

MEMORANDUM

To: The Honorable KP George, Fort Bend County Judge

From: Janeen Spates, Assistant Director, Community Development

Date: June 17, 2024

Subject: FY2024 Annual Action Plan - Signature Required on SF-424s and Certifications

I respectfully request that you sign the attached SF-424s and Certifications during the upcoming Commissioners Court meeting on June 25, 2024. These documents are crucial for the approval of Fort Bend County's FY2024 Annual Action Plan, as required by the U.S. Department of Housing and Urban Development (HUD), and to secure the necessary funding for our community development projects in the upcoming funding year.

The Annual Action Plan is a strategic document that outlines the specific projects and activities the county will undertake in the upcoming program year to address the priority needs and goals identified in the Consolidated Plan. By signing the SF-424s and Certifications, you affirm that Fort Bend County will comply with HUD regulations and maintain eligibility for these essential federal funding sources, including the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Program (HOME). These grants enable the county to implement projects that improve the quality of life for our residents, particularly those in low- and moderate-income communities.

After obtaining your signature, please return the signed documents to me so that I can proceed with submitting our Annual Action Plan to HUD for their review and approval. The DRAFT FY2024 Annual Action Plan, along with the SF-424s and Certifications, will be submitted for approval on the June 25, 2024 Commissioners Court and will be submitted to HUD for approval by July 18, 2024.

Should you have any questions or require further information, please do not hesitate to contact me at Janeen.Spates@fortbendcountytexas.gov or at 281-341-4410. I am available to provide any assistance you may need throughout this process.

Thank you for your cooperation and support in ensuring the successful submission of Fort Bend County's FY2024 Annual Action Plan.

Attachments:

1. SF-424s: CDBG, ESG, HOME Grants
2. Certifications
3. Fort Bend County's Grant Allocation Letter