

STATE OF TEXAS §  
§  
COUNTY OF FORT BEND §

**FOURTH AMENDMENT TO INTERLOCAL CONTRACT FOR LICENSING  
SCPDC SOFTWARE**

THIS FOURTH AMENDMENT (“Fourth Amendment”) is entered into by and between Fort Bend County, (“County”), a body corporate and politic under the laws of the State of Texas; and South Central Planning and Development Commission, (“SCPDC”), a regional planning commission and political subdivision of the State of Louisiana, domiciled in Terrebonne Parish, by and through its authorized agent, the Capital Area Council of Governments, (“CAPCOG”), (collectively referred to as the “parties”).

WITNESSETH:

WHEREAS, the parties previously entered into the Interlocal Contract for Licensing SCPDC Software, on or about September 23, 2014, and as amended on or about April 5, 2022 (the “Amendment”), February 28, 2023 (the “Second Amendment”), and September 26, 2023 (the “Third Amendment”), collectively referred to as the “Agreement” and incorporated fully by reference for all purposes. The parties desire to amend said Agreement as set forth below:

I. Amendments

1. **Scope of Services.** SCPDC shall continue to provide software licensing services to County as described in Exhibit A-4.
2. **Term.** This Agreement shall renew and this Fourth Amendment is effective as of September 22, 2024 and shall expire no later than September 21, 2025, unless terminated sooner pursuant to this Agreement. This Agreement shall not automatically renew, but may renew upon written agreement of the parties.
3. **Limit of Appropriation.** SCPDC’s fees shall be calculated at the rates set forth in SCPDC’s Cost Proposal of Services and Quote, attached as Exhibit “A-4”, and incorporated fully by reference. The Maximum Compensation for the performance of services within the Scope of Services as described in Exhibit A-4 is \$45,000.00. In no case shall the amount paid by County under this Agreement exceed the Maximum Compensation without an approved change order. SCPDC clearly understands and agrees, such understanding and agreement being of the absolute essence of this Agreement, that County shall have available the total maximum sum of \$45,000.00, specifically allocated to fully discharge any and all liabilities County may incur. SCPDC does further understand and agree, said understanding and agreement also being of the absolute essence of this Agreement, that the total maximum compensation that SCPDC may become entitled to and the total maximum sum that County may become liable to pay to SCPDC shall not under any conditions, circumstances, or interpretations thereof exceed \$45,000.00.

4. **Modifications.** Except as modified herein, the Agreement remains in full force and effect and has not been modified or amended.
5. **Conflict.** If there is a conflict among documents, the most recently executed document will prevail with regard to the conflict.
6. **Understanding, Fair Construction.** By execution of this Fourth Amendment, the parties acknowledge that they have read and understood each provision, term and obligation contained in this Fourth Amendment. This Fourth Amendment, although drawn by one party, shall be construed fairly and reasonably and not more strictly against the drafting party than the nondrafting party.
7. **Severability.** If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions remain in full force, if the essential terms and conditions of this Agreement for each party remain valid, binding, and enforceable.

(Execution Page Follows)

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IN WITNESS WHEREOF, this Fourth Amendment is signed, accepted, and agreed to by all parties by and through the parties or their agents or authorized representatives. All parties hereby acknowledge that they have read and understood this Fourth Amendment and the attachments and exhibits hereto. All parties further acknowledge that they have executed this legal document voluntarily and of their own free will.

FORT BEND COUNTY

SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION, BY AND THROUGH ITS AUTHORIZED AGENT, THE CAPITAL AREA COUNCIL OF GOVERNMENTS

\_\_\_\_\_  
KP George, County Judge

  
\_\_\_\_\_  
Authorized Agent – Signature

\_\_\_\_\_  
Date

Christopher Miller  
Authorized Agent- Printed Name

ATTEST:

Executive Director  
Title

\_\_\_\_\_  
Laura Richard, County Clerk

11-6-2024  
Date

**AUDITOR'S CERTIFICATE**

I hereby certify that funds are available in the amount of \$\_\_\_\_\_ to accomplish and pay the obligation of Fort Bend County under this Agreement.

\_\_\_\_\_  
Robert Ed Sturdivant, County Auditor

Exhibit A-4: SCPDC's Cost Proposal of Services and Quote

I:\AGREEMENTS\2024 Agreements\IT\South Central Planning and Development Commission (23-IT-100349-A2)\Fourth Amendment to Agreement with South Central Planning & Development Commission.docx aw

# EXHIBIT A-4



Cost Proposal of Services  
Fort Bend County, TX



## WITH ONE COMPLETE SYSTEM WE PROVIDE THE BEST SOLUTION



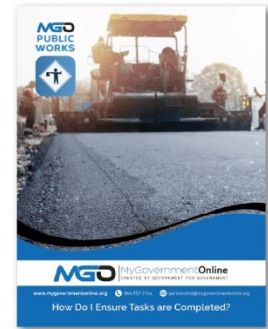
**PERMITS & LICENSING**  
Apply & Pay for Permits Online  
Work Orders & Inspections  
Document Management  
Complete Permit Administration  
Contractor Licensing



**PLANNING & ZONING**  
Apply & Pay for Projects Online  
Submit Files  
View Meeting Dates  
Drag and Drop Scheduling



**SOLUTION CENTER / 311**  
Submit & Track Service Requests  
Code Enforcement/311  
Submit Photos  
Real Time Dashboards  
Call Center or Direct  
Department Routing



**PUBLIC WORKS**  
Asset Management  
Labor, Inventory, Materials Cost Tracking  
Real Time Work Order Dashboards  
Drag and Drop Calendars



*"With the City of San Marcos Texas being the fastest growing city in the U.S. for 3 years in a row, we are constantly studying how we can better utilize city resources to review and issue permits faster without cutting corners on the approval process. Implementing MGO has been a key tool in accomplishing our customer service goals"*

- **Kristy Stark**, Assistant Director Planning & Development Services



5058 W. Main St., Houma, LA 70360-4900 • P.O. Box 1870, Gray, LA 70359  
Phone: (985) 851-2900 • Fax: (985) 851-4472

Parishes: Assumption • Lafourche • St. Charles • St. James • St. Mary • St. John • Terrebonne  
Municipalities: Baldwin • Berwick • Franklin • Golden Meadow • Gramercy •  
Lockport • Lutchet • Morgan City • Napoleonville • Patterson • Thibodaux



**About Us**

South Central Planning & Development Commission (SCPDC) is an Economic Development District (EDD) established in 1978 under Federal and State Law. In the wake of Hurricane Katrina in 2005, our member jurisdictions regionalized the permit process with SCPDC. This enabled us to create an automated suite of software applications that has grown into a multi-state offering.

MyGovernmentOnline (MGO) offers a complete system of everything that is needed to automate the Permits & Licensing process: Customer Portal web & mobile apps, digital plan review, work order management, project management, contractor licensing and renewals and much more. All of this is provided at no upfront cost and only a low monthly fee once live. MGO is an enterprise fund within South Central Planning & Development Commission, a fellow permit office and government agency. Currently we work with hundreds of jurisdictions from over twenty-two states.

**Services We Provide**

**Permitting** - Property information, Permit types and sub-types, Permit Description, Owner/applicant information, fees, inspections, actions, contractors’ information, images, violation notices, reports, QR codes, reviews of other agencies/departments, dates, times, etc. This includes building permits and sign permits. Ability to submit applications online. Ability to pay for permits online with payment provider integration. Ability to track a Contractor’s Liability and Worker’s Compensation insurance.

**Planning & Zoning** - Owner information, tax parcel numbers, address, Application Type, Project type, images, reviews of other agencies/departments, actions, meeting dates and minutes, QR codes, dates, times, automatic workflows, letter generation, digital plan review, bond tracker, submit and manage files, drag and drop scheduling, etc.

**Code Enforcement Complaints** - Property information, Complaint types, Complainant information, Complaint description, inspections, violations, actions, images/PDFs, violation notices, accusatory and court documents, reports, QR codes, work orders for abatements, abatement fees, dates, times, etc.

**Custom Business Licensing Module** – Track owner/applicant information, property information, license types and sub-types, permit description, fees, renewal fees, issued and expiration dates, inspections, management for associated files, actions, contractor information, images, violation notices, reports, QR codes, reviews by other agencies or departments, related permits, dates, times, and custom fields. Ability to submit applications online. Ability to pay for permits online with payment provider integration. Ability to track a Contractor’s Liability and Worker’s Compensation insurance.

**Jeff Naquin**  
Chairman  
Police Juror  
Assumption Parish

**Archie Chaisson**  
Vice-Chairman  
Parish President  
Lafourche Parish Council

**Ellis Alexander**  
Treasurer  
St. Charles Parish

**Jason Bergeron**  
Secretary  
Parish President  
Terrebonne Parish Council

**Kevin Belanger**  
CHIEF EXECUTIVE  
OFFICER

**Seamless Integration Across All Modules** – Verify addresses with GIS integration. Alerts about other permits at the same address. One login for all users that allows for cross-department collaboration. Flag contacts with expired licenses or other documentation. One login for the public to manage permits and applications with any other jurisdiction that uses MGO.

**GIS Integration** - Owner information, tax parcel numbers, address, user defined fields (year built, construction type, occupancy load, occupancy class, zoning district, historic districts, flood plains, square footage, sprinklers, fire alarms, elevators, emergency plans, etc.), images/PDFs, number of buildings, number of permits Open/Closed, number of Fire inspections Open/Closed, number of Complaints, Open/Closed, additional contacts, reports, QR codes, dates, times, etc.

**Training & Support** – Customer and staff member phone and email support – No cost.  
On-site training visits – costs are reimbursement for travel expenses plus a 20% administrative fee. Recommended to budget \$4,560 for two on-site visits.

**Add-on Services** – Additional modules available: Asset Tracking, Public Works, Occupational Licensing and more.

References

	<p>Elizabeth Ehlers, Assistant Director of Development Services <b>City of San Marcos</b> Planning &amp; Development Services 630 E Hopkins San Marcos, TX 78666 512-805-2640</p>
	<p>Wayne Snell, Inspections Director <b>City of Irving</b> 825 W. Irving Blvd. Irving, TX 75060 (972) 721-4900</p>
	<p>Jennifer Hampton, Division Manager <b>Escambia County Building Services</b> 3363 West Park Drive Pensacola, FL 32505 (850) 595-4560 or (850) 554-2849</p>

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## Service Quote

Date: 7/23/2024

### Customer:

Fort Bend County, TX

<u>Description</u>	<u>Amount</u>
MGO Permit monthly license fee (Annual Permit Volume package: 8,001 - 10,000)	\$3,750.00
TOTAL MONTHLY FEES:	\$3,750.00

### Other Fees:

- On-Site Visits: Reimbursement of lodging, transportation and meals, plus a 20% administrative fee. Estimated cost of \$2,280 per trip.

SCPDC will invoice Licensee at the beginning of each month. The invoices shall be payable within 30 days of the date of the invoice.

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Police Juror  
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TO:  
**Fort Bend County**  
**Engineering Department**  
**301 Jackson Street**  
**Richmond, TX 77469**  
 ATTN: Richard Stolleis, PE



QUOTE DATE: 08/12/24

Billing Schedule: Monthly		Service Period: Sept 22, 2024 - Sept 21, 2025		
Code	Software License Fee	Notes	Annual Pkg Limit	Amount Due
4500	<b>Permitting Module</b>	\$3,750.00 Monthly	10000	\$45,000.00
Account Code: 558		QUOTE TOTAL:		<b>\$45,000.00</b>

*This is not an invoice - for quote purposes only.*

Send payment to: SCPDC  
 ATTN: Accounts Payable  
 P.O. Box 1870  
 Gray, LA 70359

Questions about the invoice? Please call SCPDC and ask for MGO Billing at 985-851-2900