


COST DETAILS	
If there are labor costs, how many employees are being funded?	N/A
Are the employees permanent County employees or temporary grant hires?	N/A
For newly established positions, what will happen after the completion of the grant program? (i.e. temporary position absolved, permanently hired and funded by the County Budget)	N/A
List any future costs related to the grant project, including administration, contractual costs, operating costs, monitoring, and County budgeted costs.	N/A
Will the project generate income? If so, how much?	NO
PROGRAMMATIC INFORMATION	
Briefly describe the goals and objectives with the use of the grant funds.	Preservation Planning Services for Historic Cemeteries and Artifact Preservation and Museum Design Services for the Black Cowboy Museum Project
Describe how the grant project goals align with the strategic priorities of the County.	This project would stimulate, encourage and develop economic opportunities by attracting tourism and enriching the county's cultural landscape.
Was the project designed with any of the following factors: community outreach, evidenced-based interventions, data analysis, or needs assessment? Please explain and provide proof if necessary.	Needs assessment
What specific key performance indicators will be implemented to measure the progress and objectives of the program?	Project will be in phases.
Are there are noncompliance risks or concerns while operating this program?	NO
Will this project or engagement continue after all project funds have been expended? Please explain.	YES, because there are other preservation programming needs beyond this funding opportunity for this project.
SUBMITTING DEPARTMENT SIGNATURE	
Preparer Name and Title: Gwendolyn Climmons, Asst. Director	Department/Agency Name: Parks
Date: April 7, 2025	
Department Head/Elected Official Signature:	

4/7/25

**FORT BEND COUNTY  
GRANT INFORMATION AND ASSESSMENT FORM**

County departments requesting funding must upload the Grant Information and Assessment Form and supporting documentation to eCivis in order to be approved. Additionally, the completed form will need to be uploaded to AgendaQuick once E-Civis review is completed with all of supporting documents. When adding the Grant Information and Assessment Form to AgendaQuick - departments will mark it as confidential.

<b>DEPARTMENT/OFFICE APPLYING FOR GRANT:</b>	<b>APPLICATION DEADLINE:</b>
Fort Bend County Parks	May 01, 2025
<b>GRANT/PROGRAM TITLE:</b>	<b>GRANTING AGENCY:</b>
Hart Family Fund for Small Towns	The National Trust for Historic Preservation
<b>PROPOSED PERIOD OF PERFORMANCE IF AWARDED:</b>	<b>TOTAL PROJECT COSTS BEING REQUESTED:</b>
1 year beginning August 1, 2025 (award acceptance will be in August)	Grant \$15,000 plus required 100% grant match of \$15,000
<b>UNIQUE ENTITY IDENTIFIER (UEI FROM SAM.GOV):</b>	
MJG8N8EPN2L3	
<b>DEPARTMENT HEAD/SUPERVISOR:</b>	<b>GRANT COORDINATOR/PROJECT LEAD:</b>
Darren McCarthy/ Gwendolyn Climmons	Anahi Jimenez
<b>PROJECT CONSIDERATIONS</b>	
Is there a County cost share/match requirement? If yes, how much?	Yes, 100 % of Grant Award
Has the department/office/agency received this grant or a similar grant previously	NO
Does the department/office/agency have the capacity to meet financial administration and program management requirements?	YES
Does the grant project require partner agency participation? (MOU development	NO
Is this grant for the construction or expansion of a County facility? If so, have you confirmed with Facilities the project is allowable?	NO
Is this grant for the purchase of IT equipment/software? If so, have you confirmed with IT the purchase is allowable?	NO
Is project monitoring required? Who is conducting the monitoring?	YES, Progress Reports by Granting Agency
Are there any special requirements or conditions? (i.e. legal requirements, prohibitions, agreements, etc.)	NO
<b>PROJECT COSTS</b>	
<b>Costs Included in the Project:</b>	<b>Costs:</b>
Employee Labor	## \$
Contracted Services/Labor	## \$101,900
Land, facilities, or equipment individually valued over \$5,000	## \$
Materials/Supplies	## \$
Technology/Training	## \$
Other	## \$
<b>TOTAL PROJECT COST:</b>	\$
	\$101,900.00

**"Bold" the Documentation Included in the Application to Substantiate Costs (if Applicable):**

N/A

Professional Consulting Fees for Artifacts Preservation Services; Museum Design Services; and Preservation Architecture Planning Services

N/A

N/A

N/A

See attached Budget

to the best of their knowledge.

**Applicant Certification\***

Are you a duly authorized representative of the applicant?

- ☒ Yes  
☐ No

**Name\***

Darren McCarthy

**Title\***

FBC Parks Director

**i** Due by 05/01/2025 11:59 PM EDT.

Abandon Request

Save Application

Submit Application