



Information Technology Department  
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at IT.ServiceDesk@fortbendcountytx.gov. Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 11-28-23

Department Name: District Clerk's Office

Requested Software: Adobe Acrobat DC Pro Cost of Software \$117.64

Employee's name: Phire Baldwin

Employee's Email Address: Phire.Baldwin@fbctx.gov

Computer Name: DICHCBY0F3

Business Justification: Needs to be able to edit/modify PDF docs with stamps etc to send out to public, Attorneys and Constable's Offices as District Clerk's Office is Paperless

This is to certify that the above the requested software is needed for County Business purposes.

Beverly McHenry Walker  
Department Head/Manager/Supervisor Signature (or  
Authorized Agent)

11-28-2023  
Date



Information Technology Department  
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at IT.ServiceDesk@fortbendcountytx.gov. Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 11-28-23

Department Name: District Clerk's Office

Requested Software: Adobe Acrobat DC Pro Cost of Software \$117.64

Employee's name: Hussain Rizvi

Employee's Email Address: Hussan.Rizvi@fbctx.gov

Computer Name: DICCFVN3L3

Business Justification: Needs to be able to edit/modify PDF docs with stamps etc to send out to public, Attorneys and Constable's Offices as District Clerk's Office is Paperless

This is to certify that the above the requested software is needed for County Business purposes.

Benedict M. Green Walker  
Department Head/Manager/Supervisor Signature (or  
Authorized Agent)

11-28- 2023  
Date



Information Technology Department  
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at IT.ServiceDesk@fortbendcountytx.gov. Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 11-28-23

Department Name: District Clerk's Office

Requested Software: Adobe Acrobat DC Pro Cost of Software \$117.64

Employee's name: Steven Nguyen

Employee's Email Address: Steven.Nguyen@fbctx.gov

Computer Name: DIC8H52FF3

Business Justification: Needs to be able to edit/modify PDF docs with stamps etc to send out to public, Attorneys and Constable's Offices as District Clerk's Office is Paperless

This is to certify that the above the requested software is needed for County Business purposes.

Beverly Mc Grew Walker  
Department Head/Manager/Supervisor Signature (or  
Authorized Agent)

11-28-2023  
Date



Information Technology Department  
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at [IT.ServiceDesk@fortbendcountytx.gov](mailto:IT.ServiceDesk@fortbendcountytx.gov). Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 11-29-23

Department Name: District Clerk's Office

Requested Software: Adobe Acrobat DC Pro Cost of Software \$117.64

Employee's name: Afshan Syed

Employee's Email Address: Afshan.Syed@fbctx.gov

Computer Name: DIC1JMDH03

Business Justification: Needs to be able to edit/modify PDF docs with stamps etc to send out to public, Attorneys and Constable's Offices as District Clerk's Office is Paperless

This is to certify that the above the requested software is needed for County Business purposes.

Beverly M. Green Walker  
Department Head/Manager/Supervisor Signature (or  
Authorized Agent)

11-28-2023  
Date



Information Technology Department  
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at [IT.ServiceDesk@fortbendcountytx.gov](mailto:IT.ServiceDesk@fortbendcountytx.gov). Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 11-28-23

Department Name: District Clerk's Office

Requested Software: Adobe Acrobat DC Pro Cost of Software \$117.64

Employee's name: Katherine Rowland

Employee's Email Address: Katherine.Rowland@fbctx.gov

Computer Name: DICHCBY0F3

Business Justification: Needs to be able to edit/modify PDF docs with stamps etc to send out to public, Attorneys and Constable's Offices as District Clerk's Office is Paperless

This is to certify that the above the requested software is needed for County Business purposes.

Beverly Mc Graw Walker

Department Head/Manager/Supervisor Signature (or  
Authorized Agent)

11-28-2023

Date



Information Technology Department  
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at IT.ServiceDesk@fortbendcountytx.gov. Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 11-28-23

Department Name: District Clerk's Office

Requested Software: Adobe Acrobat DC Pro Cost of Software \$117.64

Employee's name: Babu Thomas

Employee's Email Address: Babu.Thomas@fbctx.gov

Computer Name: DIC8H52FF3

Business Justification: Needs to be able to edit/modify PDF docs with stamps etc to send out to public, Attorneys and Constable's Offices as District Clerk's Office is Paperless

This is to certify that the above the requested software is needed for County Business purposes.

Beverly Mc Grew Walker

Department Head/Manager/Supervisor Signature (or  
Authorized Agent)

11-28-2023

Date



Information Technology Department  
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at [IT.ServiceDesk@fortbendcountytx.gov](mailto:IT.ServiceDesk@fortbendcountytx.gov). Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 11-28-23

Department Name: District Clerk's Office

Requested Software: Adobe Acrobat DC Pro Cost of Software \$117.64

Employee's name: Debra Robinson

Employee's Email Address: Debra.Robinson2@fbctx.gov

Computer Name: DICHCBY0F3

Business Justification: Needs to be able to edit/modify PDF docs with stamps etc to send out to public, Attorneys and Constable's Offices as District Clerk's Office is Paperless

This is to certify that the above the requested software is needed for County Business purposes.

Beverly McGreen Walker

Department Head/Manager/Supervisor Signature (or  
Authorized Agent)

11-28-2023

Date



Information Technology Department  
Fort Bend County, Texas

Software Request

Please fill out the information below, including the signatures, and scan/email this form to the IT ServiceDesk at IT.ServiceDesk@fortbendcountytx.gov. Access to the requested software is licensed and requires departmental approval for the applicable license fees. Funds must be transferred to the I.T. Department's account prior to installation.

Date of Request: 11-28-23

Department Name: District Clerk's Office

Requested Software: Adobe Acrobat DC Pro Cost of Software \$117.64

Employee's name: Michelle Roumo

Employee's Email Address: Michelle.Roumo@fbctx.gov

Computer Name: DIC1J6GH03

Business Justification: Needs to be able to edit/modify PDF docs with stamps etc to send out to public, Attorneys and Constable's Offices as District Clerk's Office is Paperless

This is to certify that the above the requested software is needed for County Business purposes.

Beverly Mc Graw Walker

Department Head/Manager/Supervisor Signature (or  
Authorized Agent)

11-28-2023

Date