



OFFICE OF COUNTY PURCHASING AGENT

Fort Bend County, Texas

Term Contract Extension Request

Solicitation #: Bid 20-022

Title: Term Contract for Purchase of High Demand Books

Contracted Vendor: Ingram Library Services, LLC

Ms. Carolyn Morris/Kate Collingwood/Daneen Schneider/ ilsbids@ingramcontent.com,

Our contract with your company for the above referenced expires March 31, 2024, however, due to needed specification revisions of the recent solicitation (Bid 24-036), Fort Bend County is requesting to extend the current contract awarded to your company through September 30, 2024 under the same terms, conditions and pricing.

If your company agrees to extend this contract through September 30, 2024 under the same terms, conditions, and pricing, please complete the information below and return this form along with a new Form 1295 by e-mail to melissa.stavinoha@fortbendcountytexas.gov. Purchasing will then take the matter before the Commissioner's Court of Fort Bend County for their consideration. Please respond to this email by 5:00 PM, today, Friday, March 15, 2024.

☒ Yes, I agree to extend our agreement with Fort Bend County under the same terms, conditions and pricing.

☐ No, I do not wish to extend our agreement with Fort Bend County.

If Yes, please provide a new Form 1295 along with this renewal form by replying to this email. The Form 1295 must be new; previous 1295s are not permitted.

Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, extensions or renewals are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit: <https://www.ethics.state.tx.us/filinginfo/1295/>.

On-line instructions:

Name of governmental entity is to read: Fort Bend County .

Identification number used by the governmental entity is: B20-022 .

Description is to read: High Demand Books.

After receiving the Form 1295 with a new Certification Number and Date Filed, please print the form and complete box 6, sign, then email the Form 1295 and this signed Term Contract Extension Form to melissa.stavinoha@fortbendcountytexas.gov. If your company is publicly traded you are not required to complete this.

March 15, 2024

Signature of Authorized Representative

Date

Carolyn Morris, Vice President

Printed Name and Title of Authorized Representative

**Fort Bend County Tabulation
Bid 20-022
Term Contract for Purchase of High Demand Books**

Term: 1 October 2019 through 31 March 2020

Awarded 10/01/19: Waldorf Publishing LLC

***Amended 12/17/19: Awarded to Ingram Library Services**

Renewal Term Approved 3/24/20: April 1, 2020 through March 31, 2021

Renewal Term Approved 1/05/21: April 1, 2021 through March 31, 2022

Renewal Term Approved 2/22/22: April 1, 2022 through March 31, 2023

Renewal Term Approved 2/28/23: April 1, 2023 through March 31, 2024

Lawson Number 14059

Company	Discount Bid for High Demand Hardbacks	Form 1295
Waldorf Publishing LLC Grapevine, TX	*12/17/19 Commissioners Court approved termination due to noncompliance of specifications.	
*Ingram Library Services La Vergne, TN	47.3%	Yes
Baker & Taylor, Inc. Charlotte, NC	46.5%	
Avanti Enterprises Inc. Flossmoor, IL	46% (does not currently interface with Polaris, though will)	
Barnes & Noble Booksellers Atlanta, GA	Disqualified: Cannot adhere to service requirements as required.	
Brodart Co. Williamsport, PA	No Bid	