



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Dexter McCoy

From: Barbara Dees
Sr. Human Resources Generalist

Copy: Bridgette Smith-Lawson, County Attorney

Date: April 15, 2024

Subject: Reclassification Request

On behalf of the County Attorney's Office, Human Resources is submitting the below noted personnel action.

Human Resources supports this action.

SUMMARY OF ITEM:

Take all appropriate action on request to reclass vacant position 4751-0028, from Administrative Assistant, Grade 103 of the General Salary Structure to Sr. Litigation Coordinator, Grade 106 of the General Salary Structure, in the County Attorney's Office, effective April 23, 2024. (Fund: County Attorney)