



Information Technology Department
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at IT.ServiceDesk@fortbendcountytexas.gov. Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 12/29/2023

Department Name: 5502 A Constable Pct 2

Requested Software: Adobe Pro Cost of Software 117.64

Employee's name: Daryl L Smith, Sr.

Employee's Email Address: daryl.smith@fortbendcountytexas.gov

Computer Name: CN212DR7M2

Business Justification: To efficiency create, edit, combine, convert documents.

This is to certify that the above the requested software is needed for County Business purposes.

Theresa A. Gibson

Department Head/Manager/Supervisor Signature (or
Authorized Agent)

12/29/2023

Date



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Date of Request: 12/29/2023

Department Name: 5502 A Constable Pct 2

Requested Software: Adobe Pro Cost of Software \$117.64

Employee's name: Analea Francis

Employee's Email Address: analea.francis@fortbendcountytexas.gov

Computer Name: CN212XQ7M2

Business Justification: To efficiency create, edit, combine, convert documents.

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Date of Request: 12/29/2023

Department Name: 5502 A Constable Pct 2

Requested Software: Adobe Pro Cost of Software \$117.64

Employee's name: Theresa Gibson

Employee's Email Address: theresa.gibson@fortbendcountytexas.gov

Computer Name: CN28H1YDF3

Business Justification: To efficiency create, edit, combine, convert documents.

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Theresa H. Gibson
Department Head/Manager/Supervisor Signature (or
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Date of Request: 12/29/2023

Department Name: 5502 A Constable Pct 2

Requested Software: Adobe Pro Cost of Software 117.64

Employee's name: Samuel Ibok

Employee's Email Address: samuel.ibok@fortbendcountytexas.gov

Computer Name: CN2HRVL7M2

Business Justification: To efficiency create, edit, combine, convert documents.

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Theresa A. Gibson

Department Head/Manager/Supervisor Signature (or
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12/29/2023

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Date of Request: 12/29/2023

Department Name: 5502 A Constable Pct 2

Requested Software: Adobe Pro Cost of Software 117.64

Employee's name: Shanell Francis

Employee's Email Address: shanell.francis@fortbendcountytexas.gov

Computer Name: CN2122LR7M2

Business Justification: To efficiency create, edit, combine, convert documents.

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Theresa A. Gibson
Department Head/Manager/Supervisor Signature (or
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Date of Request: 12/29/2023

Department Name: 5502 A Constable Pct 2

Requested Software: Adobe Pro Cost of Software 117.64

Employee's name: Cerina Riley

Employee's Email Address: cerina.riley@fortbendcountytexas.gov

Computer Name: CN28GZ3FF3

Business Justification: To efficiency create, edit, combine, convert documents.

This is to certify that the above the requested software is needed for County Business purposes.

Shene A. Gibson
Department Head/Manager/Supervisor Signature (or
Authorized Agent)

12/29/2023
Date