



## Fort Bend County Parks and Recreation Community Use Request Form

### COMMUNITY USE CRITERIA

Tax Exempt Entities which serve Fort Bend resident communities and can provide copies of their active 501(c)(3) tax-exempt designations are eligible to schedule and use community rooms and pavilions with use fees waived. Use shall be, up to a maximum of one use per month, during regular rental hours (Monday-Friday from 8:00 a.m. to 4:00 p.m.).

Schedules are subject to availability and management approval. Events/meetings must be booked at least 30 days out, and no more than 12 months out. Should significant set up be required, the County may require the entity requesting use to provide assistance necessary for room set up at the entity's own cost. The Authorized Representative for the entity must complete the FACILITY USE AGREEMENT & GUIDELINES prior to the Approval and must ensure that the event/meeting does not allow for more than 50 attendees.

Requests must be submitted by use of this Community Use Request Form, and will be reviewed/approved before any reservations are made. Staff will make every effort to notify applicant within five (5) business days of the determination, whether or not the request can be honored, and will follow-up with the appropriate rental documents. Questions regarding community Use Requests should be directed to the Parks Director at (832) 471-2583. Exceptions to the Community Use Criteria shall only be made by a waiver approved by Commissioners Court.

Entity requesting facility use: Omega Ministries Basketball Mentoring

Authorized Representative Name, Title: Chris Isaac

Term of Office (if applicable): 225-802-0858

Contact Information (Phone, Email Address): manupinternationalalliance@gmail.com

Organization Mailing Address: 15700 Bissonet Street

Secondary Contact Name, Title: Sylvester James

Is your organization a federally-designated 501(c)(3)? Yes

***If so, please attach a copy of your designation certificate with this request***

What is your organization's purpose? Basketball Mentoring Sessions

Do you provide direct services to the citizens of the County, and if so, what are they?

Yes; Fort Bend County Schools, Garcia MS, Hodges Bend MS, Bowie MS, Elementary Schools, Austin High School, Travis High School, etc.

Has your entity used County Parks facilities previously, and if so, when and for what sorts of functions?

Yes; same as above.

***Complete usage request chart on following page***

Date & Times Requested	Type of Function	Recurring? If so, frequency?	Est. # Attending	Room Preference & Equipment Required	Room Booked Tentatively	Firmed-up
1. 1/18 2/20	Basketball/Mentoring	Tues+Thurs	20	Indoor Gymnasium		
2. 1/19 2/22	"	"	"	"		
3. 1/16 2/27	"	"	17	"		
4. 1/11 3/5	"	"	17	"		
5. 1/23 3/7	"	"	17	"		
6. 1/18 3/12	"	"	17	"		
7. 1/30 3/14	"	"	17	"		
8. 1/25 3/19	"	"	17	"		
9. 2/1 3/21	"	"	17	"		
10. 2/6 3/26	"	"	17	"		
11. 2/8 3/28	"	"	17	"		
12. 2/13	"	"	17	"		

**Staff Use Only:**

Approvals:

X: \_\_\_\_\_

Date: \_\_\_\_\_

X: \_\_\_\_\_

Date: \_\_\_\_\_

Reservation agreement sent to client:

Date: \_\_\_\_\_

Form Approved by Commissioners Court on: \_\_\_\_\_



## FBC Parks

301 Jackson St  
Richmond, TX 77469

832-471-2583

[parksinbox@fortbendcountytx.gov](mailto:parksinbox@fortbendcountytx.gov)

[www.fortbendcountytx.gov/government/departments/co](http://www.fortbendcountytx.gov/government/departments/co)

### Registration/Payment Receipt 63913101

01/02/2024 08:59 AM

#### Account Information

Sylvester James  
17000 Bissonnet St.  
Richmond, TX 77407

#### Received By

Crystal Martinez at Four Corners Park

Item	Amount Paid
Four Corners Park Gym-(Full Ct) Practice Jan 9, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
\$25.00 REG FEE	\$0.00
Four Corners Park Gym-(Full Ct) Practice Jan 11, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Jan 16, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Jan 18, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Jan 23, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Jan 25, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Jan 30, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 1, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 6, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 8, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 13, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 15, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	\$75.00
\$25/Hour - PERMIT #3990	

501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 20, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 22, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 27, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Feb 29, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Mar 5, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Mar 7, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Mar 12, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Mar 14, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Mar 19, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Mar 21, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Mar 26, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
Four Corners Park Gym-(Full Ct) Practice Mar 28, 2024 6:00 PM-9:00 PM - Hourly Rate (2 hr. min):	
\$25/Hour - PERMIT #3990	\$75.00
501c3	(\$75.00)
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<b>Total Payment</b>	<b>\$0.00</b>