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Carli Trojcek
Legal Assistant

August 25, 2025

Via Email

Mr. Andy Meyers

Mr. Andrew Vanchau

Fort Bend County Commissioner Precinct 3

151 Stadium Drive, Suite 122

Sugar Land, TX 77498

Meyers, Andy Andy.Meyers@fortbendcountytexas.gov

Vanchau, Andrew Andrew.Vanchau@fortbendcountytexas.gov

RE: First Colony Levee Improvement District (the "District")

Dear Mr. Meyers and Mr. Vanchau:

As you know, the Commissioners Court appoints the Board of Directors of the District (the "Board") for four-year terms. The term of office for one of the District's current Directors, Ms. Debra Coffman, will expire on October 6, 2025. Director Coffman desires to remain on the Board and no other persons have requested appointment to the Board. We hereby request that Director Coffman be reappointed to the Board for a new four-year term of office that expires on October 6, 2029. In connection with this request, enclosed is a Resolution Requesting Commissioners Court of Fort Bend County to Appoint Director adopted by the Board of Directors of the District, a proposed Order Appointing Director for First Colony Levee Improvement District ("Order") for Commissioners Court consideration, and Director Coffman's resume.

If approved and executed, please return one (1) original of the signed Order to me for the District's records. Please call me at (713) 800-5498 if you have any questions. Thank you.

Sincerely,



Carli Trojcek
Legal Assistant

Enclosures

RESOLUTION REQUESTING COMMISSIONERS COURT OF FORT BEND COUNTY
TO APPOINT DIRECTOR TO FIRST COLONY LEVEE IMPROVEMENT
DISTRICT BOARD OF DIRECTORS

WHEREAS, the Commissioners Court of Fort Bend County, Texas, has heretofore appointed Debra Coffman as director of First Colony Levee Improvement District (the "District"), for a term that commenced on October 6, 2021, and expires on October 6, 2025; and

WHEREAS, Title 4, Chapter 57 of the Texas Water Code, as amended, confers jurisdiction on the County Judge and Commissioners Court of Fort Bend County, Texas, to appoint the directors of the District and to approve the sworn statements and bonds and oaths of office for such directors; and

WHEREAS, the Board of Directors of the District hereby requests that the Commissioners Court of Fort Bend County, Texas appoint Debra Coffman for a new term to expire on October 6, 2029, and approve her sworn statement and bond and oath of office, which is in proper form and has been properly executed; and

WHEREAS, Debra Coffman is over twenty-one years of age, is a resident citizen of Fort Bend County, and is otherwise qualified by law to serve as director of the District, and is not disqualified from serving as director of the District by reason of any law; and

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF FIRST COLONY LEVEE IMPROVEMENT DISTRICT THAT:

Section 1: The Board of Directors hereby requests that the Commissioners Court of Fort Bend County, Texas, appoint Debra Coffman as director on the Board for the lawful four-year term of office, which expires on October 6, 2029, and approve her sworn statement and bond and oath of office.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED this 22nd day of August, 2025.



President, Board of Directors

ATTEST:



Secretary, Board of Directors

(SEAL)



THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

The Commissioners Court of Fort Bend County, Texas, convened in REGULAR SESSION AT A REGULAR TERM OF SAID COURT, open to the public, on the ____ day of _____, 20__, at the County Courthouse, and the roll was called of the duly constituted officers and members of the Commissioners Court and officer of the County, to-wit:

K.P. George	County Judge
Vincent Morales, Jr.	Commissioner, Precinct No. 1
Grady Prestage	Commissioner, Precinct No. 2
Andy Meyers	Commissioner, Precinct No. 3
Dexter L. McCoy	Commissioner, Precinct No. 4

and all of said persons were present, except _____. Whereupon, among other business the following was transacted at said meeting: a written order entitled:

ORDER APPOINTING DIRECTOR FOR
FIRST COLONY LEVEE IMPROVEMENT DISTRICT

("Order") was duly introduced for the consideration of the Commissioners Court and reviewed in full. It was then duly moved and seconded that the Order be passed; and, after due discussion, the motion, carrying with it the passage of the Order, prevailed and carried by the following vote:

AYES:

NOES:

The County Judge thereupon announced that the Order had been duly and lawfully adopted. The Order thus adopted follows:

ORDER APPOINTING DIRECTOR FOR
FIRST COLONY LEVEE IMPROVEMENT DISTRICT

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

WHEREAS, the Commissioners Court of Fort Bend County, Texas ("Commissioners Court"), has heretofore appointed Debra Coffman to the Board of Directors of First Colony Levee Improvement District (the "District") to serve for a lawful four-year term of office through October 6, 2029; and

WHEREAS, the Commissioners Court desires to reappoint Debra Coffman to serve as Director for the District for the lawful four-year term of office commencing effective October 6, 2025, and expiring on October 6, 2029, or until her successors shall be appointed and qualified; and

WHEREAS, Debra Coffman is over twenty-one years of age, a resident citizen of the State of Texas, otherwise qualified by law to serve as a Director of the District, and not disqualified from serving as a Director of the District by reason of any law; and

WHEREAS, Title 4, Chapter 57 of the Texas Water Code, as amended, confers jurisdiction on the County Judge and Commissioners Court of Fort Bend County, Texas to appoint the Directors of the District; Now Therefore,

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED BY THE COUNTY JUDGE AND COMMISSIONERS COURT OF FORT BEND COUNTY, TEXAS THAT:

Section 1: The foregoing recitals are hereby found to be true and correct.

Section 2: Debra Coffman is hereby reappointed as Director of First Colony Levee Improvement District to serve in that capacity for the lawful four-year term of office which will commence effective October 6, 2025, and expires on October 6, 2029, or until her successor shall be appointed and qualified.

Section 3: A copy of the Order shall be recorded in the minutes of this Court.

PASSED AND ADOPTED this ____ day of _____, 20__.

ATTEST:

K.P. George
County Judge

Laura Richard
County Clerk and Ex-Officio Clerk of the
Commissioners Court of Fort Bend County, Texas

(SEAL)

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

I, the undersigned, County Clerk and Ex-Officio Clerk of the Commissioners Court of Fort Bend County, Texas, do hereby certify that the above and foregoing is a true and correct copy of an Order of the Commissioners Court which was passed and adopted on the _____ day of _____, 20____, all as same appears of record in the minutes of said Court and on file in my office.

WITNESS MY HAND AND THE SEAL OF THE COMMISSIONERS COURT OF FORT BEND COUNTY, TEXAS, this ____ day of _____, 20____.

LAURA RICHARD
County Clerk and Ex-Officio Clerk of the
Commissioners Court of Fort Bend County,
Texas

By: _____

(SEAL)

Debby Coffman

3206 Explorer Cove
Sugar Land, TX 77479
713-805-6523

Debby has lived in Sugar Land and the District for 31 years.

Began serving as a Director on First Colony LID in October, 2009 as Secretary. Currently Vice-President/Asst. Secretary

FCLID

- Attended over 24 national conferences (NAFSMA, ASFPM, NFA), 3 state conferences (TWCA);
- Traveled to Washington, DC for Texas Water Day advocacy opportunities (4 years);
- Active member of Ft. Bend Levee Coalition (FBLC), assisted in the transition of this committee from the FBCEDC to the Ft. Bend Chamber of Commerce;
- Member of and actively helped plan the annual seminars for Ft. Bend Flood Management Association (which transitioned into the FBLC);
- Focused on NFIP changes, reauthorization and its impact to FBC, especially the members of the District; and
- Enjoys the collaboration among levee districts to keep FBC a safe, premier place to live and work.

HOA - First Colony Community Services Association (FCCSA)

- Neighborhood Representative for 29 years. Lakes of Austin Park is annually recognized as an Exemplary FCCSA neighborhood and has won Neighborhood of the Year 6 times;
- Served on various committees over the years. Currently is the Chair for the Landscape Committee undertaking a 3-year beautification project for the association.

City of Sugar Land

- Graduate of the second Sugar Land 101 Class (2003);
- Has served on various task force committees over the years and attends quarterly HOA meetings;
- Served a 5-year term on the Land Use Advisory Committee 2013-2018, as Co-Chair second half.