



Fort Bend County Parks and Recreation Community Use Request Form

COMMUNITY USE CRITERIA

Tax Exempt Entities which serve Fort Bend resident communities and can provide copies of their active 501(c)(3) tax-exempt designations are eligible to schedule and use community rooms and pavilions with use fees waived. Use shall be, up to a maximum of one use per month, during regular rental hours (Monday–Friday from 8:00 a.m. to 4:00 p.m.).

Schedules are subject to availability and management approval. Events/meetings must be booked at least 30 days out, and no more than 12 months out. Should significant set up be required, the County may require the entity requesting use to provide assistance necessary for room set up at the entity's own cost. The Authorized Representative for the entity must complete the FACILITY USE AGREEMENT & GUIDELINES prior to the Approval and must ensure that the event/meeting does not allow for more than 50 attendees.

Requests must be submitted by use of this Community Use Request Form, and will be reviewed/approved before any reservations are made. Staff will make every effort to notify applicant within five (5) business days of the determination, whether or not the request can be honored, and will follow-up with the appropriate rental documents. Questions regarding community Use Requests should be directed to the Parks Director at (832) 471-2583. Exceptions to the Community Use Criteria shall only be made by a waiver approved by Commissioners Court.

Entity requesting facility use: Southwest Bills

Authorized Representative Name, Title: Ashanti Holmes President

Term of Office (if applicable): _____

Contact Information (Phone, Email Address): 832-594-0032 / swbills@yahoo.com

Organization Mailing Address: _____

Secondary Contact Name, Title: Demarcus Holmes Vice President

Is your organization a federally-designated 501(c)(3)? yes

If so, please attach a copy of your designation certificate with this request

What is your organization's purpose? Community Outreach

Do you provide direct services to the citizens of the County, and if so, what are they? yes
youth sport, mentorship, housing assistance, feeding families

Has your entity used County Parks facilities previously, and if so, when and for what sorts of functions?
yes, last 2 years Gym & Baseball fields

Complete usage request chart on following page

Date & Times Requested	Type of Function	Recurring? If so, frequency?	Est. # Attending	Room Preference & Equipment Required	Room Booked Tentatively	Firmed-up
1. 01/20/24 9am 1pm	Gym practice	yes	30	Basket Balls / goals	yes	
2. 1/22/24 6pm 8:30pm	//	yes	30	// //	yes	
3. 1/27/24 6pm 8:30pm	//	//	30	// //	yes	
4. 1/29/24 6pm 8:30pm	//	//	30	// //	//	
5. 2/5/24 6pm 8:30pm	//	//	30	// //	//	
6. 2/12/24 6pm 8:30pm	//	//	30	// //	//	
7. 3/9/24 4am 1pm	//	//	30	// //	//	
8. 3/16/24 9am 1pm	//	//	30	// //	//	
9.				// //	//	
10.					//	
11.					//	
12.					//	

Staff Use Only:

Approvals:

X: _____

Date: _____

X: _____

Date: _____

Reservation agreement sent to client:

Date: _____

Form Approved by Commissioners Court on: _____

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 18 2013

SOUTHWEST BILLS
8406 SATINWOOD WAY
ROSHARON, TX 77583

Employer Identification Number:
27-2143290
DLN:
17053193355012
Contact Person:
STEPHANIE L JONES TAYLOR ID# 31395
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
May 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 1, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)