

Fort Bend County Parks and Recreation Community Use Request Form

COMMUNITY USE CRITERIA

Tax Exempt Entities which serve Fort Bend resident communities and can provide copies of their active 501(c)(3) tax-exempt designations are eligible to schedule and use community rooms and pavilions with use fees waived. Use shall be, up to a maximum of one use per month, during regular rental hours (Monday–Friday from 8:00 a.m. to 4:00 p.m.).

Schedules are subject to availability and management approval. Events/meetings must be booked at least 30 days out, and no more than 12 months out. Should significant set up be required, the County may require the entity requesting use to provide assistance necessary for room set up at the entity's own cost. The Authorized Representative for the entity must complete the FACILITY USE AGREEMENT & GUIDELINES prior to the Approval and must ensure that the event/meeting does not allow for more than 50 attendees.

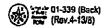
Requests must be submitted by use of this Community Use Request Form, and will be reviewed/approved before any reservations are made. Staff will make every effort to notify applicant within five (5) business days of the determination, whether or not the request can be honored, and will follow-up with the appropriate rental documents. Questions regarding community Use Requests should be directed to the Parks Director at (832) 471-2583. Exceptions to the Community Use Criteria shall only be made by a waiver approved by Commissioners Court.

Entity requesting facility use: BOND Program Office, LCTSD
Entity requesting facility use: BOND Program Office, LCTSD Authorized Representative Name, Title: Kevin McKeever, Executive Director
Term of Office (if applicable):
Contact Information (Phone, Email Address): Veronica Salazar, 832-223-0250, Veronica Salazar
Contact Information (Phone, Email Address): Veronica Salazar, 832-223-0250, Venonica Salazar,
Secondary Contact Name, Title:
Is your organization a federally-designated 501(c)(3)?
If so, please attach a copy of your designation certificate with this request
What is your organization's purpose? End of Year Banquet for Bond Program Office
Do you provide direct services to the citizens of the County, and if so, what are they?
Has your entity used County Parks facilities previously, and if so, when and for what sorts of functions? LCISD has used county facilities
The Bond Program has not used the county Parks facilities.

Complete usage request chart on following page

Date & Times	Type of	Recurring?	Est. #	Room Preference &	Room	
Requested	Function	If so,	Attending	Equipment Required	Booked	Firmed-up
	End of year	frequency?			Tentatively	
1. 7/13/2024	Banquet		50	Jones Hall		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Staff Use Only:	
Approvals:	
X:	Date:
X:	Date:
Reservation agreement sent to client:	Date:



Name of purchaser, firm or agency

Texas Sales and Use Tax Exemption Certification This certificate does not require a number to be valid.

LAMAR CONSOLIDATED ISD					
ddress (Street & number, P.O. Box or Route number)	•	Phone (Area code and number)			
3911 AVENUE I	· · · · · · · · · · · · · · · · · · ·	832-223-0165			
ROSENBERG, TX 77471					
		·			
I, the purchaser named above, claim an exempti	on from payment of sales and u	se taxes (for the purchase of taxable			
items described below or on the attached order of	or invoice) from:	TO TAKE (TO THE PAINTING OF TAKADIS			
	·				
Oalla-					
Seller;		 -			
		•			
Street address: —	City, State, ZIP	code:			
Depositation of thems to be numbered as as the attent					
Description of items to be purchased or on the attack	ned order or invoice:				
·	·				
		•			
					
Purchaser claims this exemption for the following rea	son:				
PUBLIC EDUCATION SCHOOL DISTRICT K 12					
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I understand that I will be liable for payment of all state the provisions of the Tax Code and/or all applicable is		i may become due for failure to comply with			
the provisions of the Tax dode andror all applicable is	247.				
lunderstand that itisa criminal offense to give an exempt					
will be used in a manner other than that expressed in this		ount of tax evaded, the offense may range			
from a Class C misdemeanor to a felony of the secon	d degree.				
Purchaser	Title	Date			
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sio, Ky but / G tos	DIRECTOR OF FOR	1/4/2022			

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.