

General Information

Application Instructions

Application Instructions

Agency Name

Fort Bend County

Person to be contacted regarding **this** application

First Name *

Pamela

Last Name *

LeBrane

Phone Number *

(281) 633-7433

Email Address *

pamela.lebrane@fortbendcoountytx.gov

By checking this box, you are indicating that the service profile for this organization is accurate. *

☒

Project Service Area *

Urban

☒ Rural

General Information

1.

Describe the proposed project(s) for which the funds will be used. *

Fort Bend County (FBC) will use funds for purchase of service, software, surveillance and miscellaneous equipment, project administration and operating expenses.

FBC provides general public demand response and commuter services. All services operate Monday through Friday (excluding County Holidays).

Demand Response services operate to accommodate the first drop- off by 8:00 am and last pick-up by 5:00 pm. Demand Response trips are provided within the County limits and/or to destinations in adjoining counties within one (1) mile of the Fort Bend County line. Advanced reservations are required and can be requested up to thirty (30) calendar days in advance. Requests are taken on a first-come, first-serve basis.

FBC continues to plan with human service agency transportation providers within the County and continues to stay involved in the region's public transportation efforts.

Commuter services are provided to Greenway Plaza, Galleria area via connection to METRO, Texas Medical Center, and Downtown Houston from park-and-ride facilities in Sugar Land and Rosenberg.

Below is the ALI budget breakdown:

Third Party Contract Capital Cost of Contracting ALI 11.71.12, Award Amount \$40,000

Acquisition - Acquisitioned Software ALI 11.42.08, Award Amount \$6,500

Acquisition - Surveillance/Security ALI 11.42.09, Award Amount \$5,000

Acquisition - Miscellaneous Equipment ALI 11.42.20, Award Amount \$2,500

Project Administration ALI 11.79.00, Award Amount \$38,500

Operating ALI 30.09.01, Award Amount \$225,488
2.

Describe how the need/demand for the proposed project(s) was determined. *

The proposed projects will support the continuation of public transportation services to address the needs of individuals and families in the Fort Bend County service area. FBC regularly communicates with its riders through surveys, and public comments, and stays in touch with corporations and businesses that are the destination of commute riders.
3.

Describe the anticipated benefits of the project. *

Fort Bend County services bring a better quality of life to individuals, families, and communities from every walk of life by providing options to get to work, school, medical appointments or visit friends
4.

Identify and describe methods to procure goods and/or services related to this project.

A formal bid process was completed for the purchase of service
5.

If vendors have been previously selected, complete the following.

Vendor Name	Description of goods/services
Transdev	Purchase of Service
6.

Is the proposed project consistent with continuing, cooperating, and comprehensive regional transportation planning implemented in accordance with 49 U.S.C. §5301? *

☒ Yes

No

Attachments

Upload any additional documents relevant to this application per the application's instructions.

Description

Upload

Vehicle and Other Capital Projects

Vehicle Projects

Vehicle projects include the purchase, rebuild and overhaul of vehicles.

1. Are Vehicle Capital expenses parts of the proposed project? *
- Yes

☒No
- Yes

No

Other Capital

Other Capital includes, but is not limited to: shop equipment, communication and computer equipment, hardware and/or software, preventive maintenance, purchase of service, and other miscellaneous equipment. (Program limitations may apply.)

5. Are Other Capital expenses part of the proposed project description? *
- ☒Yes

No
6. Describe the scope of the Other Capital project in detail. *
- Other capital expenses include Capital Cost of Contracting for all general public transit services already operated by the County. FBC contracts with Transdev to provide transportation services.

Other capital expenses outlined in this application include software, software maintenance fees, surveillance and security equipment, and miscellaneous equipment.
7. Describe the need for the Other Capital project. Specifically, identify how the project was selected and what service improvements and/or project benefits are to be addressed. *
- FBC will use the funds in support of existing transit services

Attachments

Upload any additional documents relevant to this application per the application's instructions.

Description	Upload
FBC Brochure	FBT Services Brochure Updated.pdf
TMC Map	TMC Digital Route Map_Updated.pdf
Greenway/Galleria Transfer Map	Galleria-Greenway-Transfer-Map_1.pdf
Downtown Map	Downtown-Map.pdf

Obligation Certification

As an authorized official of the *Fort Bend County*

I certify to the following:

1. The information presented in the application is true and accurate to the best of my knowledge.
2. I have not intentionally made any misstatements or misrepresented the facts.
3. The organization has the resources and technical capacity to support the project.
4. The organization has the resources and technical capacity to provide the required match.
5. The organization uses generally accepted accounting standards for its financial recordkeeping functions.
6. The organization will participate in a continuous, comprehensive dialogue throughout the life of the project.

This includes but is not limited to:

- On-Site monitoring by TxDOT personnel
- Timely submission of required reports
- Timely written notification of events that will affect the outcome of the project

7. The organization will comply with all applicable federal, state, and local laws and regulations.

This includes but is not limited to:

- Annual Certifications and Assurances
- Master grant agreements
- Project grant agreements
- Applicable federal program circulars and similar federal and state guidance

8. Applicant Affirmation: Compensation has not been received for participation in the preparation of the specifications for this call for projects.

☒ By checking and completing this document I certify that the above statements are true and that I have the authority to sign this document.

Name

Title

Date

KP George

County Judge

Jul 12 2024 11:01AM

Facilities Specific Evaluation

Will this project involve construction, alteration, repair, or purchase of buildings, structures, or other real property? *

Yes

☒ No

\$ \$ \$ \$ \$ \$ \$

Budget and Milestones

Agency Name

Fort Bend County

Program Type

Rural State Program - 2024 Cycle

Does this budget include indirect costs? *

Yes

☒ No

If yes, please enter the Indirect Rate

%

Attachments

You may upload additional documentation here.
(If this budget includes In-Kind funds you are required to upload supporting documentation.)

Description	Upload

When entering budget line items, fill out a row and then press the save button for additional rows.

Description	Scope	Suffix #	TPN	Fuel Type	# of Units	Award Amount	State Match	Local Match	In-Kind Match	Total Funds	TDC Requested?	TDC Match Ratio	TDC Amount	Estimated RFP/IFB Issued	Estimated Contract Award	Estimated First Vehicle Delivered	Estimated Last Vehicle Delivered	Estimated Contract Complete
						Third Party Contract Capital Cost of Contracting - 11.71.12				\$40,000	\$	\$	\$	\$40,000				8/31/2025
						Acquisition - Acquired Software - 11.42.08				\$6,500	\$	\$	\$	\$6,500				8/31/2025
						Acquisition - Surveillance/Security - 11.42.09				\$5,000	\$	\$	\$	\$5,000				8/31/2025
						Acquisition - Miscellaneous Equipment - 11.42.20				\$2,500	\$	\$	\$	\$2,500				8/31/2025
						Program Support Administration - 44.21.00				\$38,500	\$	\$	\$	\$38,500				8/31/2025
						Operating - 30.09.01				\$225,488	\$	\$	\$	\$225,488				8/31/2025
Subtotal:										\$317,988	\$0		\$0	\$0	\$317,988			