



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Dexter McCoy

From: Barbara Dees, Sr HR Generalist

Copy: Bridgette Smith-Lawson, County Attorney

Date: January 3, 2025

Subject: Reclassification Request

On behalf of the County Attorney, Human Resources is submitting the below noted personnel action.

Human Resources supports this action.

SUMMARY OF ITEMS:

Take all appropriate action on request to reclassify vacant position number 4751-0033 from Sr Administrative Assistant, Grade 104 of the General Salary Structure, to Sr Litigation Coordinator, Grade 106 of the General Salary Structure, in the County Attorney's Office, effective January 14, 2025. (Fund: County Attorney)