

STATE OF TEXAS

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COUNTY OF FORT BEND

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**AMENDMENT TO AGREEMENT BETWEEN INNERSECT, INC. AND THE FORT
BEND COUNTY SHERIFF FOR VETERANS PROGRAM FOR FISCAL YEAR 2024**

THIS AMENDMENT is made and entered into by and between Fort Bend County, a body corporate and politic under the laws of the State of Texas, acting herein by and through its duly elected County Sheriff, according to V.T.C.A. Local Government Code § 351.0415(c) on behalf of the Fort Bend County Sheriff's Office ("County"), and Innersect, Inc. ("Innersect"), a company authorized to conduct business in the State of Texas (collectively hereinafter the "Parties").

WITNESSETH

WHEREAS, the parties executed and accepted the Agreement on or about April 24, 2023, and as amended on October 24, 2023, such Agreement being incorporated as part of this Amendment by reference as if written herein verbatim;

WHEREAS, the parties desire to amend the Agreement to extend the term of the agreement as will be described in greater detail in this Amendment.

NOW, THEREFORE, the parties do mutually agree to Amend the Agreement to include the following:

AGREEMENT

1. Scope of Services

Innersect shall coordinate and implement programs as more specifically described in Innersect's Reentry Workforce Development Program proposal, attached hereto as Exhibit A and incorporated herein for all purposes.

2. Term

This Amendment is effective upon signing by the parties and shall terminate December 31, 2024. The Agreement does not automatically renew, but may be renewed by written agreement of the parties. The Parties acknowledge and agree that any Services that have been and will be provided are supported by good and valuable consideration during the Term of the Agreement, the sufficiency of which is acknowledged by the Parties.

3. Conflict

In the event there is a conflict between this Amendment and the Agreement, this Amendment controls.

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IN TESTIMONY OF WHICH, THIS AMENDMENT shall be effective upon execution of all parties.

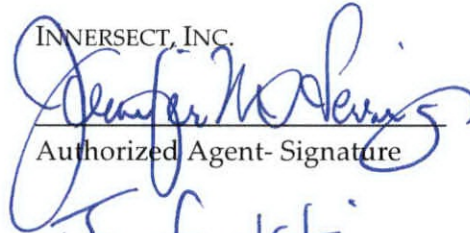
FORT BEND COUNTY SHERIFF



Eric Fagan

Fort Bend County Sheriff

INNERSECT, INC.



Authorized Agent- Signature



Authorized Agent- Printed Name

Director

Title

2/1/2024

Date

Approved by Commissioners Court on:

Date

Laura Richard

Fort Bend County Clerk

AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of \$ _____ to
accomplish and pay the obligation of Fort Bend Sheriff under this contract.

Robert Ed Sturdivant, Sheriff Auditor

Exhibit A: Innersect, Inc. Proposal

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EXHIBIT A

Reentry Workforce Development Program (RWDP)

Life Skills/Soft Skills for Women

The Job Readiness course is aimed at helping students to develop the resources and skills needed to effectively seek and gain employment. The class strategically addresses life skills, employability skills, communication skills, diversity awareness, and professional conduct. Students will identify their purpose, learn critical thinking, strategic job search, and workplace etiquette through a variety of instruction techniques. Communication skills are delivered and practiced through one-on-one and group exercises.

Certificates will be provided at the completion of the class.

WHEREAS Rule §287.1 of Chapter 287 of the Texas Administrative Code promulgated by the Texas Commission on Jail Standards, as amended, provides that detention facilities shall have and implement a written plan, approved by the Commission, for inmate rehabilitation and education, which allows inmates, on a voluntary basis, to participate in the following:

(1) testing and counseling in connection with:

- (A) alcohol or other drug abuse problems;
- (B) vocational rehabilitation;
- (C) academic and vocational aptitudes and goals;
- (D) job placement;
- (E) family problems;
- (F) personal psychological or psychiatric problems;

(2) participating in an academic, reading, and/or training program where feasible and where community resources are available.

These particular programs will include: (A) life skills, (B) employability and communication skills (C) diversity awareness, and (D) professional conduct.

These classes will be offered to female inmates in addition to the Computer Skills Instruction, and employment resources will be included in this program and also partnerships and referrals to SER Jobs, Goodwill, Worksource Solutions, Workfaith Connections, Houston Community College, San Jacinto College and Wharton County Junior College.

Section 1. Scope of Services

The foundation of all InnerSect services is a holistic strengths-based approach to meeting client needs. The mission of our company is to send the client home-better than they came. Evidenced practices include case-management, mentoring, assessment, and on-going support services are also part of the overall project design.

A. Contractor shall coordinate and implement a workforce development program plan for female inmates of the Fort Bend County Jail, that focuses on life-skills and

soft skills necessary for employment, that meets the requirements of Title 37, Rule §291.5 of the Texas Administrative Code promulgated by the Texas Commission on Jail Standards. Among other items, the plan will include:

1. Assess risk factors and criminogenic needs; through the use of the HMIS bio-psycho-social assessment tool-where needed.
2. Enhance intrinsic motivation; identify strengths that would assist clients to become self-motivated. Strategies may include one on one counseling and case-management where needed.
3. Target interventions; referrals to community resources; responsive to individual needs, temperament, learning style, culture, cognition, gender and stage of change of each client.
4. Skill training through direct service via community partners; Case management, life-skills, peer to peer mentoring, positive reinforcement, career coaching may be included.
5. Engage community support services; engage community partners to build support systems, community and group mentoring.

B. All services provided by Contractor hereunder are subject to, and must operate within, all applicable security restrictions.

C. OBLIGATIONS OF CONTRACTOR

In performing all services rendered pursuant to this Agreement, Contractor agrees to:

By utilizing the strengths based holistic model, InnerSect works with clients to progress through a workforce service plan that identifies specific milestones developed between Case Manager and client, to achieve the client's ultimate goals. While completion of the Workforce Service Plan (WSP), is a milestone, clients achieving their individual goals are critical to achieving overall program outcomes. Milestones will be different for each client, as each WSP is unique, but the key milestones include:

- 1) While incarcerated; assessment, case-management, workforce service plan, and life-skills classes (certificate will be given upon completion of classes);
- 2) While incarcerated; completion of job readiness training (tasks include completing a resume, participating in mock interviews, creating an elevator pitch and introduction, learning how to conduct job searches;
- 3) Once released, enrollment in and completion of occupational training (tasks include completion of classroom activities, daily attendance, passing practical skills tests, and obtaining professional credentials) and/or educational pursuits;

4) Obtaining and retaining employment

Implement the Program Manual used for the Reentry Workforce Program-Men to determine parameters, rules, regulations, and policies as it applies to the RWDP.

In this regard, it is understood that an inmate's participation in any activity, service, counseling or program offered by Contractor is strictly voluntary. No representative, agent, volunteer or employee of or for Contractor, including without limitation any personnel affiliated or associated with Contractor or its program, will coerce, require or force Fort Bend County Jail inmates to participate in any activity, service, counseling or program offered by Contractor. In addition, Contractor will use its best efforts, subject at all times to all applicable security restrictions and concerns, to accommodate an inmate's request for services, counseling, or literature.

Section 2. Personnel

- A. Contractor represents that it presently has, or is able to obtain, adequate qualified personnel in its employment for the timely performance of the Scope of Services required under this Agreement and that Contractor shall furnish and maintain, at its own expense, adequate and sufficient personnel, in the opinion of the Sheriff, to perform the Scope of Services when and as required and without delays.

Section 3. Compensation and Payment

- A. The Maximum Compensation for the performance of Services within the Scope of Services described in Section 1 above is. In no case shall the amount paid by the Sheriff under this Agreement exceed the Maximum Compensation without an approved change order.

Instructor I (one class)	\$1500 per class
Instructor II (one class)	\$1500 per class
Instructor III (one class)	\$1500 per class

Section 3. Compensation and Payment

A. The Maximum Compensation for the performance of Services within the Scope of Services described in Section 1 above is four thousand, five hundred dollars, and 0/100 (\$4500.00) per month for total maximum compensation. In no case shall the amount paid by the Sheriff under this Agreement exceed the Maximum Compensation without an approved change order.

B. All performance of the Scope of Services by Contractor including any changes in the Scope of Services and revision of work satisfactorily performed will be performed only when approved in advance and authorized by the Sheriff.

C. The Sheriff will pay Contractor based on the following procedures: Upon completion per month of the tasks identified in the Scope of Services, Contractor shall submit to the Sheriff two (2) original copies of invoices showing the amounts due for services performed for the current month in a form acceptable to the Sheriff. The Sheriff shall review such invoices and approve them within 30 calendar days with such modifications as are consistent with this Agreement and forward same to the Auditor for processing. The Sheriff shall pay each such approved invoice within thirty (30) calendar days. The Sheriff reserves the right to withhold payment pending verification of satisfactory work performed.