



# OFFICE OF COUNTY PURCHASING AGENT

Fort Bend County, Texas

## Term Contract Renewal Form

Solicitation #: Bid 21-045

Title: Term Contract for Purchase of Periodical Subscriptions for Fort Bend County Libraries

Contracted Vendor: W.T. Cox Information Services

Ms. Knox,

Our contract with your company for the above referenced expires March 31, 2025. Contract provisions allow for renewal of this contract if mutually agreeable.

If your company wishes to renew this contract through March 31, 2026 under the same terms and conditions, please complete the information below and return this form along with a Form 1295 by e-mail to [melissa.stavinoha@fortbendcountytexas.gov](mailto:melissa.stavinoha@fortbendcountytexas.gov). Purchasing will then take the matter before the Commissioner's Court of Fort Bend County for their consideration. Please respond to this email by 5:00 PM, Wednesday, January 8, 2025.

X Yes, I agree to renewing our agreement with Fort Bend County under the same terms and conditions.

\_\_\_\_\_ No, I do not wish to renew our agreement with Fort Bend County.

If Yes, please provide a new Form 1295 along with this renewal form by replying to this email. The Form 1295 must be new; previous 1295s are not permitted.

Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, extensions or renewals are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit:

<https://www.ethics.state.tx.us/filinginfo/1295/>

On-line instructions:

Name of governmental entity is to read: Fort Bend County .

Identification number used by the governmental entity is: B21-045 .

Description is to read: Periodical Subscriptions .

After receiving the Form 1295 with a new Certification Number and Date Filed, please print the form and complete box, sign, then email the Form 1295 and this signed Term Contract Renewal Form to [melissa.stavinoha@fortbendcountytexas.gov](mailto:melissa.stavinoha@fortbendcountytexas.gov). If your company is publicly traded you are not required to complete this form.

Signature of Authorized Representative

1-6-25

Date

Debra M. Knox, Director of Contract Administration

Printed Name and Title of Authorized Representative

**Fort Bend County Tabulation  
Bid 21-045  
Term Contract for Purchase of Periodical Subscriptions**

**Term: April 1, 2021 through March 31, 2022**

**Awarded 3/23/21: WT Cox Information Services**

**Renewal Term Approved 2/22/22: April 1, 2022 through March 31, 2023**

**Renewal Term Approved 2/28/23: April 1, 2023 through March 31, 2024**

**Renewal Term Approved 1/23/24: April 1, 2024 through March 31, 2025**

**Lawson # 12446**

<b>Company</b>	<b>Percent Discount Publishers List Price</b>
W T Cox Information Services Shallotee NC	10%
EBSCO Industries Inc. Birmingham AL	6%
Avanti Enterprises, Inc. Flossmoor IL	Disqualified: Failed to provide required documentation
Melvin Clearman dba Magazine Subscriptions PTP	Disqualified: Failed to provide required documentation