



HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Dexter McCoy

From: Barbara Dees, Sr HR Generalist

Copy: James Knight, Facilities Management & Planning Director

Date: October 14, 2024

Subject: Reclassification Request

On behalf of the Facilities Management & Planning Department, Human Resources is submitting the below noted personnel action.

Human Resources supports this action.

SUMMARY OF ITEMS:

Take all appropriate action on request to reclassify position number 4181-0002, from Senior Project Manager, Grade 109 of the General Salary Structure to Assistant Director of Facilities, Grade 112 of the General Salary Structure in the Facilities Management & Planning Department, effective October 22, 2024. (Fund: Facilities & Planning)