

**Agency Name:** Fort Bend County  
**Grant/App:** 5365401 **Start Date:** 10/1/2025 **End Date:** 9/30/2026

**Project Title:** The IRIS Women's Program  
**Status:** Pending OOG Review

**Profile Information**

**Applicant Agency Name:** Fort Bend County  
**Project Title:** The IRIS Women's Program  
**Division or Unit to Administer the Project:** Social Services  
**Address Line 1:** 301 Jackson Street  
**Address Line 2:**  
**City/State/Zip:** Richmond Texas 77469-3108  
**Start Date:** 10/1/2025  
**End Date:** 9/30/2026

**Regional Council of Governments(COG) within the Project's Impact Area:** Houston-Galveston Area Council

**Headquarter County:** Fort Bend  
**Counties within Project's Impact Area:** Fort Bend

**Grant Officials:**

**Authorized Official**

**Name:** KP George  
**Email:** county.judge@fortbendcountytexas.gov  
**Address 1:** 301 Jackson Street  
**Address 1:** Office of the County Judge  
**City:** Richmond, Texas 77469  
**Phone:** 281-341-8608 Other Phone: 281-633-7769  
**Fax:** 832-471-1858  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** County Judge

**Financial Official**

**Name:** Mandy Lesko  
**Email:** accounting@fortbendcountytexas.gov  
**Address 1:** 301 Jackson St  
**Address 1:** Suite 701  
**City:** Richmond, Texas 77469  
**Phone:** 281-344-3951 Other Phone:  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Accountant

**Project Director**

**Name:** Shannon Gore  
**Email:** Shannon.gore@fortbendcountytexas.gov  
**Address 1:** 77471  
**Address 1:** 4520 Reading Road  
**City:** Rosenberg, Texas 77471  
**Phone:** 832-451-0251 Other Phone:  
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**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Division Manager of Social Services

**Grant Writer**

**Name:** Karri Halcomb

**Email:** karri.halcomb@fortbendcountytexas.gov

**Address 1:** 4520 Reading Road

**Address 1:**

**City:** Rosenberg, Texas 77471

**Phone:** 281-238-3526 Other Phone:

**Fax:**

**Title:** --- Select One ---

**Salutation:** Ms.

**Position:** Special Projects Coordinator

You are logged in as **User Name:** khalcomb

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**Grant Vendor Information**

**Organization Type:** County

**Organization Option:** applying to provide services to all others

**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460019692080

**Unique Entity Identifier (UEI):** MJG8N8EPN2L3

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## **Narrative Information**

### **Introduction**

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

### **Culturally Specific and Underserved Populations**

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population as defined by 34 USC § 12291 (a)(46) or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services as defined by 34 USC § 12291(a)(9) designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

☐ Yes

☒ No

### **Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

### **Forensic Medical Examination Payments**

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

### **Confidentiality and Privacy**

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

### **Activities that Compromise Victim Safety and Recovery**

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

### **Polygraph Testing Prohibition**

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

### **Protection Orders**

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

### **Offender Firearm Prohibition**

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

### **Criminal Charges**

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both

adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

### **Immigration Legal Services**

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

### **Legal Representation in Divorce and Custody Cases**

PSO limits eligibility for legal representation in divorce and custody cases to circumstances where the survivor has been directly victimized by intimate partner violence (IPV) within the last six (6) months. This may include physical violence, sexual violence, stalking, and psychological aggression (including coercive tactics) by a current or former intimate partner against the survivor or survivor's kin sharing the residence. Additionally, legal services in divorce and custody cases funded under this award are limited to emergency order assistance, safety planning, client representation in divorce or guardianship proceedings, and other family law matters directly resulting from the victimization. Through acceptance of this award, grantee agrees that reimbursement for divorce and custody-related legal services will be limited to circumstances listed above.

### **Discrimination**

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

### **Records**

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

### **Volunteers**

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless PSO determines that a compelling reason exists to waive this requirement.

### **Crime Victims' Compensation**

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

### **Community Efforts**

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

### **Civil Rights Information**

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by PSO. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

### **Victims of Federal Crime**

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

### **No Charge**

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

### **Effective Services**

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

### **College Campus Confidential Direct Services Providers**

All personnel compensated through OOG or match funds are Confidential Direct Service Providers that maintain victim's confidentiality for all case information (written or oral) and share information only at the victim's request and with the victim's informed consent, except when release of information is required by law. Confidential Direct Service Providers compensated with grant funds shall not be required to disclose client or case information to any entity, including a campus Title IX officer or coordinator, except when release of information is required by law. A victim may not be coerced or required to file a report or disclose information regarding their victimization with any entity as a condition of receiving services from a Confidential Direct Service Provider.

Failure to comply with this certification may result in PSO, at its sole discretion, withholding reimbursement on personnel line items contained in the program budget until satisfactory evidence of compliance is provided.

## **Compliance with State and Federal Laws, Programs and Procedures**

**Local Units of Government:** Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2026 or the end of the grant period, whichever is later.

**Non-profit Organizations:** Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements.

### **Equal Employment Opportunity Plan (EEO Plan)**

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEOP) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the EEO Utilization Report Builder to assist with preparing Verification Forms and, if required, Utilization Reports.

### **Employment of Advocates for Sexual Assault**

Will this project use grant funds to support the employment of Advocates for Sexual Assault as defined by Chapter 420, section 420.051 of the Texas Government Code?

☐ Yes

☒ No

If yes, have those advocates completed a sexual assault training program certified by the Attorney General?

☐ Yes

☐ No

☒ N/A

### **Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Yvette Maldonado

Enter the Address for the Civil Rights Liaison:

301 Jackson Street, Richmond, Texas 77469-3108

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(281) 341-8630

### **Overall Certification**



Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content & requirements.**

### **Project Abstract :**

Fort Bend County Social Services aims to provide continued assistance to underserved populations of crime victims by utilizing its case management program, which focuses on victims of domestic violence. The case managers for this program provide in-depth assistance to victims by linking them to existing county resources, thus offering restoration in a more holistic manner. Through existing services, the goal of the IRIS Women's Program are to: (1) continue creating and providing a more integrated and comprehensive system of care to victims, and (2) improve upon the current fragmented system of services where victims of domestic violence and senior victims of crime are underserved or overlooked. Of the eight (8) case managers, one (1) is dedicated specifically to working with this population. This team member also serves on the Fort Bend Crime Victim Response Team (CVRT), which hosts an annual Crime Against Persons conference. To address the growing demand for services, we plan to contract with a staffing agency employee for one (1) additional case manager to expand capacity and provide more focused support for victims of crime.

### **Problem Statement :**

When accessing the Crime Victims' Compensation (CVC) funding process, victims of crime are often subjected to an extended waiting period before receiving financial support. Local shelters report that the average income of survivors is below \$10,000 per year. There is a critical need to provide support to victims who may stay in abusive relationships due lack of income or financial abuse, where the abuser controls all finances and uses that control as another form of abuse. The underlying issue in the area is the lack of wrap-around services to assist and guide survivors through the judicial and recovery process. Fort Bend County, one of the fastest-growing counties in the nation, required programs like the IRIS Women's Program to provide victims of crime with services and support that sustain a sense of safety and stability. The dedicated case manager for the program serves as the designated point of contact and provides immediate assistance, including emergency shelter, rapid rehousing, food assistance, medication assistance, emergency unmet needs, and other local resources. Customized service-based referrals are also made, depending on the survivor's needs, and may include but not limited to mental health support, employment assistance, help navigating applications for benefits, and any other necessary services. Given the increasing demand for services and the current case manager's caseload, there is a need to contract an additional case manager. This will allow Fort Bend County Social Services to maintain and improve the quality of care for victims of crime, ensuring they receive the timely, individualized support required to navigate their recovery.

### **Supporting Data :**

In 2021, Texas had the highest rate of family violence-related deaths. Specifically, in Fort Bend County, there were over 521 reported incidents of family violence per 100,000 residents. As the most diverse county in Texas, with a diversity index of 76.3%, Fort Bend County faces significant challenges regarding domestic violence in underserved populations. According to the Institute of Women's Policy Research, 40% of African American women will experience physical violence by a partner, compared to 31% of all women, placing women of color at a higher risk of violence and potentially death. Domestic Violence is recognized as a key health priority in the 2022-2023 Fort Bend County Community Plan. The plan emphasizes that, in Fort Bend County, there is limited access to emergency shelters and basic human needs, as well as a continuing need for support services for survivors of domestic violence and sexual assault. According to the Texas Department of Public Safety's Crime in Texas Report, in 2023 there were 247,896 counts of family violence, including 11,553 incidents of sexual assault, 97% of which were rape. In FY2024, Fort Bend County Social Services served an estimated 322 clients who were survivors of domestic violence. Currently, the dedicated VOCA case manager has assisted 110 clients since October 2024, making the highest caseload among the case management team.

### **Project Approach & Activities:**

To ensure that victims of crime are connected with existing Fort Bend County services and assistance

programs, Fort Bend County Social Services collaborates with victim liaisons from county law enforcement agencies and the County District Attorney to enroll victims into the IRIS Women's Program. The IRIS Women's Program connects the target populations with short-term assistance for emergency needs, including utilities, food, medications, rental/mortgage assistance and shelter placement. Victims seeking assistance often require immediate resources and incur immediate costs from the time of victimization until financial support is awarded through Crime Victim Compensation (CVC). The program's goal is to improve victims' social, financial, physical, and emotional well-being immediately after victimization while they wait for CVC funding. Based on Fort Bend County Social Services' prior case management experience with domestic violence and crime victims, linking victims to services after initial victimization typically often takes a minimum of three days for processing and coordination, although same-day emergency shelter placements are available on a case-by-case basis. The dedicated case manager works exclusively with this population. In response to the growing need, Fort Bend County Social Services will contract with an additional case manager to provide further support for victims of crime. In the event of scheduling conflicts, clients are referred to the most tenured staff member to ensure individualized attention. This approach provides thorough and comprehensive support, in addition to mental health and other services that clients may require.

### **Capacity & Capabilities:**

The Division Manager of Fort Bend County Social Services (FBCSS) has an extensive background in both social work and public health, dedicating decades of experience to serving vulnerable populations. With expertise in working with underserved groups – including those impacted by chronic and infectious diseases, mental health disorders, domestic violence, the elderly, women and children, the LGBTQ+ community, and other marginalized groups – the Division Manager brings a wealth of knowledge in diversity, empathy, and compassionate service delivery. This individual manages and oversees all operational logistics within the department, including staff activities, responsibilities, and their interaction with clients. The team supporting this work includes: four (4) Program Coordinators and an Assistant Division Manager who plan, implement, and evaluate activities associated with collaborative partnerships in Fort Bend County; four (4) Eligibility Specialists who manage short-term emergency assistance; eight (8) Case Managers who deliver more extensive client support services; three (3) Receptionists and one (1) Administrative Assistant responsible for management of department data. Additionally, Social Services has a Quality Control Unit that ensures grant compliance and reporting, along with a Bereavement Program Coordinator who manages the indigent pauper burial program for unclaimed decedents in the county. As of January 6, 2025, FBCSS is fully staffed. However, given the increasing demand for services, if approved, FBCSS would like to contract with a contract staffing agency for an additional case manager to provide necessary support for the expanding caseload, positioning the department to meet the needs of the county's growing population. The division has a long-standing history of service to Fort Bend County and continues to build its capacity to support community needs. It maintains and expands a network of collaborations within and outside the county. The department also collaborates with the Fort Bend County Health and Human Services Community Engagement team, which focuses on fostering partnerships and maintaining up-to-date resources for the benefit of clients. These efforts are vital in ensuring accurate, accessible, and equitable services across the county.

### **Performance Management :**

In this current year, FY 2025, the goal is to provide intensive case management services with a trauma informed focus to 350 victims of crime. Since October 2024, Fort Bend County Social Services (FBCSS) has already served 110 VOCA clients, demonstrating a strong trajectory toward this goal. The current VOCA Case Manager, who holds an MSW, has been in this role since 2022. In FY 2024, FBCSS served 322 victims, a slight decrease from FY 2023, when 518 victims were assisted. The higher number in FY 2023 reflects a period when two dedicated case managers were available, including one bilingual in Spanish. For the upcoming FY 2026 grant period, FBCSS aims to continue this effort, providing case management services with a trauma informed focus to 350 victims of crime. Objective: In a 12-month period, 350 victims of crime, will receive various increments of intensive case management services based on the needs of the client, and needs assessments by September 30, 2026. (Measured: Count the number clients seen monthly through Caseworthy reporting.) Objective: Clients will receive financial assistance based on need, eligibility, and available funding. This assistance may include emergency shelter, food vouchers, utility assistance, rental assistance and unmet needs which allow for the purchasing of essential items. (Measured: The number of clients receiving financial assistance will be tracked through Caseworthy reporting, categorized by type of assistance provided.)

### **Target Group :**

While Fort Bend County Social Services (FBCSS) will assist all victims of crime, FBCSS has identified family violence as a target population, this includes survivors of domestic violence and their families, as well as

victims of sexual assault, human trafficking, stalking, gunshot victim, and identity theft. The IRIS Women's Program is dedicated to addressing the crisis of family violence, offering critical support to victims in need. According to the Texas Department of Public Safety Family Violence Texas Crime Report for 2023 indicates that in Fort Bend County, there were 5,456 incidents of family violence. Family violence victims account for 23% of the crime victim population and are underserved in the Crime Victims' Compensation (CVC) benefits process. Victims of family violence who are eligible and approved for CVC funding often require immediate resources and incur immediate expenses before they receive any financial assistance.

### **Evidence-Based Practices:**

In consulting with victim liaisons from local law enforcement and Fort Bend County District Attorney's Office, it became apparent that immediate resources and assistance were needed for individuals who were victimized by family violence. While victims are routinely provided with opportunities to apply for CVC benefits, these funds were often not made available to them until their case is sent to prosecution. This time period often causes a huge financial and social hardship to the victims. Research presented by the National Institute of Justice (NIJ) indicates that tertiary intervention that focuses on the consequences of abuse, the focus of the IRIS Women's Program, can require as much as 12 months of advocacy by a case manager. Currently, Fort Bend County victim liaisons are overloaded with providing initial crime victims services, so providing extensive tertiary services over an extended period of time for each victim is not feasible. Research by NIJ also suggests that victims who receive advocacy after their victimization engage in a greater number of activities to address: educational needs, safety planning, legal issues, and material goods and services. This method of practice and commitment to a specific time period to assist victims of domestic abuse and crime seems to be more effective in increasing victims' access and utilization of community resources in a timely manner. In addition to providing mental health support and assistance with employment according to current research will assist to empower the client to be able to work through challenges and be able to be empowered to be financially self-sufficient along their journey to recovery.

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## Project Activities Information

### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crisis Services	70.00	Emergency services provided to help victims during the crisis phase. Typical services include crisis counseling, phone and in-person information, and/or internal and external resources and referrals, accompaniment, advocacy for all necessary crisis procedures (medical, law enforcement, legal, shelter) transportation, emergency financial assistance, crime victim filing.
Multi-Disciplinary Teams and Case Coordination	10.00	Agency will meet with therapist, social workers, navigators, employment and housing staff, along with victim liaisons to coordinate a plan of action. Agencies agree to meet on a monthly basis with external partners but on a weekly or bi weekly basis to discuss open cases daily support is available if needed (based on client need), in addition to participating in any outreach events to reach a wider range of survivors and provide screening and services to the community around VOCA services available.
Professional Therapy and Counseling	20.00	The staff will refer to the FBC Mental Health Therapists and if/when needed refer out accordingly to ensure that the clients are provided short term treatment to address their needs. All clients that are seeking emergency shelter, disclose depression, trauma and other mental health needs are required to be referred and seek out treatment by these Licensed Therapists who will provide counseling to promote optimum mental health. The often address issues as such: triggers of PTSD, thoughts of suicide; family, parenting, and marital challenges that stemmed or were exacerbated from victimization including stress management; problems with self-esteem; and issues associated with aging and mental and emotional health. They evaluate clients physical or mental condition based on review of client information, medical history and psychological assessments to be used to help with treatment plans. As stated the Mental Health therapists provide short term therapy and will work with clients to refer and assess for what is needed based on their expertise and the long-term treatment plan would develop and implement treatment plans based on clinical experience and knowledge. They will attend the multi-disciplinary meetings while also acting as an advocate to resolve crisis events.

### CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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### Measures Information

#### Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of cases reviewed by the multi-disciplinary team.	125
Number of counseling hours provided to survivors.	200
Number of meetings held by multi-disciplinary teams.	6
Number of survivors receiving counseling / therapy.	150
Number of survivors receiving crisis counseling.	150
Number of victims / survivors seeking services who were served.	350
Number of victims seeking services who were not served.	0

#### Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of cases resulting in charges filed.	150
Number of convictions.	150

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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**Budget Details Information**  
**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Case Manager	Case Manager, responsible for assessing the beneficiary's eligibility for services and work closely with the other FBCSS staff, and other local agencies that work with victims of crime (ex. AVDA, FBC Sherriff's Dept., FBC Woman's Center). This individual will complete the initial assessment, gather information and identify problems and formulate a service plan to help the client meet their needs. The worker will also coordinate care services and assist the beneficiary to identify and obtain resources. The Case Manager will also be responsible for advocating on the beneficiary's behalf with external partners, such as legal services, health insurance organizations or other social service organizations. They will be responsible for assisting clients to navigate community resources and to ensure clients receive basic needs including food, shelter, transportation, and counseling. They will also ensure that clients are safe and prepared to face future challenges. Case Management Services will be provided for a minimum of six months to a year. They will also be responsible for ensuring the client satisfaction.	\$0.00	\$0.00	\$19,025.00	\$0.00	\$19,025.00	20

Contractual and Professional Services	Non-Residential Services	This will cover the salary for a VOCA Case Manager (contract staffing agency employee). . . Case Manager - responsible for assessing the beneficiary's eligibility for services and work closely with the other FBCSS staff, and other local agencies that work with victims of crime (ex. AVDA, FBC Sheriff's Dept., FBC Woman's Center). This individual will complete the initial assessment, gather information and identify problems and formulate a service plan to help the client meet their needs. The worker will also coordinate care services and assist the beneficiary to identify and obtain resources. The Case Manager will also be responsible for advocating on the beneficiary's behalf with external partners, such as legal services, health insurance organizations or other social service organizations. They will be responsible for assisting clients to navigate community resources and to ensure clients receive basic needs including food, shelter, transportation, and counseling. They will also ensure that clients are safe and prepared to face future challenges. Case Management Services will be provided for a minimum of six months to a year. They will also be responsible for ensuring the client satisfaction.	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Provide appropriate professional development opportunities to enhance both the expertise and experience of staff serving this population. In addition ensuring that appropriate trainings and/or certifications improve how clients are served, as the teams knowledge and expertise is increased and improved.	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
Equipment	Workstation	Obtaining proper office equipment of various types will ensure the environment is conducive to assessing, work is properly stored, utilized and provides a sound ability for personnel to	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	1



		perform duties as they are given the tools to do so.						
Supplies and Direct Operating Expenses	Tablet System and Accessories (\$5,000 or less per unit)	Seeking updated mobile equipment such as tablets/IPADS to ensure staff members can efficiently complete duties in and out of the office and travel to locations needed in which the clients feel safe and prefer.	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0

You are logged in as **User Name:** khalcomb

**Agency Name:** Fort Bend County

**Grant/App:** 5365401 **Start Date:** 10/1/2025 **End Date:** 9/30/2026

**Project Title:** The IRIS Women's Program

**Status:** Pending OOG Review

### Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☒ Yes

☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

The Division Manager of Social Services is responsible for overseeing contractor compliance with grant terms, supervising their work, and ensuring performance standards are met. They maintain ongoing communication with the contractor agency to address any concerns and ensure alignment with the project's objectives and requirements.

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes  
☒ No  
☐ N/A

### **Fiscal Year**

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2025

Enter the End Date [mm/dd/yyyy]:

9/30/2026

### **Sources of Financial Support**

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

66111417

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

7780259

### **Single Audit**

Applicants who expend less than \$1,000,000 in federal grant funding or less than \$1,000,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$1,000,000 or more, or state grant funding of \$1,000,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- ☒ Yes  
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

3/20/2024

### **Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify  
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

### FFATA Certification

#### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☒ Yes

☐ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

You are logged in as **User Name:** khalcomb

## General Information and Instructions

### Agency Type

Implementing Agency Type - Government

Which designation best describes your agency (select only one):

- ☐ Corrections
- ☐ Courts
- ☐ Juvenile justice
- ☐ Law enforcement
- ☐ Prosecutor
- ☒ Other – describe below

If Other is selected describe below:

Social Services

### Purpose of Award

Check all that apply:

- ☐ Continue an OOG-funded victim project funded in a previous year
- ☒ Expand or enhance an existing project not funded by OOG in the previous year
- ☐ Start up a new victim services project
- ☐ Start up a new Native American victim services project
- ☐ Expand or enhance an existing Native American project

### Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime <i>Enter whole percentages only</i>	Funds Dedicated to Crime <i>Current Award x Percent Entered</i>
Child Physical Abuse	0	\$0.00
Child Sexual Abuse	0	\$0.00
Domestic and Family Violence	45	\$33,750.00
Child Sexual Assault	0	\$0.00
Adult Sexual Assault	10	\$7,500.00
DUI/DWI Crashes	2	\$1,500.00
Assault	15	\$11,250.00

Adults Molested As Children	<input type="text" value="10"/>	\$7,500.00
Elder Abuse	<input type="text" value="3"/>	\$2,250.00
Robbery	<input type="text" value="3"/>	\$2,250.00
Survivors of Homicide	<input type="text" value="5"/>	\$3,750.00
Adult Human Trafficking	<input type="text" value="3"/>	\$2,250.00
Child Human Trafficking	<input type="text" value="0"/>	\$0.00
Other Violent Crimes	<input type="text" value="4"/>	\$3,000.00
Description:	<input type="text" value="Hate crimes, arson, terrorist attacks, kidnapping, etc."/>	
Other Non-Violent Crimes	<input type="text" value="0"/>	\$0.00
Description:	<input type="text"/>	
<b>SUM of %'s</b> <i>Sum of % MUST = 100%</i>	<b>SUM of Funds</b> <i>Sum of Funds MUST = OOG Current Budget</i>	<b>\$75,000.00</b>

Use of Funds

Does this project provide **DIRECT SERVICES** to victims:

☒ Yes  
☐ No

**Information and Referral**

☐ Information about the criminal justice process  
☒ Information about victim rights, how to obtain notifications, etc.  
☒ Referral to other victim service programs  
☒ Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address-confidentiality programs, etc.)

**Personal Advocacy/Accompaniment**

☐ Victim advocacy/accompaniment to emergency medical care  
☐ Victim advocacy/accompaniment to medical forensic exam  
☐ Law enforcement interview advocacy/accompaniment  
☒ Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)  
☐ Performance of medical or nonmedical forensic exam or interview, or medical evidence collection  
☐ Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)  
☒ Intervention with employer, creditor, landlord, or academic institution  
☐ Child and/or dependent care assistance (includes coordination of services)  
☒ Transportation assistance (includes coordination of services)  
☐ Interpreter services

**Emotional Support or Safety Services**

- ☒ Crisis Intervention (in-person, includes safety planning, etc.)
- ☐ Hotline/crisis line counseling
- ☐ On-scene crisis response (e.g., community crisis response)
- ☐ Individual counseling
- ☐ Support groups (facilitated or peer)
- ☐ Other therapy (traditional, cultural, or alternative healing; art, writing, or play therapy; etc.)
- ☒ Emergency financial assistance (includes emergency loans and petty cash, payment for items such as food and/or clothing, changing windows and/or locks, taxis, prophylactic and nonprophylactic meds, durable medical equipment, etc.)

### **Shelter/Housing Services**

- ☒ Emergency shelter or safe house
- ☒ Transitional housing
- ☒ Relocation assistance (includes assistance with obtaining housing)

### **Criminal/Civil Justice System Assistance**

- ☐ Notification of criminal justice events (case status, arrest, court proceedings, case disposition, release, etc.)
- ☐ Victim impact statement assistance
- ☐ Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
- ☐ Civil legal assistance in obtaining protection or restraining order
- ☐ Civil legal assistance with family law issues (e.g., custody, visitation, or support)
- ☐ Other emergency justice-related assistance
- ☐ Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- ☐ Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and victim/witness)
- ☐ Law enforcement interview advocacy/accompaniment
- ☐ Criminal advocacy/accompaniment
- ☐ Other legal advice and/or counsel

### **Assistance in Filing Compensation Claims**

- ☒ Assists potential recipients in seeking crime victim compensation benefits

All VOCA-funded direct service projects MUST assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

### **Types of Victimizations**

Check the types of victimization that best describe the victims the grant-funded project will serve. “Other” refers to a type that is not associated with any of the types provided in the list. Check all that apply:

#### **Type of Victimization**

- ☒ Adult physical assault (includes aggravated and simple assault)
- ☒ Adult sexual assault

- ☒ Adults sexually abused/assaulted as children
- ☐ Arson
- ☐ Bullying (verbal, cyber, or physical)
- ☒ Burglary
- ☐ Child physical abuse or neglect
- ☐ Child pornography
- ☐ Child sexual abuse/assault
- ☒ Domestic and/or family violence
- ☐ DUI/DWI incidents
- ☒ Elder abuse or neglect
- ☒ Hate crime: racial/religious/gender/sexual orientation/other

If Hate Crime is TRUE provide explanation:

We will assist with all survivors of crime and will do our best to serve all victims of crime including those who self-report a hate crime where we will assist with financial support and case management as well as referral to the appropriate government agency for additional assistance. //

- ☒ Human trafficking: labor
- ☒ Human trafficking: sex
- ☒ Identity theft/fraud/financial crime
- ☒ Kidnapping (noncustodial)
- ☒ Kidnapping (custodial)
- ☐ Mass violence (domestic/international)
- ☐ Other vehicular victimization (e.g., hit and run)
- ☒ Robbery
- ☒ Stalking/harassment
- ☒ Survivors of homicide victims
- ☒ Teen dating victimization
- ☐ Terrorism (domestic/international)
- ☐ Other

If Other is TRUE provide explanation:



## Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

### Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

#### OOG Current Budget:

**\$75,000.00**

Other State Funds:

\$0.00

Other Local Funds:

\$410,000.00

Other Federal Funds:

\$0.00

Other Non-Federal Funds:

\$0.00

**Total Victimization Program Budget:**

**\$485,000.00**

#### Total number of paid staff for all grantee victimization program and/or services:

COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:

17

#### Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:

4160

#### Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:

0

#### Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:

Total COUNT of hours to work by all volunteers supporting the work of the award, including match.

Total hours to work by all volunteers:

0

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Graduate level nonclinical and Graduate level clinical interns assist existing caseworkers/social workers in identifying services for clients. In addition, they assist