

**FORT BEND COUNTY  
OUT OF STATE TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Texas:

Glenn St. Hilaire

DATE OF DEPARTURE: Sunday, February 2, 2025

DATE OF RETURN: Friday, February 14, 2025

DESTINATION: Huntsville Alabama

PURPOSE OF TRIP: FBI Digital Forensics Fundamentals (DFF)

MODE OF TRANSPORTATION: Commerical Airline

FUNDING SOURCE: Departent of Justice - FBI

DEPARTMENT HEAD APPROVAL:

Mattie Provost, Chief

Name & Department

DATE:

1-15-2025

Signature

APPROVED COMMISSIONERS COURT:

Presiding Official

Date

(Emergency Approval:

Date: