

STATE OF TEXAS §

COUNTY OF FORT BEND §

**AMENDMENT TO AGREEMENT BETWEEN INNERSECT, INC. AND THE FORT BEND COUNTY SHERIFF FOR VETERANS PROGRAM FOR FISCAL YEAR 2025**

THIS AMENDMENT is made and entered into by and between Fort Bend County, a body corporate and politic under the laws of the State of Texas, acting herein by and through its duly elected County Sheriff, according to V.T.C.A. Local Government Code § 351.0415(c) on behalf of the Fort Bend County Sheriff's Office ("County"), and Innersect, Inc. ("Innersect"), a company authorized to conduct business in the State of Texas (collectively hereinafter the "Parties").

WITNESSETH

WHEREAS, the parties executed and accepted the Agreement on or about April 24, 2023, and as amended on October 24, 2023 and February 1, 2024, such Agreement being incorporated as part of this Amendment by reference as if written herein verbatim;

WHEREAS, the parties desire to amend the Agreement to extend the term of the agreement as will be described in greater detail in this Amendment.

NOW, THEREFORE, the parties do mutually agree to Amend the Agreement to include the following:

AGREEMENT

1. Recitals

The recitals set forth above are incorporated herein by reference and made a part of the Agreement.

2. Scope of Services

Innersect shall continue to coordinate and implement programs as more specifically described in Innersect's Reentry Workforce Development Program proposal. In addition, Innersect shall coordinate and implement programs as more specifically described in Exhibit A attached hereto and incorporated herein for all purposes.

2. Term

This Amendment is effective on October 1, 2024 and shall terminate December 31, 2025. The Agreement does not automatically renew, but may be renewed by written agreement of the parties. The Parties acknowledge and agree that any Services that have

been and will be provided are supported by good and valuable consideration during the Term of the Agreement, the sufficiency of which is acknowledged by the Parties.

**3. Conflict**

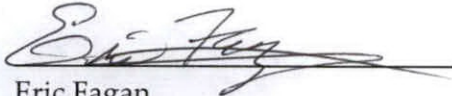
In the event there is a conflict between this Amendment and the Agreement, this Amendment controls.

*{Execution Page Follows}*

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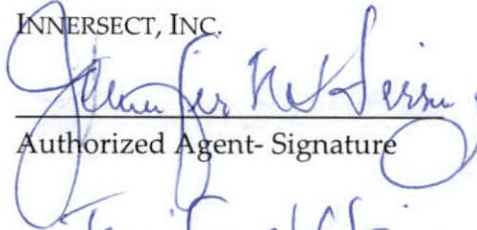
IN TESTIMONY OF WHICH, THIS AMENDMENT shall be effective upon execution of all parties.

FORT BEND COUNTY SHERIFF



Eric Fagan  
Fort Bend County Sheriff

INNERSECT, INC.



Authorized Agent- Signature

Jennifer N Herring  
Authorized Agent- Printed Name

Director

Title

9/26/2024

Date

Approved by Commissioners Court on:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Laura Richard  
Fort Bend County Clerk

**AUDITOR'S CERTIFICATE**

I hereby certify that funds are available in the amount of \$ \_\_\_\_\_ to accomplish and pay the obligation of Fort Bend Sheriff under this contract.

\_\_\_\_\_  
Robert Ed Sturdivant, Sheriff Auditor

Exhibit A: Innersect, Inc. Proposal for Computer Skills Program

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# EXHIBIT A

**EXHIBIT A**  
**Scope of Services – Computer Skills Courses Program**  
**2025**

Related to delivery of Computer Skills courses, hereafter referred to as *Course*, by InnerSect, hereafter referred to as *InnerSect*, to individuals of the Ft. Bend County Jail, hereafter referred to as the *Jail*, at the request of the Fort Bend County Sheriff's Office, hereafter referred to as *Sheriff*.

The effective date of this agreement is October 01, 2024 or date of approval by the Fort Bend County Commissioner's Court, deferring to the latter. The expiration date of this agreement is December 31, 2025.

**InnerSect's Responsibilities**

1. InnerSect will provide Computer Skills Instruction Courses to male and female individuals incarcerated at the Jail and selected by the Sheriff, or his representatives, to include the following topics: Basic Computer, Keyboard, Microsoft Excel, Microsoft PowerPoint, Microsoft Word, Basic Internet Introduction-Safe and Productive Use, Email Etiquette and Professionalism.

**For Men:** Screenwriting Basics to Strengthen Typing Skills and Coding Basics.

**For Women:** Computer Skills in Business.

2. Each Course will be twelve (12) weeks total in length. InnerSect will provide instruction twice a week for two (2) hours, for twelve (12) weeks total. Courses will begin again after the completion of each twelve (12) week session.
3. All Courses are provided at the request of the Sheriff.
4. InnerSect will provide an instructor, curriculum, and textbooks for all Courses. Classroom instruction will provide competency-based learning according to Course learning outcomes assigned to individual Courses. Instruction will include assessments and certificates of completion.
5. At the conclusion of each Course, InnerSect will provide students who have successfully completed the curriculum a Certificate of Completion to include the Course name, date of completion, contact hours, and student's name.
6. InnerSect will alongside the assigned Deputy to identify prospective students and sign release forms to be signed by all participating students, allowing the InnerSect access to personal information as well as permission to share student and Course information with the Sheriff, Attorney, and/or court.

7. At the end of each month, InnerSect will bill the Sheriff an invoice of four thousand dollars (\$4000), Two thousand (\$2000) per males and two thousand (\$2000) per females.
8. The InnerSect is responsible for identifying appropriate substitute faculty if the regularly approved faculty member must be absent from a previously scheduled class time.
9. InnerSect staff will attend any professional development requested by the Sheriff relating to security or otherwise.
10. As an independent contractor of the Sheriff, InnerSect owns all instructional materials related to Coursework. Any equipment, supplies, or consumables provided by the Sheriff remain the property of the Sheriff.

### **The Sheriff's Responsibilities**

1. The Sheriff, or his representatives, will select the students eligible to participate in the Courses.
2. The Sheriff will select only participants willing to participate and share pertinent personal information and will facilitate information collection for InnerSect.
3. The Sheriff will provide a safe and secure instructional environment at the Jail.
4. Computer Skills Courses will require access to a computer lab, but will not require internet access.
5. The Sheriff will notify InnerSect instructional leadership the same day as any student incidents related to the classroom, courses, faculty, staff, or instruction.