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Agency Name: Fort Bend County
Grant/App: 4951802 **Start Date:** 10/1/2025 **End Date:** 9/30/2026

Project Title: Violence Against Women Justice and Training Program
Status: Pending AO Acceptance of Award

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460019692053

Application Eligibility Certify:

Created on: 12/18/2024 8:31:37 AM By: Katina Scott

Profile Information

Applicant Agency Name: Fort Bend County
Project Title: Violence Against Women Justice and Training Program
Division or Unit to Administer the Project: Fort Bend County Sheriff's Office
Address Line 1: 301 Jackson S.
Address Line 2:
City/State/Zip: Richmond Texas 77469-3108
Start Date: 10/1/2025
End Date: 9/30/2026

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Fort Bend
Counties within Project's Impact Area: Fort Bend

Grant Officials:

Authorized Official

Name: KP George
Email: county.judge@fortbendcountytexas.gov
Address 1: 301 Jackson Street
Address 1: Office of the County Judge
City: Richmond, Texas 77469
Phone: 281-341-8608 Other Phone: 281-633-7769
Fax: 832-471-1858
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Robert Sturdivant
Email: accounting@fortbendcountytexas.gov
Address 1: 301 Jackson St.
Address 1: Suite 701
City: Richmond, Texas 77469
Phone: 281-341-3769 Other Phone:
Fax:
Title: Mr.
Salutation: Mr.
Position: County Auditor

Project Director

Name: Manuel Zamora
Email: Manuel.Zamora@fortbendcountytexas.gov
Address 1: 1840 Richmond Pkwy
Address 1:
City: Richmond, Texas 77469
Phone: 281-341-4616 Other Phone: 281-725-7013
Fax:
Title: Mr.
Salutation: Major

Position: Executive Major

Grant Writer

Name: Katina Scott

Email: Katina.Scott@fortbendcountytexas.gov

Address 1: 1840 Richmond Pkwy

Address 1:

City: Richmond, Texas 77469

Phone: 281-341-8576 Other Phone: 281-750-9712

Fax:

Title: Ms.

Salutation: Ms.

Position: Grant Coordinator/Writer

Grant Vendor Information

Organization Type: County

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460019692053

Unique Entity Identifier (UEI): MJG8N8EPN2L3

Narrative Information

Introduction

The purpose of this funding is to solicit applications for projects that promote a coordinated, multi-disciplinary approach to improve the justice system's response to violent crimes against women, including domestic violence, sexual assault, dating violence, and stalking.

Culturally Specific and Underserved Populations

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population as defined by 34 USC § 12291 (a)(46) or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services as defined by 34 USC § 12291(a)(9) designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

Yes

No

Eligibility Requirements

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Grant Eligibility Regarding Compelling Victim Testimony:

In accordance with 34 USC § 10454, in order for a prosecutor's office to be eligible to receive grant funds under this subchapter, the head of the office shall certify to the State receiving the grant funding that the office will, during the 3-year period beginning on the date on which the grant is awarded, engage in planning, developing and implementing—

- (1) training developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;
- (2) policies that support a victim-centered approach, informed by such training; and
- (3) a protocol outlining alternative practices and procedures for material witness petitions and bench warrants, consistent with best practices, that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

Confidentiality and Privacy

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

Offender Firearm Prohibition

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

Criminal Charges

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must

be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program website](#) for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Immigration Legal Services

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

Legal Representation in Divorce and Custody Cases

PSO limits eligibility for legal representation in divorce and custody cases to circumstances where the survivor has been directly victimized by intimate partner violence (IPV) within the last six (6) months. This may include physical violence, sexual violence, stalking, and psychological aggression (including coercive tactics) by a current or former intimate partner against the survivor or survivor's kin sharing the residence. Additionally, legal services in divorce and custody cases funded under this award are limited to emergency order assistance, safety planning, client representation in divorce or guardianship proceedings, and other family law matters directly resulting from the victimization. Through acceptance of this award, grantee agrees that reimbursement for divorce and custody-related legal services will be limited to circumstances listed above.

Community Efforts

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

No Charge

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VAWA funds.

Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

Equal Employment Opportunity Plan (EEO Plan)

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEO) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the [EEO Utilization Report Builder](#) to assist with preparing

Verification Forms and, if required, Utilization Reports.

Compliance with State and Federal Laws, Programs and Procedures

Local Units of Government: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2026 or the end of the grant period, whichever is later.

Non-profit Organizations: Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements.

Legal Assistance for Victims (LAV) Certification

The applicant certifies that it meets the following federal statutory requirements in regards to the provision of legal advocacy:

- (1) any person providing legal assistance through a program funded under this section—
 - (A)(i) is a licensed attorney or is working under the direct supervision of a licensed attorney;
 - (ii) in immigration proceedings, is a Board of Immigration Appeals accredited representative;
 - (iii) in Veterans’ Administration claims, is an accredited representative; or
 - (iv) is any person who functions as an attorney or lay advocate in Tribal court; and
 - (B)(i) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or
 - (ii)(I) is partnered with an entity or person that has demonstrated expertise described in clause (i); and
 - (II) has completed, or will complete, training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide;
- (2) any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a tribal, State, territorial, local, or culturally specific domestic violence, dating violence, sexual assault or stalking victim service provider or coalition, as well as appropriate tribal, State, territorial, and local law enforcement officials;
- (3) any person or organization providing legal assistance through a program funded under subsection (c) has informed and will continue to inform State, local, or tribal domestic violence, dating violence, or sexual assault programs and coalitions, as well as appropriate State and local law enforcement officials of their work; and
- (4) the grantee’s organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, stalking, or child sexual abuse is an issue.

Does the applicant meet the criteria outlined above?

Yes

No

Prosecutor Certification

In order for a prosecutor's office to be eligible to receive grant funds under this subchapter, the head of the office shall certify, to the State, Indian Tribal government, or territorial government receiving the grant funding, that the office will, during the 3-year period beginning on the date on which the grant is awarded, engage in planning, developing and implementing—

- (1) training developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;
- (2) policies that support a victim-centered approach, informed by such training; and
- (3) a protocol outlining alternative practices and procedures for material witness petitions and bench warrants, consistent with best practices, that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.

Does the applicant certify to the requirements outlined above?

Yes

No

N/A-This grant will not be administered by a Prosecutor's Office

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Yvette Maldonado

Enter the Address for the Civil Rights Liaison:

301 Jackson St. Richmond, TX 77469-3108

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

2813418630

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

I certify to all of the application content & requirements.

Project Abstract :

The initiative aims to address domestic violence within the county by enhancing the capabilities of the Criminal Investigations Division through the continued funding of a domestic violence investigator. Acknowledging the vital role of cultural diversity in fostering strong community relations, this proposed project seeks to support the Fort Bend County Sheriff's Office in becoming a model for inclusive and culturally competent policing. This grant will provide additional investigative resources and specialized training for the Sheriff's Office investigators, equipping them to better serve the diverse community. Fort Bend County, as reported by the Census Bureau, has experienced significant growth, with its population reaching 916,778—a notable increase of 3.13%. The Texas Diversity Index highlights the county's expanding cultural diversity, with the population comprising as follows, 76.3% White, 51.4% Hispanic or Latino, 24.7% Asian, and 22.7% Black residents. Renowned for its cultural richness, Fort Bend County exemplifies diversity in Texas, weaving together a vibrant array of ethnicities, languages, and traditions that reflect the nation's multicultural fabric. Given the increased number of domestic violence reports, this funded position will enable thorough investigations and victim services, and intervention needed to secure victim safety and advocacy, as well as contribute to the prosecution of offenders.

Problem Statement :

This grant focuses on addressing the growing issue of domestic violence in Fort Bend County by establishing a dedicated Domestic Violence Investigator position within the Fort Bend County Sheriff's Office. A specialized investigator is essential for effectively managing the increasing challenges posed by domestic violence in the community. This role will bring critical expertise in navigating the complex dynamics of domestic violence cases, ensuring a more tailored and victim-centered approach. By providing targeted resources, advanced training, and comprehensive support, the investigator will play a pivotal role in enhancing the safety and well-being of residents impacted by domestic violence throughout Fort Bend County.

Supporting Data :

There is a critical need for law enforcement personnel to receive specialized, skills-based training and participate in joint, multidisciplinary exercises. Investigators dedicated to family violence and violent crimes against women play an essential role in addressing these serious issues. This priority is underscored in the 2022-2023 Fort Bend Public Safety Community Plan, which highlights significant deficiencies in specialized training and collaborative exercises for law enforcement, as well as the lack of sufficient funding to provide resources and support to victims. The plan also reveals alarming trends: domestic violence fatalities in Fort Bend County increased by 75% in one year, rising from four deaths to seven. Additionally, the Family Violence Unit reported a 58% increase in domestic violence cases referred for charges. These statistics underscore the urgency of equipping law enforcement with the necessary tools and training to effectively combat these crimes and provide victim assistance. Whether responding to incidents of crime or fostering positive relationships through community policing, law enforcement agencies across Fort Bend County share a pressing need for additional investigators and victim assistance personnel. Meeting these needs is crucial to enhancing public safety and addressing the growing challenges associated with domestic violence and violent crimes against women.

Project Approach & Activities:

The mission of the Family Violence Unit and the investigator funded by this project is to elevate the effectiveness of investigations for domestic violence victims. The Sheriff's office has initiated and will continue a vital program to strengthen the agency's response to domestic violence incidents. This unit aims to advance the skills and capabilities of law enforcement officers through specialized training, ensuring a more targeted and thorough approach to handling domestic violence cases. By keeping up with the latest investigative techniques, utilizing advanced technology, and collaborating with other agencies, they aim to enhance the overall investigative process. Additionally, the investigator will work to improve the quality of cases referred to the Fort Bend County District Attorney's office, aiming to boost the overall conviction rate. The investigator will also work to inform and educate the public on domestic violence prevention and how to break the cycle of violence. The investigator will also work to inform and educate the public on domestic violence prevention and how to break the cycle of violence.

Capacity & Capabilities:

The Fort Bend County Sheriff's Office seeks to operationalize best practices in policing and evidence-based criminal investigations to advance this domestic violence intervention project. The Sheriff's Office is led by Sheriff Eric Fagan, a 34-year law enforcement senior leader. The Office employs 792 employees, including 100 criminal investigators. The Office consists of three bureaus, 14 Divisions, including a regional law enforcement academy. The Family Violence Unit is under the leadership of Captain Scott Heinemeyer in the Criminal Investigations Unit and this position is currently filled with a subject matter expert who is also a Texas licensed attorney well-versed on family law. The Family Violence Unit has been active since 1996 and is led by Detective Leatherman. The domestic violence investigator capabilities will be strengthened through specialized training, continued professional training and professional training opportunities and continued support of the leadership team. Training for the Domestic Violence Investigator will include seminars offered by the State of Texas designed to enhance skills related to domestic violence and sexual assault investigations. These trainings help will help the investigator gain enhanced preparedness and expertise in the investigation of domestic and family violence incidents. They will contribute to strengthened collaboration between the Sheriff's Office and the many municipal agencies within Fort Bend County that current collaborate with the Sheriff's Office, as well as with community resources and effective support for victims through a specialized and trauma-informed approaches.

Performance Management :

The overall goals for this program are to expand the investigator knowledge base and capabilities to investigate increased numbers of domestic and family violence cases within the County and to provide effective intervention and advocacy services to victims and survivors. Objectives include to reduce by 10%, the number of repeated domestic and family violence reports through effective investigation, intervention, and advocacy each year, and to increase the number of cases adjudicated through the courts by at least 5% over the prior year. The strategies to be applied in this project include enhanced trauma-informed approaches, effort to diminish investigator biases, and reduce the presence and comprehension of barriers to reporting assault and domestic and family violence. Data will be tracked via the Central Square Tiburon Records Management System and through spreadsheets to document reports, case clearances, and court adjudication. Quantitative as well as qualitative data will be collected through descriptive statistics, and information gathered from victims and advocates.

Target Group :

The primary focus of the Family Violence Unit at the Fort Bend County Sheriff's Office is on women who have experienced domestic violence. Fort Bend County has an estimated population of approximately 900,000 people, with 355,937 of them being adult females. The county's demographic breakdown is as follows: 76.3% White, 29.6% Hispanic or Latino, 24.1% Asian, and 22.1% of other ethnicities. Data indicates that 1 in 4 women will be victims of domestic abuse by an intimate partner. Our unit's primary target group is women who have been abused by domestic partners. These women face numerous challenges, including fear, shame, guilt, financial distress, lack of shelter, loss of careers, distrust, and lowered self-esteem, among others.

Evidence-Based Practices:

According to a comprehensive review conducted by the Texas Council on Family Violence (2022), analyzing over 300 homicide cases, a staggering revelation emerged. The study identified that within the examined cases, 216 Texans tragically lost their lives to intimate partner or stalking homicides. This evidence underscores the critical need for targeted interventions and evidence-based policies to address the alarming prevalence of domestic violence in the state of Texas. The findings from this extensive review emphasize the urgency of providing ongoing support implementing effective strategies to prevent and respond to intimate partner and stalking violence. It serves as a stark reminder of the profound impact that domestic violence can have on individuals and communities, highlighting the imperative for evidence-based practices to enhance victim protection, offender accountability, and overall public safety. The Texas Council on Family Violence's research contributes crucial insights that guides the development and refinement of policies aimed at addressing and curbing the tragic consequences of intimate partner abuse and stalking homicides in the state of Texas.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Violence Against Women Justice and Training Program

In the space below, briefly explain how your project will address one or more of the state priority areas listed below:

a) Law Enforcement

- Victim-Centered/Trauma-Informed Training
- Regional Sexual Assault Response Teams: Law Enforcement participation
- Specialized Investigators/Units
- Coordination between Law Enforcement and Victim Service Providers

b) Prosecution

- Victim-Centered/Trauma-Informed Training
- Regional Sexual Assault Response Teams: Prosecution participation
- Specialized Prosecutors/Units

c) Victim Services

- Trauma-Informed, Professional Mental Health Therapy and Counseling
- Address Rural Needs
- Transportation and Emergency Housing
- Implementation of Telehealth/Tele-Advocacy Technology
- Language access plans
- Victim-Centered/Trauma-Informed Training

d) Courts

- Legal Advocacy (protective order assistance, legal rights & options, court accompaniment, etc.)
- Access to Court Hearings

Conduct thorough investigations of domestic violence crime scenes, interview victims, witnesses, and suspects, collect and analyze evidence, provide technical assistance as required, and testify as a witness before grand juries and in criminal trials. Deliver multidisciplinary training on domestic violence topics and techniques. Educate other investigators on recent law changes relevant to domestic violence, indicators of abuse, and investigative processes. Participate in specialized training for domestic violence. Enhance the skills of domestic violence investigators in conducting related investigations.

Selected Project Activities:

| ACTIVITY | PERCENTAGE: | DESCRIPTION |
|---------------|-------------|--|
| Investigation | 95.00 | Conduct thorough investigations of domestic violence crime scenes, interview victims, witnesses, and suspects, collect and analyze evidence, provide technical assistance as required, and testify as a witness before grand juries and in criminal trials |
| Training | 5.00 | Deliver multidisciplinary training on domestic violence topics and techniques. Educate other investigators on recent law changes relevant to domestic violence, indicators of abuse, and investigative processes. Participate in specialized training for domestic violence. Enhance the skills of domestic violence investigators in conducting related investigations. |

CJD Purpose Areas

| PERCENT DEDICATED | PURPOSE AREA | PURPOSE AREA DESCRIPTION |
|-------------------|--------------|--------------------------|
|-------------------|--------------|--------------------------|

Measures Information

Objective Output Measures

| OUTPUT MEASURE | TARGET LEVEL |
|---|---------------------|
| Number of arrests made. | 100 |
| Number of cases filed. | 292 |
| Number of cases investigated. | 2882 |
| Number of cases referred for prosecution. | 45 |
| Number of criminal justice professionals trained. | 10 |
| Number of non-criminal justice professionals trained. | 5 |
| Number of training events provided. | 2 |

Objective Outcome Measures

| OUTCOME MEASURE | TARGET LEVEL |
|------------------------|---------------------|
| Number of convictions. | 0 |

Custom Output Measures

| CUSTOM OUTPUT MEASURE | TARGET LEVEL |
|------------------------------|---------------------|
|------------------------------|---------------------|

Custom Outcome Measures

| CUSTOM OUTCOME MEASURE | TARGET LEVEL |
|-------------------------------|---------------------|
|-------------------------------|---------------------|

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

Yes

No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

Yes

No

N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2025

Enter the End Date [mm/dd/yyyy]:

9/30/2026

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

66111417

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

7780259

Single Audit

Applicants who expend less than \$1,000,000 in federal grant funding or less than \$1,000,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$1,000,000 or more, or state grant funding of \$1,000,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

6/30/2024

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Victim Services Information

Agency Type

Implementing Agency Type - Government

Which designation best describes your agency

- Law enforcement

Purpose of Award

- Continue an OOG-funded victim project funded in a previous year

Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

| Type of Crime | Percent of Funds Dedicated to Crime Enter whole percentages only | Funds Dedicated to Crime Current Award x Percent Entered |
|------------------------------|---|---|
| Child Physical Abuse | 0 | \$0.00 |
| Child Sexual Abuse | 0 | \$0.00 |
| Domestic and Family Violence | 80 | \$66,689.85 |
| Child Sexual Assault | 0 | \$0.00 |
| Adult Sexual Assault | 15 | \$12,504.35 |
| DUI/DWI Crashes | 0 | \$0.00 |
| DUI/DWI Crashes | 0 | \$0.00 |
| Assault | 0 | \$0.00 |
| Adults Molested As Children | 5 | \$4,168.12 |
| Elder Abuse | 0 | \$0.00 |
| Robbery | 0 | \$0.00 |
| Survivors of Homicide | 0 | \$0.00 |
| Adult Human Trafficking | 0 | \$0.00 |
| Child Human Trafficking | 0 | \$0.00 |
| Other Violent Crimes | 0 | \$0.00 |

| | | | |
|------------------------------------|-----|--|-------------|
| Description: | | | |
| Other Non-Violent Crimes | 0 | | \$0.00 |
| Description: | | | |
| SUM of %'s Sum of % MUST = 100% | 100 | SUM of Funds Sum of Funds MUST = OOG Current Budget | \$83,362.31 |

Use of Funds

Does this project provide DIRECT SERVICES to victims:

- Yes
- No

Information and Referral

- Information about the criminal justice process

Personal Advocacy/Accompaniment

- Law enforcement interview advocacy/accompaniment

Emotional Support or Safety Services

- Crisis Intervention (in-person, includes safety planning, etc.)

Shelter/Housing Services

Criminal/Civil Justice System Assistance

Assistance in Filing Compensation Claims

All VOCA-funded direct service projects MUST assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

Types of Victimitizations

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that Is Not associated with any of the types provided in the list. Check all that apply:

Types of Victimitizations

- Adult physical assault (includes aggravated and simple assault)
- Adult sexual assault
- Adults sexually abused/assaulted as children

- Domestic and/or family violence

- Stalking/harassment

Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

OOG Current Budget:
\$83,362.31

Other State Funds:
\$0.00

Other Local Funds:
\$0.00

Other Federal Funds:
\$0.00

Other Non-Federal Funds:
\$0.00

Total Victimization Program Budget:
\$83,362.31

Total number of paid staff for all grantee victimization program and/or services:
COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:
9

Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:
Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:
1820

Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:
COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:
0

Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:
Total COUNT of hours to work by all volunteers supporting the work of the award, including match

Total hours to work by all volunteers:
0

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

| CATEGORY | SUB CATEGORY | DESCRIPTION | OOG | CASH MATCH | IN-KIND MATCH | GPI | TOTAL | UNIT/% |
|---------------------|---|---|-------------|-------------|---------------|--------|--------------|--------|
| Personnel | Certified Peace Officer - Sheriff's Office | One domestic violence investigator to support the family violence unit of the Fort Bend County Sheriff's Office \$116,649.13 total salary amount including fringe. \$81,244.25 salary \$34,810.39 fringe=\$116,649.13. 30% of \$116,649.13=\$34,810.39 is the county match for salary. The investigator Detective Stephen Leatherman investigates crimes of domestic violence. He Investigate crime scenes, interview victims, witnesses and suspects. They gather evidence to support the case and testify as a witness before grand juries. | \$81,244.25 | \$34,810.36 | \$0.00 | \$0.00 | \$116,054.61 | 100 |
| Travel and Training | In-State Registration Fees, Training, and/or Travel | Travel to the Crimes against women conference scheduled for May 19-22,2025 in Dallas, TX to be held at that Sheraton Dallas Hotel. The purpose of this conference is to provide the domestic violence investigator with training in professional development, knowledge enrichment, and skill enhancement. It will aid in helping the investigator being well-equipped to navigate the complexities of domestic violence cases and provide the best possible support to survivors. Conference Registration: \$625, Hotel: \$164 per night at 4 nights, hotel parking \$18 per day with per diem at \$70 per day | \$1,234.26 | \$528.99 | \$0.00 | \$0.00 | \$1,763.25 | 0 |

| | | | | | | | | |
|--|--|--|----------|----------|--------|--------|------------|---|
| | | (FBC travel policy to be followed for travel). | | | | | | |
| Travel and Training | Out-of-State Registration Fees, Training, and/or Travel | For domestic violence investigator to attend the International Conference on Sexual Assault, Domestic Violence (ICODV) (December 17-18, 2025) in Washington, DC. This conference that will provide the detective with training and techniques on how to expand skills in the area of interviewing victims of domestic violence & crimes against women. Funds will cover conference registration \$219, Air fare \$417 hotel \$236 per night for 3 nights & per diem 3 \$70 per day. | \$629.70 | \$500.40 | \$0.00 | \$0.00 | \$1,130.10 | 0 |
| Supplies and Direct Operating Expenses | Specialized Audio-Visual System and Accessories (\$5,000 or less per unit) | PR 200 Bluetooth handset & voice recorders estimated cost is \$109.00. we are requesting 1 recorder. The domestic violence detective will find the use of the Bluetooth recorder essential when speaking to victims for several reasons. It will allow for discreet and efficient recording of interviews, ensuring accurate and detailed documentation of the victim's statements. This technology helps preserve the victim's exact words and emotional state, which can be crucial for building a strong case and providing evidence in court. Additionally, a Bluetooth recorder enables hands-free operation, allowing the detective to focus on building rapport and providing support to the victim during the interview process. Ultimately, it enhances the overall effectiveness | \$83.30 | \$35.70 | \$0.00 | \$0.00 | \$119.00 | 0 |

| | | | | | | | | |
|--|--|--|----------|---------|--------|--------|----------|---|
| | | and reliability of the investigation. | | | | | | |
| Supplies and Direct Operating Expenses | Office Supplies (e.g., paper, postage, calculator) | O'Connor's Texas Family Code Plus, 2024-2025 ed. estimated cost is \$244. The domestic violence detective needs the Texas Family Code to effectively perform his duties, as it provides comprehensive legal guidelines and protections for victims of domestic abuse. This code outlines procedures for obtaining protective orders, child custody and visitation rights, and other vital measures to ensure the safety and well-being of affected family members. Familiarity with these laws and codes will enable the detective to navigate complex legal situations, collaborate with other agencies, and provide accurate information and support to victims, thereby enhancing their ability to bring justice and protection to those in need. | \$170.80 | \$73.20 | \$0.00 | \$0.00 | \$244.00 | 0 |

Source of Match Information

Detail Source of Match/GPI:

| DESCRIPTION | MATCH TYPE | AMOUNT |
|---|------------|-------------|
| Cash match will come from County Gen. Funds FY 2026 budget for the Fort Bend County Sheriffs Office | Cash Match | \$35,948.65 |

Summary Source of Match/GPI:

| Total Report | Cash Match | In Kind | GPI Federal Share | GPI State Share |
|--------------|-------------|---------|-------------------|-----------------|
| \$35,948.65 | \$35,948.65 | \$0.00 | \$0.00 | \$0.00 |

Budget Summary Information

Budget Summary Information by Budget Category:

| CATEGORY | OOG | CASH MATCH | IN-KIND MATCH | GPI | TOTAL |
|--|-------------|-------------|---------------|--------|--------------|
| Personnel | \$81,244.25 | \$34,810.36 | \$0.00 | \$0.00 | \$116,054.61 |
| Supplies and Direct Operating Expenses | \$254.10 | \$108.90 | \$0.00 | \$0.00 | \$363.00 |
| Travel and Training | \$1,863.96 | \$1,029.39 | \$0.00 | \$0.00 | \$2,893.35 |

Budget Grand Total Information:

| OOG | CASH MATCH | IN-KIND MATCH | GPI | TOTAL |
|-------------|-------------|---------------|--------|--------------|
| \$83,362.31 | \$35,948.65 | \$0.00 | \$0.00 | \$119,310.96 |

Condition Of Fundings Information

| Condition of Funding / Project Requirement | Date Created | Date Met | Hold Funds | Hold Line Item Funds |
|---|----------------------------|-----------|------------|----------------------|
| Compliance with State and Federal Laws, Programs and Procedures: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible grantees/applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government and institution of higher education that operates a law enforcement agency must download, complete and then return the 2026 CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. **Please use the 2026 form above** | 2/28/2025 9:37:03 AM | 3/17/2025 | Yes | No |
| Resolution: Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a resolution electronically using the 'Upload' function in the eGrants system. The resolution must contain the following: <ul style="list-style-type: none"> • Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested; • A commitment to provide all applicable matching funds; • A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant | 2/28/2025 9:37:14 AM | 3/1/2025 | Yes | No |

(Note: If a name is provided, you must update OOG should the official change during the grant period.); and

- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.

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