



Parks and Recreation Department

FORT BEND COUNTY PARKS AND FAIRGROUNDS EQUIPMENT

FEE WAIVER APPLICATION

DATE OF APPLICATION: May 13, 2024
PERSON/DEPARTMENT APPLYING: LARRY PITTMAN, PECAO HARVEST Festival
DATE REQUESTED: November 23, 2024
SET UP LOCATION: 401 Preston St. Richmond TX 77469
CONTACT PHONE: 713-822-4088
EQUIPMENT REQUESTED: TABLES (6)-60; CHAIRS-200
Tents: 2 - 20'x40'

All requests for fee waivers concerning use of Parks and Fairgrounds equipment, including, but not limited to tents, tables, chairs and portable stages must be approved by the respective Commissioner of the Precinct where the equipment will be used. This Fee Waiver Application applies to All County Departments and Elected Officials. All requests, other than those initiated directly by a County Commissioner or the County Judge, must be approved by Commissioners' Court. Equipment shall remain in Fort Bend County at all times during use. Equipment is available on a first-come, first-served basis and shall be requested a minimum of two-weeks before the event. Requests received with less than two weeks' notice may not be considered due to Commissioners' Court scheduling and Parks and Fairgrounds staff availability. Unless requested during a weekday (Monday-Friday), all equipment will be set-up on the Friday before and taken down the Monday following the event. Parks Department will not set-up and/or take-down equipment on Saturdays and Sundays. County employees will set up all frame tents with water barrels to hold tents in place. Stages must be set up on asphalt or concrete surfaces only. The individual or organization that receives equipment understands that the County is released and discharged from any and all liability for loss, injury or damage to persons or property that may be sustained arising out of the use or set up (by the user) of County property.

INDEMNIFICATION: Applicants agree to indemnify and hold harmless Fort Bend County, its officers, agents, and employees from any and all actions claims, costs, damages and court costs, attorney's fees, court cost arising out of the use of the Fort Bend County equipment and set up by the applicant. Furthermore, such indemnification shall apply with

Approved by CC _____



Parks and Recreation Department

respect to all acts or omissions of applicant, applicant's invitees, licensees, relatives, friends, agents, subcontractors, or volunteers associated with the use of Fort Bend County property.

PRINT NAME OF RESPONSIBLE PARTY: LARRY PITTMAN, PECAN HARVEST FESTIVAL
Rotary Club of Richmond INC

SIGNATURE OF RESPONSIBLE PARTY: Larry Pittman

ADDRESS: 310 Morton St. #176

CITY: Richmond, TX ZIP CODE: 77469

DRIVER'S LICENSE NUMBER: _____

***EQUIPMENT RESERVATIONS ARE ONLY FOR NON-CAMPAIGN
RELATED COUNTY EVENTS, GOVERNMENT AGENCIES,
CHURCHES, 501c3 ORGANIZATIONS, AND COMMUNITY
ASSOCIATIONS/ORGANIZATIONS WITHIN FORT BEND COUNTY.***

OFFICE USE

DATE REQUEST RECEIVED: _____

STAFF RECEIVING REQUEST: _____

APPROVED BY: _____

COMMISSIONER'S COURT APPROVAL DATE: _____

EQUIPMENT RETURN DATE: _____

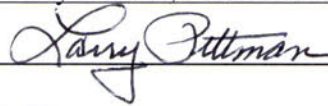
Approved by CC _____

FORT BEND COUNTY PARKS TENT RESERVATIONS

DATE OF APPLICATION: May 13, 2024
PERSON APPLYING: Larry Pittman, Pecan Harvest Festival, Rotary Club of Richmond INC
DATE REQUESTED: November, 23, 2024
SET UP LOCATION: 401 Preston St., Richmond, TX 77469
CONTACT NUMBER: 713-822-4088
TENT(S) NEEDED: 2 20x40 Frame (Hard Surface)

I do hereby agree to return Tent on the following business day of said usage. I understand that I am responsible for any accidents or damages that may occur while tent is in my possession, I will be present during the entire reservation time. I understand that the County is released and discharged from any and all liability for loss, injury or damage to persons or property that may be sustained arising out of the use or set up (by the user) of County Tent. **Tent Rental: \$200.00 each with a maximum of 48-hour rental. County employees will set up all frame tents with barrels. No personal checks will be accepted; we prefer credit/debit cards, but will accept cashier's checks and money orders.**

INDEMNIFICATION: Applicants agree to indemnify and hold harmless the County, its officers, agents, and employees from any and all actions claims, costs, damages and court costs, attorney's fees, court cost arising out of the use of the County Tent and set up by the applicant. Furthermore, such indemnification shall apply with respect to all acts or omissions of applicant, applicant's invitees, licensees, relatives, friends, and their respective invitees, licensees, relatives, friends and their respective invitees, agents, subcontractors, or volunteers associated with the use of the County Tent.

PRINT NAME OF RESPONSIBLE PARTY: Larry Pittman, Pecan Harvest Festival, Rotary Club of Richmond, INC
SIGNATURE OF RESPONSIBLE PARTY: 
ADDRESS: 310 Morton St., #176,
CITY: Richmond STATE: TX ZIP: 77469
TELEPHONE: 713-822-4088
DRIVER'S LICENSE: 05321114 TX

***TENT RESERVATIONS ARE FOR GOVERNMENT AGENCIES,
CHURCHES, AND COMMUNITY ASSOCIATIONS/ORGANIZATIONS
ONLY WITHIN FORT BEND COUNTY.**

OFFICE USE

DATE RECEIVED REQUEST: _____
APPROVED BY: _____
TENT RETURN DATE: _____