

# General Information

Application Instructions

[Application Instructions](#)

Agency Name

Fort Bend County

Person to be contacted regarding **this** application

First Name \*

Pamela

Last Name \*

LeBrane

Phone Number \*

(281) 633-7433

Email Address \*

pamela.lebrane@fortbendcountytx.gov

By checking this box, you are indicating that the service profile for this organization is accurate. \*

Project Service Area \*

Urban

Rural

## General Information

1. Describe the proposed project(s) for which the funds will be used. \*

*This grant replaces 5339-R-2022-FT BEND-00019. The balance of funds remaining in the aforementioned grant are now being awarded in 5339-R-2022-FT BEND-00214.*

*Fort Bend County (FBC) will use funds for the purchase of miscellaneous support vehicle and communication equipment.*

*FBC provides general public demand response and commuter services. All services operate Monday through Friday (excluding County Holidays). Demand Response services operate to accommodate the first drop-off by 8:00 am and last pick-up by 5:00 pm. Demand Response trips are provided within the County limits and/or to destinations in adjoining counties within one (1) mile of the Fort Bend County line. Advanced reservations are required and can be requested up to thirty (30) calendar days in advance. Requests are taken on a first-come, first-serve basis.*

*Commuter services are provided to Greenway Plaza/Galleria Uptown Transfer, Texas Medical Center and Downtown areas of Houston from park and ride locations in Sugar Land and Rosenberg. FBC recently completed a park and ride facility along the Westpark Toll Road in northwest Fort Bend County. The Westpark Park and Ride will provide transportation for commuters residing in the northern portion of Fort Bend County. The transportation route will promote access to job sites, education, job training and other destinations.*

2. Describe how the need/demand for the proposed project(s) was determined. \*

*FBC regularly assesses transit facilities for maintenance, safety, and overall effectiveness of the facility. The support vehicle will be used to conduct assessments, ensuring that any maintenance needs are identified and addressed promptly. In addition to facility maintenance, the support vehicle is vital to community outreach and training for riders to use public transportation and increase community engagement.*

3. Describe the anticipated benefits of the project. \*

*Fort Bend County is helping to bring a better quality of life to individuals, families, communities, and businesses. Our services offer personal mobility and freedom for people from every walk of life by providing options to get to work, go to school, visit friends, or get to a doctor's appointment.*

4. Identify and describe methods to procure goods and/or services related to this project.

*A formal bid or state cooperative may be used to purchase support vehicle and mobile radio communication equipment.*

5. If vendors have been previously selected, complete the following.

**Vendor Name**

**Description of goods/services**

6. Is the proposed project consistent with continuing, cooperating, and comprehensive regional transportation planning implemented in accordance with 49 U.S.C. §5301? \*

Yes

No

Attachments

Upload any additional documents relevant to this application per the application's instructions.

Description

Upload

## Vehicle and Other Capital Projects

### Vehicle Projects

Vehicle projects include the purchase, rebuild and overhaul of vehicles.

1. Are Vehicle Capital expenses parts of the proposed project? \*

Yes  No

2. Describe the need for the project. Specifically, identify how the project was selected and summarize the anticipated service improvements and/or project benefits to your area. \*

N/A

Yes  No

### Other Capital

Other Capital includes, but is not limited to: shop equipment, communication and computer equipment, hardware and/or software, preventive maintenance, purchase of service, and other miscellaneous equipment. (Program limitations may apply.)

5. Are Other Capital expenses part of the proposed project description? \*

Yes

No

6. Describe the scope of the Other Capital project in detail. \*

*Other capital expenses include a miscellaneous support vehicle and communication equipment. The support vehicle will be used to support operations, maintenance, and administrative activities.*

7. Describe the need for the Other Capital project. Specifically, identify how the project was selected and what service improvements and/or project benefits are to be addressed. \*

*The miscellaneous support vehicle will be used to support operations, maintenance, and administrative activities, including conducting assessments at transit facilities to ensure that any maintenance needs are identified and addressed promptly, and performing community engagement and training for riders to use public transportation. Mobile radio communication equipment helps to improve transit operations. Effective communication is essential, especially during emergencies. Mobile radio systems provide staff with reliable and real-time communication capabilities, allowing for quick response times and efficient coordination. Effective communication equipment helps to ensure that any issues arising in transit can be addressed promptly, enhancing overall safety and service reliability for riders.*

### Attachments

Upload any additional documents relevant to this application per the application's instructions.

#### Description

FBC Service Brochure

#### Upload

FBT Services Brochure Updated.pdf

# Obligation Certification

As an authorized official of the

I certify to the following:

1. The information presented in the application is true and accurate to the best of my knowledge.
2. I have not intentionally made any misstatements or misrepresented the facts.
3. The organization has the resources and technical capacity to support the project.
4. The organization has the resources and technical capacity to provide the required match.
5. The organization uses generally accepted accounting standards for its financial recordkeeping functions.
6. The organization will participate in a continuous, comprehensive dialogue throughout the life of the project.

This includes but is not limited to:

- On-Site monitoring by TxDOT personnel
- Timely submission of required reports
- Timely written notification of events that will affect the outcome of the project

7. The organization will comply with all applicable federal, state, and local laws and regulations.

This includes but is not limited to:

- Annual Certifications and Assurances
- Master grant agreements
- Project grant agreements
- Applicable federal program circulars and similar federal and state guidance

8. Applicant Affirmation: Compensation has not been received for participation in the preparation of the specifications for this call for projects.

By checking and completing this document I certify that the above statements are true and that I have the authority to sign this document.

Name

Title

Date

# Facilities Specific Evaluation

Will this project involve construction, alteration, repair, or purchase of buildings, structures, or other real property? \*

Yes     No

\$  
\$  
\$  
\$

\$

\$

# Budget and Milestones

**Agency Name**

Fort Bend County

**Program Type**

Section 5339 - Rural Bus and Bus Facilities Program - 2022 Cycle

**Does this budget include indirect costs? \***

Yes

No

**If yes, please enter the Indirect Rate**

%

**Attachments**

You may upload additional documentation here.  
(If this budget includes In-Kind funds you are required to upload supporting documentation.)

Description	Upload

When entering budget line items, fill out a row.

Description	Scope	Suffix #	TPN	Fuel Type	# of Units	Award Amount	State Match	Local Match	In-Kind Match	Total Funds	TDC Requested?	Match Ratio	TDC Amount	Estimated RFP/IFB Issued	Estimated Contract Award	Estimated First Vehicle Delivered	Estimated Last Vehicle Delivered	Estimated Contract Complete
Acquisition of Support Vehicles - 11.42.11								Gasoline	1	\$46,000	\$	\$	\$46,000	[X]	0	10/01/2025		11/30/2026
Acquisitions - Miscellaneous Equipment - 11.62.20										\$15,721			\$15,721	[X]	0	10/01/2025		11/30/2026
Subtotal:										\$61,721	\$0	\$0	\$0	\$61,721				0

# WE ARE FBT

The mission of Fort Bend Transit (FBT) is to provide safe and efficient public transportation services while maintaining service quality and customer satisfaction.

FBT is proud to offer two distinct services for Fort Bend County:

## Commuter Service



## Demand Response Service



Every day we aim to deliver and continue to grow on the expectations of those we serve by providing **convenient** access to public transit; **affordable** public transit; **safe** public transit; and **reliable** public transit to and from your destination.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance (42 U.S.C. Section 2000d).

Fort Bend County is committed to ensuring that no individual who uses our services is excluded from participation, denied benefits, or discriminated against. If you believe you have been subjected to discrimination, you may file a complaint by calling the Fort Bend Transit Civil Rights Officer at 281-633-7433.

You may send a written complaint to Fort Bend Transit Department, ATTN: Civil Rights Officer, 301 Jackson St., Richmond, TX 77469, or via email at [transit@fbctx.gov](mailto:transit@fbctx.gov).

Complaints may also be filed with the following organization no later than 180 days after the date of the alleged discrimination: Federal Transit Administration, Office of Civil Rights, ATTN: Complaint Team, East Building, 5th Floor - TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590.

# Fort Bend County Public Transportation Services



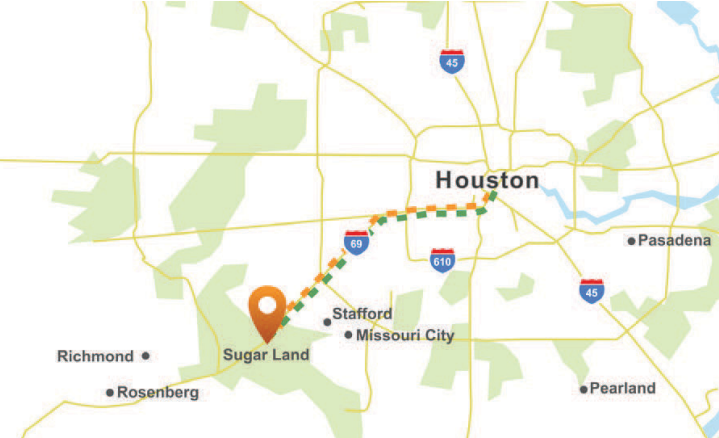
Connect with us!  
  @rideFBTransit

**Physical Address:** 3737 Bamore Road  
Rosenberg, TX 77471

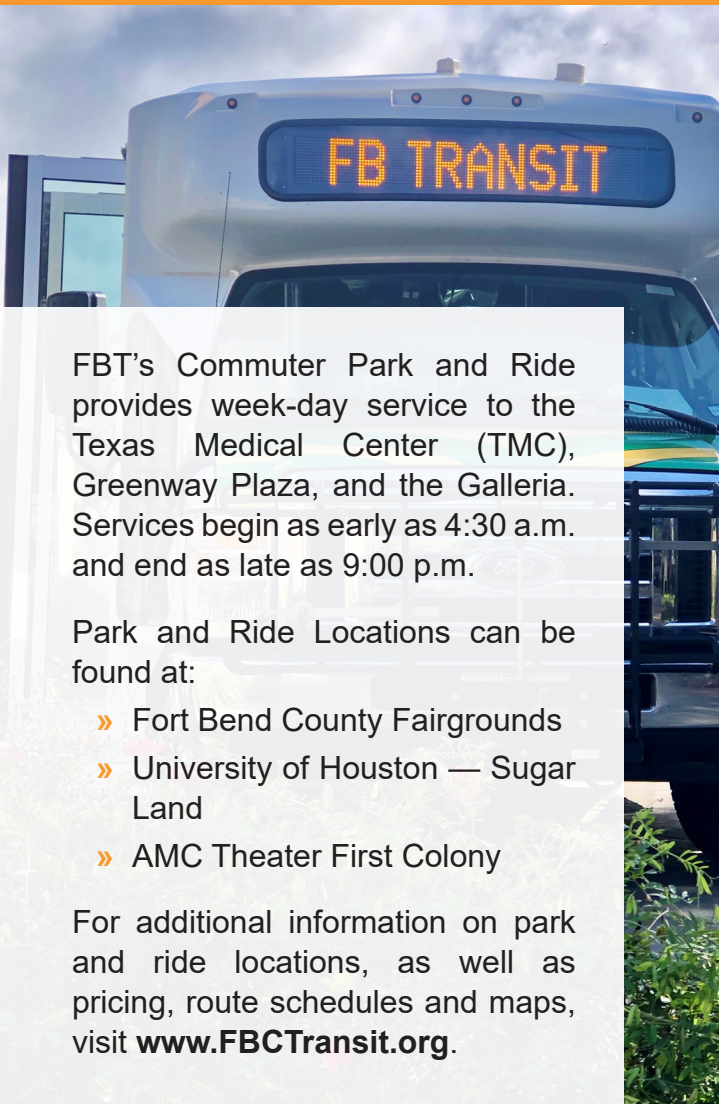
**Mailing Address:** 301 Jackson Street  
Richmond, TX 77469

(281) 633-RIDE (7433)  
[transit@fortbendcountytexas.gov](mailto:transit@fortbendcountytexas.gov)  
[www.FBCTransit.org](http://www.FBCTransit.org)





## Commuter Services



FBT's Commuter Park and Ride provides week-day service to the Texas Medical Center (TMC), Greenway Plaza, and the Galleria. Services begin as early as 4:30 a.m. and end as late as 9:00 p.m.

Park and Ride Locations can be found at:

- » Fort Bend County Fairgrounds
- » University of Houston — Sugar Land
- » AMC Theater First Colony

For additional information on park and ride locations, as well as pricing, route schedules and maps, visit [www.FBCTransit.org](http://www.FBCTransit.org).

## Demand Response

### Service Information

Demand Reponse is a curb-to-curb service with pick-ups limited to within Fort Bend County. Drop-offs are allowed up to one mile outside the county line. If you require assistance with boarding or exiting the bus, this must be requested when your trip is scheduled.

#### To schedule a ride:

Call (281) 633-RIDE (7433)

Monday – Friday, 8:00 a.m. to 5:00 p.m.

Please have the following information ready to give to our reservationists:

- » Your name and/or Client ID#
- » Home address
- » Telephone number
- » Pick-up and drop-off address
- » Appointment time and/or pick-up time

## 5 Things to Know Before You Ride

- » We do not offer same day rides.
- » Reservations can be made at least one day in advance, or up to 30 days in advance.
- » This is a shared ride service.
- » Trips are scheduled based on time and space availability.
- » Bus service is not provided on County observed holidays. A complete list of holidays, as well as our Passenger Guidelines, can be found on our website [www.FBCTransit.org](http://www.FBCTransit.org).

## Canceling a Trip

- » Call reservations as soon as possible.
- » Cancellations made the same day as your trip will be considered a “late cancel.”
- » Six or more no-shows, cancels-at-door, and/or late cancels within a 90-day period may result in a 30-day suspension from service.

## When Riding the Bus

- » Passengers must be ready 15 minutes before their scheduled pick-up. Please note the bus may arrive up to 15 minutes after your pick-up time. Not being ready or canceling at the door will count against our suspension policy.
- » All passengers must wear seatbelts.
- » An approved seat restraint must be provided for children 40 lbs or less.
- » Passengers 12 years or younger must be accompanied by an adult 18 years or older.

### ONLY \$1.00 each way

Demand Response is \$1.00 per person per one-way trip. All passengers are required to pay, unless riding solely as a personal care assistant.

