

TRANSFERS WITHIN A BUDGET CATEGORY
FOR THE YEAR 2024

This form is used only for transfer of funds within a budget category.
 Example: Fees (63000) into Property & Equipment (64000) or Operating Supplies (63600)

Email to Budget Inbox

Transfer of funds between budget categories or from one department to another must be requested on form BO1 - "In the Matter of Transferring of Budget Surplus". These transactions must be approved by Commissioners Court.

Department Name: Vehicle Maintenance Accounting Unit: 10414100

***** USE WHOLE DOLLAR AMOUNTS ONLY *****

TRANSFER TO:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
<u>Overtime</u>	<u>61200</u>	<u>\$ 15,000</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL TRANSFERRED TO:		\$ 15,000

TRANSFER FROM:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
<u>Salaries and Labor</u>	<u>61000</u>	<u>\$ 15,000</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL TRANSFERRED FROM:		\$ 15,000

EXPLANATION: We need to overtime to continue building police and emergency vehicles.

Department Head: *Randy Henriquez* Date: 7-16-24

Do Not Write in Box

Budget Office

Transfer # _____

Date _____