

Large, Kelley

From: Simonton, Monica
Sent: Wednesday, August 13, 2025 12:52 PM
To: Large, Kelley
Subject: PODDUTURI 072725 EXPENSE REIMBURSEMENT

Good afternoon Kelley

The approved travel dates for Dr. Podduturi must be amended before the full reimbursement requested can be disbursed. The approved travel dates by Commissioner's court is 7/20 - 7/25. Dr. Podduturi began her travels on 7/19 instead of 7/20 and stayed through 7/28. Although she covered her stay from 7/26-7/26, without the amendment to the travel days, all expenses incurred on 7/19/25 and 7/26 - 7/28 would not be covered. The items that would not be covered include the Airfare (return 7/28), hotel (7/19) and uber charges (7/28).

Please let me know if you need assistance or have any questions.

Kindest Regards,

Monica L. Simonton

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