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**FORT BEND COUNTY RESOLUTION ESTABLISHING NON-BUSINESS DAYS
IN ACCORDANCE WITH THE TEXAS PUBLIC INFORMATION ACT**

Whereas, Fort Bend County, Texas (“County”) is a governmental body in the state of Texas that is obligated to comply with the Texas Public Information Act (hereinafter “the Act”); and

Whereas, the 88th Texas Legislature (2023) authorized the passage of HB 3033, which revised the Act with the addition of Section 552.031 to the Texas Government Code, defining “business days” for purposes of the Act; and

Whereas, Section 552.031 defines “business day” to mean any day other than a Saturday or Sunday, a national holiday, or a state holiday; and

Whereas, Section 552.031 provides that the Friday before or Monday after a holiday is not a business day of a governmental body if the holiday occurs on a Saturday or Sunday and the governmental body observes the holiday on that Friday or Monday; and

Whereas, Section 552.031 further provides that an optional holiday under Section 662.003(c) of Government Code (which only includes Rosh Hashanah, Yom Kippur, or Good Friday falls) is not a business day if the officer for public information of the governmental body observes the optional holiday; and

Whereas, Section 552.031 establishes that the executive director or other chief administrative officer of a governmental body (other than an independent school district) may designate not more than ten (10) days per calendar year as non-business days; and

Whereas, Fort Bend County recognizes the importance of promptly responding to Open Records Requests, and by designating additional non-business days when the county is closed or operating with a skeleton crew (e.g. holidays, inclement weather days), the County ensures that the public is aware of the non-business days when the County is unable to physically receive requests, and that the County's public information officers have sufficient time to process those requests during business hours when the County resumes business operations.

**NOW THEREFORE BE IT RESOLVED BY
THE COMMISSIONERS COURT OF FORT BEND COUNTY, TEXAS, THAT:**

1. The Fort Bend County Commissioner's Court determines that it will designate the specific dates listed in the attached Exhibit A as "non-business days" for purposes of the Texas Public Information Act, pursuant to Section 552.013 of the Government Code, for the 2024 calendar year; and
2. The Fort Bend County Commissioner's Court authorizes the Fort Bend County Attorney to undertake additional measures as necessary to affect the implementation of this designation for purposes of the Fort Bend County's response to public information requests.
3. This resolution is to apply to the entire 2024 calendar year and shall take effect immediately from and after its adoption and is accordingly so ordered.

The County Judge thereupon announced that the motion had duly and lawfully carried and that the Resolution is Adopted by the Vote of the majority of members of the Fort Bend County Commissioner's Court present and voting at an open meeting of the Court, at which a quorum was present.

Passed and Approved by the Commissioners Court of Fort Bend County, Texas, on this 27th day of August, 2024.

KP GEORGE, COUNTY JUDGE

ATTEST:

Laura Richard, County Clerk

EXHIBIT A –

FORT BEND COUNTY DESIGNATION OF NON-BUSINESS DAYS FOR CALENDAR YEAR - 2024

STATE AND NATIONAL HOLIDAYS

Holiday	Date
New Year's Day	January 1, 2024
Martin Luther King, Jr.	January 15, 2024
Good Friday *	March 29, 2024
Memorial Day	May 27, 2024
Juneteenth	June 19, 2024
Independence Day	July 4, 2024
Labor Day	September 2, 2024
Fort Bend County Fair Day	September 27
Veterans Day	November 11, 2024
Thanksgiving Day	November 28, 2024
Christmas Day	December 25, 2024
New Year's Day	January 1, 2025

ADDITIONAL FORT BEND COUNTY, TEXAS DESIGNATED NON-BUSINESS DAYS

Description	Designated Non-Business Day
1. Hurricane Beryl Recovery	July 8, 2024
2. Hurricane Beryl Recovery	July 9, 2024
3. Hurricane Beryl Recovery	July 10, 2024
4. Hurricane Beryl Recovery	July 11, 2024
5. Hurricane Beryl Recovery	July 12, 2024
6. Fort Bend County Fair Day	September 27, 2024
7. Day After Thanksgiving	November 29, 2024
8. Christmas Eve	December 24, 2024
9. Day After Christmas	December 26, 2024
10. After Christmas	December 27, 2024

*FBC Optional Holiday (Gov't Code 662.003(c))