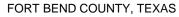
HUMAN RESOURCES DEPARTMENT





Nicole Ledet, PHR Director of Human Resources

MEMORANDUM

- To: Judge KP George Commissioner Vincent Morales Commissioner Grady Prestage Commissioner Andy Meyers Commissioner Dexter McCoy
- From: Tanya Clayton HR Generalist- Leaves Administration
- Subject: Commissioners Court Agenda Item Withdrawal Application, Shared Sick Leave Pool

Date: August 27, 2024

As provided by the Fort Bend County Employee Information Manual Section 712, Shared Sick Leave Pool, the administrative committee of the Pool is submitting this request for the Commissioners Court agenda. The committee has reviewed the withdrawal application and found that the employee is eligible to withdraw hours from the pool. The committee recommends withdrawal(s) as follows:

An employee of:

Facilities Maintenance, Position# 4181-0065, 253 hours Library, Position# 6501-0099, 90 hours Road & Bridge, Position# 6111-0082, 120 hours

Please contact Tanya Clayton at 281-341-8619 if you have any questions.