

Van Slyke, Shayna

From: Honzell, Kristina
Sent: Wednesday, August 21, 2024 8:33 AM
To: Mericle, Shenae; Van Slyke, Shayna
Subject: FW: EMI Course Acceptance: E0132

Morning!

Can you put the below information on court?

I will be leaving (including travel days) December 1-6th.

Thank you!

Kristina Honzell

**Fort Bend County Homeland Security & Emergency Management
EOC Manager**

Desk: 281-238-3474

Cell: 832-473-0225



From: netc-admissnotifications@fema.dhs.gov <netc-admissnotifications@fema.dhs.gov>
Sent: Wednesday, August 21, 2024 7:22 AM
To: Honzell, Kristina <Kristina.Honzell@fortbendcountytexas.gov>
Subject: EMI Course Acceptance: E0132

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Kristina Honzell



Dear Student,

Congratulations on your acceptance into the Emergency Management Institute course:

Exercise Foundations, Program Management, Design and Development (E0132)

Course dates: December 02-05, 2024

Travel dates: December 01 and December 06

We're looking forward to training with you!

Read the Welcome Package Linked Below

https://www.usfa.fema.gov/downloads/pdf/NETC_Welcome_Package.pdf

The NETC Welcome Package has been updated with many changes to procedures. Please be sure to read through this important information prior to traveling to campus.

Getting to and from campus

Free airport shuttle service to/from the National Emergency Training Center (NETC) is available from the airport(s) listed below. If you plan to use the bus transportation/shuttle from the airport to NETC and then back to the airport after class, please use the link (if link does not work, copy and paste into browser) below to reserve your shuttle seat. **You must reserve a seat at least 7 days before your course start date.**

Reserve your shuttle to the NETC Transportation Office with your arrival and departure flight information online at

<https://training.fema.gov/netctransportationreservation/Default.aspx?ReservationId=70adae01-acd5-4b2d-8d54-6270c764cb5b&Purpose=E0132>

Airport pickup times (all times Eastern)

Please arrive at the airport one hour before the times below.

- Baltimore/Washington International (BWI) pickup times: 07:00 PM (EST)
 - Pick up Location: Lower Level Door 16, outside of the curb.
- No pickups scheduled for Ronald Reagan National Airport (DCA)
 -

Campus departure times

Make your flight reservation for home at least four hours from the time(s) below. It will take two hours to get to the airport.

- Departing for Baltimore/Washington International (BWI): 08:00 AM (EST)

- No departures are scheduled for Ronald Reagan National Airport (DCA)

Lodging

A room is reserved for you from December 01-06. Check-in time is any time after 2 p.m. on your travel day. If you don't need lodging on the NETC campus, please email the Housing Office at fema-netc-housing@fema.dhs.gov immediately.

Meal tickets

Visit www.netcmealtickets.com to order your meal ticket no earlier than 14 days before the course start date. Base your selection on the length of the course, using the travel dates listed above.

If you can't attend this course

If you are unable to attend this course, please notify Tina Hahn at tina.hahn@fema.dhs.gov or (301) 447-1505 in writing prior to the course start date.

Have a question?

Please check the Welcome Package first as most questions are answered there. If you have any questions or require additional information, please contact Tina Hahn at tina.hahn@fema.dhs.gov or (301) 447-1505.

Sincerely,

Jo Ann Boyd
Supervisory Admissions Specialist
Management Operations and Support Services

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Course Details

E0132: Exercise Foundations, Program Management, Design & Development

Course Details

Course Catalog	EMI
Course ID	E0132
Course Title	Exercise Foundations, Program Management, Design & Development
Training Provider	EMI - Emergency Management Institute
Delivery Type	Mobile/Non-Resident Residential
Duration in Hours	28.0
Duration in Days	4.0
Continuing Education Units	General: 2.8

Course Description

E0132 is the first classroom course in the Master Exercise Practitioner Program (MEPP). MEPP is designed for advanced (3-5 years HSEEP exercise experience) emergency management exercise practitioners. Participants refine and practice skills critical to performing the phases of the Homeland Security Exercise and Evaluation Program (HSEEP) cycle. MEPP is the pinnacle program in the National Standard Exercise Curriculum offered by FEMA's Emergency Management Institute (EMI).

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: Ideal candidates will have 3-5 years' experience designing and conducting emergency management exercises consistent with the HSEEP Doctrine. This experience should include the development of discussion-based and operations-based exercises and experience in a Simulation Cell (SIMCELL). Candidates are expected to have overall experience with exercise program management as well as individual experience in the following roles:

- Exercise Director
- Exercise Planning Team Leader
- Facilitator
- Controller/Simulator
- Evaluator

ACE: Level: Upper Division

ACE: Credit Hours: 2

CECs: 12

Course Objectives

- Demonstrate proficiency in the principles and associated resources of the Homeland Security Exercise and Evaluation Program (HSEEP) as they relate to discussion-based exercises.
- Demonstrate proficiency with a progressive exercise program and exercise design and development.

Mission Areas

- Common

Prerequisites

Prerequisites Courses:

- IS0230.e: Fundamentals of Emergency Management
- IS0200.c: Basic Incident Command System for Initial Response
- IS0120.c: An Introduction to Exercises
- IS0235.b: Emergency Planning
- IS0700.b: An Introduction to the National Incident Management System
- IS0130.a: How to be an Exercise Evaluator
- IS0775: Emergency Operations Center Management and Operations
- IS0800.d: National Response Framework, An Introduction
- K0146: Homeland Security Exercise and Evaluation Program (HSEEP) Training Course
- IS0100.c: An Introduction to the Incident Command System, ICS 100
- IS0235.c: Emergency Planning

Recommended.

K0051, Exercise Program Management Workshop

ELK 0139, Exercise Design and Development

EL 0050, Exercise Control and Simulation

EL 0131, Exercise Evaluation and Improvement Planning

Disciplines

- Emergency Management

Primary Core Capability

N/A - None

Point of Contact (POC)

NETC Admissions

POC Work Email

netcadmissions@fema.dhs.gov

POC Work Phone

301-447-1035

Course Schedule

<https://training.fema.gov/emiacourses/schedules.aspx> (<https://training.fema.gov/emiacourses/schedules.aspx>)

Direct Link to Course Details (/frts/npccatalog?id=2034)

State or Regional students may require approval from the State Training Officer (STO) in order to be enrolled in this course. If you are unsure of whether you need this approval please contact your STO.

Find the STO POC for your state (<https://training.fema.gov/programs/aps/stolist.aspx>)



An official website of the United States government

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An official website of the Federal Emergency Management Agency (https://www.fema.gov/)



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