

STATE OF TEXAS                   §  
  §  
COUNTY OF FORT BEND       §

**FIRST AMENDMENT TO ADDENDUM TO FOCUS MERCHANT SERVICES PROGRAM GUIDE**

**THIS FIRST AMENDMENT**, (“First Amendment”), is entered into by and between Fort Bend County, (“County”), a body corporate and politic under the laws of the State of Texas, and Focus Merchant Services, LLC, (“Contractor”), a company authorized to conduct business in the State of Texas (hereinafter each referred to as a “party” or collectively as the “parties”).

**WHEREAS**, the parties executed and accepted that certain *Addendum to Focus Merchant Services Program Guide* on March 28, 2024, (hereinafter “Agreement”) which is incorporated by reference as if set forth herein verbatim; and

**WHEREAS**, the parties desire to amend the Agreement to change the transaction fees for debit and credit card transactions to be collected by Contractor.

**NOW, THEREFORE**, the parties do mutually agree as follows:

1. In consideration for providing County with Electronic Payment Services, Contractor will charge to Payors a convenience fee, processing fee, or service fee at a flat rate of \$2.49 per transaction as set forth in Credit Card Processing Terminals & Fee, attached hereto as Exhibit A and incorporated by reference as if set forth verbatim herein.

Except as provided herein, all terms and conditions of the Agreement shall remain unchanged.

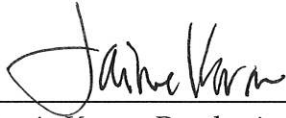
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**{Execution page to follow}**

IN WITNESS WHEREOF, this First Amendment is signed, accepted, and agreed to by all parties by and through the parties or their agents or authorized representatives. All parties hereby acknowledge that they have read and understood this First Amendment and the attachments and exhibits hereto. All parties further acknowledge that they have executed this legal document voluntarily and of their own free will.

FORT BEND COUNTY, TEXAS

FOCUS MERCHANT SERVICES, LLC



Jamie Kovar, Purchasing Agent

10/1/24

Date



Authorized Agent – Signature

Tahir Bhatti

Authorized Agent- Printed Name

CEO

Title

09/30/2024

Date

### AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of \$ 0.00 to accomplish and pay the obligation of Fort Bend County under this contract.



Robert Ed Sturdivant, County Auditor

i:\agreements\2024 agreements\district clerk\focus merchant (24-dclk-100444-a1)\1st amendment to addendum to focus merchant services program guide (kcj - 9.25.2024)

# Exhibit A

(Follows Behind)



Exhibit A

Ms. Jaime Kovar  
Fort Bend County, Purchasing, Purchasing Agent  
301 Jackson St.,  
Richmond, TX 77469  
P: 281-341-3724  
[Jamie.Kovar@fortbendcountytexas.gov](mailto:Jamie.Kovar@fortbendcountytexas.gov)

Dear Ms. Kovar,

**Credit Card Processing Terminals & Fee:**

MC / VISA / Disc / AMEX Credit	\$2.49 per transaction
MC / VISA / Dis/ AMEX Debit	\$2.49 per transaction.
Clover Mini Swivel Stand (16)	\$0.00
Clover Flex wireless (7)	\$0.00

*These terminals can be replaced as needed at no cost to Fort Bend County.*

Fort Bend County may communicate any transaction related inquiries on the next business day, excluding county holidays.

Focus Merchant Services' dedicated customer service professionals will be available to assist Fort Bend County's staff with any inquiries 24/7. In addition, an on-line reporting tool will be made available to the County that will provide the necessary information to complete daily, weekly, and monthly reporting requirements.

*Tahir Bhatti*

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Tahir Bhatti  
Focus Merchant Services  
CEO  
Date: 09/10/2024

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Jaime Kovar  
Fort Bend County  
Purchasing Agent  
Date: 09/10/2024