

2024 In-Person GMBok Training



2024 In-Person GMBok Training

March 1-3, 2024 | WASHINGTON, DC

[Rates](#) | [Agenda](#) | [Hotel Information](#) | [Additional Information](#)

REGISTER TODAY!

2024 In-Person GMBok Training | March 1-3, 2024 | Washington, D.C.

ABOUT GMBOK TRAINING

Attend GMBok Training to gain in-depth understanding of the full grant lifecycle, from solicitation and application evaluations to closeout and audit. Attendees will:

- Learn about the laws, regulations and policies affecting their administration of federal grants;
- Review the latest updates to the Uniform Guidance published at 2 CFR 200;
- Recognize the importance of internal controls in managing federal awards;
- Reduce the risk of fraud, waste and abuse;
- Learn to better manage recipients and subrecipients; and
- Understand audit requirements for all parties, including auditors, auditees and the awarding agencies.

All paid registrants receive a hard copy of the [GMBok Guide](#), a foundational resource for all grants management professionals. (Provided onsite at training registration check-in.)

Participants may earn up to **13 CPE credits**. (*Field of Study: Specialized Knowledge*)

As of November 15, this course is over 50% full. Don't delay in registering - registration will close when capacity is reached!

Meet Your Speakers

Quick Links

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[The NGMA Blog](#)
[Find Your Local Chapter](#)
[CPE Tracking](#)
[NGMA Community Forum](#)
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NGMA Blog

Upcoming Events

- Thu Jan 11, 2024
[PNW Chapter January 2024 Virtual Meeting](#)
Category: Chapter Events
- Fri Jan 12, 2024
[SoCal Chapter Peer-to-Peer Meeting Series](#)
Category: Chapter Events
- Wed Jan 17, 2024
[Atlanta Chapter Presentation](#)
Category: Chapter Events
- Mon Jan 22, 2024
[Pop-Up Series: Orlando](#)
Category: In-Person Events
- Wed Jan 24, 2024
[Technology Demo Day](#)
Category: Virtual Events

[View Full Calendar](#)

There has never been a better time to join NGMA!

Since 1978, the [National Grants Management Association \(NGMA\)](#)



Eric Russell, CGMS, CIA, CGAP, MPA
Director
ENJ PLLC



Jerry Bertrand, CGMS
Consultant/Trainer
Public Impact Advisors LLC

has been providing national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence.

Learn more about the benefits of membership and **JOIN TODAY!**

LEARN MORE >

Our Sponsors



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REGISTRATION INFORMATION

RATES (November 16 - February 21*)

\$899 Members | \$1,073 Non-Members

**Invoicing option will no longer be available as of February 6. Full payment will be due at time of registration starting February 6.*

If paying by purchase order, wire transfer or check, registrants must submit a promissory note on agency/organization letterhead or purchase order/copy of check to info@ngma.org by February 6, 2024, or risk registration cancellation.

Non-member rates include complimentary one-year NGMA membership. Rate does not change if you opt out of membership.

REGISTER ►

*****Online registration closes at 11:59 p.m. ET on February 21, 2024 -OR- when capacity is reached (whichever comes first).*****

HOTEL INFORMATION

In-Person GMBok Training will be held at:

Washington Hilton | 1919 Connecticut Ave. NW | Washington, D.C. 20009

The Washington Hilton is located within blocks of Dupont Circle and Adams Morgan. It is six (6) miles from Reagan National Airport and within walking distance of the DC Metro subway system.

RESERVATIONS

Attendees are responsible for booking their own hotel rooms. NGMA has a room block at the Washington Hilton. Use the reservation link below to reserve a guest room at our discounted group rate. *NGMA room block rates are available between Feb. 26 - March 3.*

[Hotel Reservation Link](#)

Reservations are first-come, first-served. NGMA's room block will reach capacity, so please reserve your guest rooms ASAP.

Upcoming GMBok Training Dates

Can't attend 2024 In-Person Training? Below are future training dates:

- Spring 2024 (Dates TBD) | Virtual Training | *Registration opens in 2024*
- Fall 2024 (September 10-11, 2024) | Virtual Training | *Registration opens in 2024*

Private virtual GMBok Trainings are available for groups of 25+. To learn more about private trainings, email us at info@ngma.org.

2024 Annual Grants Training (AGT) will take place prior to GMBok Training at the Washington Hilton. AGT will be held February 27 - March 1. Consider attending both events! [Learn more about AGT](#)

Agenda (All Times Eastern Time)

Friday, March 1	
1:30 - 3 p.m.	Background Pre-Award
3 - 3:30 p.m.	Break
3:30 - 5:30 p.m.	Award
Saturday, March 2	
8 - 9 a.m.	Breakfast <i>(included with registration)</i>
9 a.m. - Noon	CGMS Intro <i>(by NGMA)</i> Post-Award Allowability through Indirect Costs
Noon - 1 p.m.	Lunch <i>(included with registration)</i>
1 - 2:30 p.m.	Specific Items of Cost
2:30 - 3 p.m.	Break
3 - 4 p.m.	Internal Controls
Sunday, March 3	

7 - 8 a.m.	Breakfast <i>(included with registration)</i>
8 - 10:30 a.m.	Monitoring Closeout Audits
10:30 - 11 a.m.	Break
11 a.m. - Noon	Monitoring Closeout Audits continued

[REVIEW GMBOK TRAINING OUTLINE >](#)

ADDITIONAL INFORMATION

Prerequisite and Advanced Preparation	A minimum of a bachelor's degree plus 1-2 years of full-time grants management experience or 3-4 years of grants management experience without a degree. Familiarity with 2 CFR 200 Uniform Guidance is required.
Who Should Attend	Grant Professionals, including Grant Specialists, Grant Administrators, Grant Managers, Program Officers, Grant Officers, Auditors
Program Level	Beginner, Intermediate and Advanced
Delivery Method	Group Live
Cancellation/Transfer/Substitution Policy	<p>Cancellations</p> <p>All requests for cancellations must be made in writing directly by the registrant. The below refund policy applies:</p> <ul style="list-style-type: none"> • By midnight ET, February 12, 2024 - Cancellations are eligible for a refund minus a \$50 service fee. • As of February 13, 2024 - Cancellations and no-shows are not eligible for refunds. <p>No credits will be given in lieu of refunds. Refunds by check may not be issued until the conclusion of the event.</p> <p>Transfers/Substitutions</p> <p>Requests for transfer/substitutions must be made in writing directly by the registrants; we will not accept request by an employer. The below transfer/substitution policy applies:</p> <ul style="list-style-type: none"> • By midnight ET, February 12, 2024 - No cost for transfers/substitutions; should a nonmember substitute for a member, the difference between fees will be due at the time of transfer. • As of February 13, 2024 - No transfers/substitutions will be allowed.
Technology Consent	Registration, attendance at, or participation in any NGMA-sponsored activity constitutes an agreement by the registrant to the use and distribution (both now

and in the future) of the registrant or participant's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such activities by NGMA and other third parties, including but not limited to the event app or other software utilized. Your registration may include technology that monitors your activities, such as session attendance, public chats, Q&A during sessions, and booths visited.

Data and Usage
Disclosure

By registering for 2024 In-Person GMBok Training, you agree to allow your data to be collected by NGMA and be transferred securely to and stored by third-party technology providers and/or event partners, including but not limited to meeting app providers (Personify and Conference I/O), payment processors (PayScape), the host hotel (Washington Hilton), and CAPP partners.

The purpose is for the fulfillment of the service(s) related to event registration and attendance; these may include but are not limited to processing payments, confirming hotel reservations/rooming needs, tracking session attendance and continuing professional education (CPE) credits. Additionally, NGMA CAPP partners may rent attendee data for marketing purposes under a single-use agreement.

All third-party providers and/or event partners have their own privacy and collection practices; NGMA is not responsible for their independent policies.

If you wish to opt out of any data collection from your 2024 In-Person GMBok Training registration, email info@ngma.org.

Communicable
Disease Policy

All attendees agree to adhere to the NGMA's [Duty of Care, Waiver and Release of Liability for Communicable Disease](#).

Code of Conduct

All attendees of NGMA's virtual events agree to [NGMA's In-Person Meeting Code of Conduct](#).



National Grants Management Association is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State Boards of Accountancy have the final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbaregistry.org.