

4. The parties agree the terms and conditions of the Agreement have remained in effect to date and are hereby extended to end no later than December 31, 2024.

Except as provided herein, all terms and conditions of the Agreement, including any addenda or amendments, not modified shall remain in full force and effect. If there is a conflict between this Eleventh Amendment and the Agreement, the provisions of this Eleventh Amendment shall prevail regarding the conflict.

IN WITNESS WHEREOF, the parties put their hands to this Eleventh Amendment on the dates indicated below.

FORT BEND COUNTY

MPACT STRATEGIC CONSULTING, LLC

KP George, County Judge

Spurgeon Robinson
Authorized Agent – Signature

Date

Spurgeon Robinson
Authorized Agent – Printed Name

ATTEST:

President
Title

Laura Richard, County Clerk

12/5/2023
Date

AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of \$_____ to accomplish and pay the obligation of Fort Bend County under this contract.

Robert Ed Sturdivant, County Auditor

Exhibit A – Statement of Work

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EXHIBIT A

TASK ORDER -DRAFT

August 18, 2023	Task Order #: 10
Fort Bend County Auditor's Office 301 Jackson Street, Suite 701 Richmond, TX 77469	Project: Compliance & Monitoring for HGAC Triple R Loan Program Project Location: Hybrid/Houston, TX

This Statement of Work (SOW) is established between the Fort Bend County Auditor's Office and MPact Strategic Consulting ("Consultant"). This SOW is to be identified from other SOWs by the number identified and recorded above. The services authorized under this Statement of Work are described below:

I. Scope of Work

The scope of this requirement is to provide compliance and monitoring services for the Triple R Loan and grant program that ensures that borrowers and grantees adhere to the terms and conditions as well as monitoring the program administrators' compliance to ensure contractual obligations are met. Here are some common compliance and monitoring activities:

II. Tasks

- a. Conduct a qualified sample of program records and files related to the eligibility and program policy and guidelines.
- b. Eligibility Verification: Ensure that borrowers and grantees meet all eligibility criteria set by the program, such as income requirements, business size, or project type.
- c. Documentation Review: Review and verify all necessary documentation, including financial records, personal identification, business plans, or project proposals, to ensure accuracy and compliance with program guidelines.
- d. Disbursement Monitoring: Monitor and track the disbursement of funds to ensure that they are used for the intended purpose and in accordance with the program guidelines.
- e. Periodic Reporting: Assist in developing required metrics, key performance indicators, and reporting requirements for governing agencies and other program stakeholders.
- f. Audit and Financial Analysis: Conduct audits or financial analysis to assess the proper use of funds, identify any irregularities, and ensure compliance with financial regulations. Evaluate internal auditing and monitoring processes and activities. Identify gaps and perform risk assessment analysis.
- g.

III. Key Personnel for purposes of this Task Order:

- a. Technical Advisor/SME
- b. Compliance Manager II
- c. Compliance Analyst/Manager I

IV. Compensation Basis

Subject to the terms of this Statement of Work and the issuance of a Purchase Order, Fort Bend County Auditor's Office will pay Consultant on a time and material expended basis for the services

TASK ORDER -DRAFT

performed hereunder. Consultant represents that all services under this Statement of Work can be provided for an amount not to exceed the sum of \$54,808.

V. Period of Performance

Commencement Date: January 01, 2024

Task Completion Date: June 30, 2025