

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY
FOR THE YEAR 2024

On this the 25TH day of JUNE 2023/2024, the Commissioners' Court, with the following members being present:

- KP George - County Judge
- Vincent Morales - Commissioner Precinct #1
- Grady Prestage - Commissioner Precinct #2
- Andy Meyers - Commissioner Precinct #3
- Dexter McCoy - Commissioner Precinct #4

The following proceedings were had, to-writ,

THAT WHEREAS, theretofore, on September 12, 2023, the Court heard and approved the budget for the year 2024 for Fort Bend County; and WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: HHS - Social Services Accounting Unit: 100645100

TRANSFER TO:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Information Technology	100645100-65000	\$ 4,770
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL TRANSFERRED TO:		\$ 4,770

TRANSFER FROM:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Fees	100645100-63000	\$ 4,770
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL TRANSFERRED FROM:		\$ 4,770

EXPLANATION: Requesting to transfer \$4,770 from the Fees Account to Information Technology for copy machine/ printer replacement located in the Social Services office at the Missouri City Annex.. See attached quote from Skelton Business Equipment.

Department Head: Shannon Gore, MSW MPH Date: 6/17/2024

*** USE WHOLE DOLLAR AMOUNTS ONLY ***

THE COUNTY OF FORT BEND

BY: _____
 KP George, County Judge

	GL Transfer
	AC Transfer



SALES QUOTE

Sales Quote No: 1981
 Date: 6/5/24
 Account No: SKE-FB15

Remit to: 3930 FM 1960 Rd East Humble, TX 77338
 Ph: (281) 402-9627 Web: www.platinumcopiers.com

Bill To: Fort Bend County Auditor's Office
 Attn: Accounts Payable
 309 S. 4th St., Suite #701
 Richmond, TX 77469

Ship To: Fort Bend County Social Services - Missouri City
 Attn: Vickie Townsend
 307 Texas Pkwy., Suite #235
 Missouri City, TX 77489

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Christopher Hott	Lawson Quote	Delivery	Net 30	7/15/24

Notes

Add to County Service contract:
 0.0069 per copy/print

B&W Like for Like to replace Sharp MX-M464N, ID 20422, serial 65013005

Item No	Description	Quantity	UM	Price	Disc	Amount
BP-50M45	Lawson # 11563 - Sharp New print/Scan/Copy	1.00	EA	\$4,260.00	0.00	\$4,260.00
BP-DE14	Lawson # 12418 - 3 X 550 SHEET PAPER DRAWERS	1.00	EA	\$510.00	0.00	\$510.00

PLEASE PAY FROM THIS INVOICE
 Overdue accounts will be charged a late payment fee
 of 1.5% per month until account is paid in full.

Subtotal	\$4,770.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Sales Order Total	\$4,770.00

Townsend, Vickie

From: Plantinos, Adriana
Sent: Tuesday, June 11, 2024 12:05 PM
To: Holbert, Nadine; Townsend, Vickie
Subject: RE: Pleases Advise - MC Office - Copy Machine
Attachments: Skeleton Quote.pdf

Hello Vickie,

The IT department has reviewed the quote, and your department may proceed with entering the request. No need to transfer funds to IT, as your department can procure this item.

Thank you,



Adriana Plantinos

IT Finance & Administration Supervisor
500 Liberty St | Richmond, Texas 77469
Direct: (281) 341-8637
adriana.plantinos@fortbendcountytexas.gov

From: Holbert, Nadine <Nadine.Holbert@fortbendcountytexas.gov>
Sent: Tuesday, June 11, 2024 11:55 AM
To: Plantinos, Adriana <Adriana.Plantinos@fortbendcountytexas.gov>; Townsend, Vickie <Vickie.Townsend@fortbendcountytexas.gov>
Subject: RE: Pleases Advise - MC Office - Copy Machine

Here's the quote.

Thanks,

Nadine Holbert
Desktop Support Supervisor
500 Liberty St.
Richmond, Texas 77469
Phone: 281-238-2294

Exciting News from IT – The new ticketing system [ServiceNow](#) is now live. Watch for updates and training opportunities.

