and let us know your full availability when you apply!**

More details are provided in the Assessor Information Digital Form link. Interested individuals should follow the link provided and are asked to complete the "Assessor Information Form" by **Wednesday, September 10th**.

DIGITAL FORM LINK: <https://iosolutions.com/ios-assessor-calendar/#!event/2025/12/7/prince-george-apos-s-county-sergeant-lieutenant-captain-assessment-center>

We would greatly appreciate if you could forward this information to others in your agency! We're seeking a **large** and **diverse** group of assessors, so all who are interested are encouraged to apply!

Please feel free to contact me with any questions at ebalice@iosolutions.com.

Thank you in advance for any help you can provide!

Best regards,

Emily Balice-Tsiros

CAUTION: This email originated from **outside** of the organization. 'ebalice@iosolutions.com' **Do not click** links, open attachments, or respond unless you recognize the sender and know the content is safe. Please forward suspicious emails to **Service Desk**.