

WEST ORDER FORM – For West Complete Print and ProView eBook Products Only

610 Opperman Drive, P.O. Box 64833

St. Paul, MN 55164-1803

Tel: 651/687-8000

**THOMSON REUTERS™**

<u>Check West account status below as applicable:</u>		Rep Name & Number N.Ersland - 0023944 / C.Kleven - 6037067		*** R E Q U I R E D ***
New _____ (NACI Form attached)	Existing with Increase Credit Limit _____ (NACI Form attached)			
Existing with no changes _____	Existing with changes _____ (Permanent name change must attach a Customer Name Change Form)			
Acct # 1000644784 Quote # _____ PO # _____ Date 10/24/2023				
Name/Subscriber FORT BEND COUNTY LAW LIBRARY Bill To Acct # _____				I F N E E D E D
Order Confirmation Contact Name Andrew Bennett				
E-Mail andrew.bennett@fortbend.lib.tx.us				
Westlaw Password Contact Name (for password delivery) _____				
E-Mail _____				
Permanent Address Change _____ One-Time Ship To _____ Additional Ship To _____ Additional Bill To _____				
Name _____ Attn: _____				
Address _____ Suite/Floor _____				
City _____ State _____ County _____ Zip _____				

This Order Form is a legal document between Customer and West Publishing Corporation. West Publishing Corporation is referred to as "Thomson Reuters", "we" or "our" and Customer will be referred to as "you", or "I" or "Client".

Thomson Reuters General Terms and Conditions, apply to all products ordered, except print and is located at <http://tr.com/TermsandConditions>. The Thomson Reuters General Terms and Conditions for Federal Subscribers is located at legalsolutions.com/Federal-ThomsonReuters-General-Terms-Conditions.pdf. In the event that there is a conflict of terms between the Thomson Reuters General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

West Complete Print					
Program ID: WCMP					
Full Svc #	Print Products	List Charges	Other	Monthly Charges	Minimum Term (Months)
40666420	West Complete			\$4,944.91	84 months

See Attachment (988.dot) for print product detail, which is incorporated by reference.

During your subscription terms, you will receive subscription services consisting of automatic shipments of updates and supplements to the print product, including but not limited to pocket parts, pamphlets, replacement volumes, or loose-leaf pages, as available. For eBook products you will receive updates to the most current version of each edition of the eBooks which are available during your subscription term. If you terminate any West Complete Print products during the Minimum Term or subsequent Renewal Term, the Monthly Charges will not be adjusted. We will contact you if any of the titles are no longer commercially available. You will then have 60 days to choose a replacement title of equal or lesser value.

Your subscription is effective upon the date we process your order ("Effective Date") and Monthly Charges will be prorated for the number of days remaining in that month, if any. Your subscription will continue for the number of months listed in the Minimum Term column above counting from the first day of the month following the Effective Date. Your Monthly Charges during the first twelve (12) months of the Minimum Term are as set forth above. If your Minimum Term is longer than 12 months, then your Monthly Charges for each year of the Minimum Term are displayed in the Pricing Attachment (#1113) to the Order Form.

Initials for Automatic Renewal Term. I understand that West will continue to provide subscription services for the products listed above after the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and we will notify you of any changes to your Charges at least 60 days before each Automatic Renewal Term begins. Automatic Renewal Charges will be in effect the month before the Automatic Renewal Term starts. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts.

For any ProView Enterprise products listed above: Upon termination, your right to access and use eBooks, including content and retention of content, will terminate, and West retains the right to delete any user notes that may be attached to terminated eBooks.

Your West sales representative will provide frequency of updates upon request. Transportation charges, returns and refunds information is in the "Miscellaneous" section below.

		West Complete Print Renewals			
		Initial Renewal Year Monthly			
Sub Matl #	Print Products	Charges	Renewal Effective Date	Renewal Term (Months)	
40666551	West Complete				
Notes:					

Monthly Charges for the Initial Renewal Year are set forth above and begin on your Renewal Effective Date. The Renewal Term will continue for the number of months identified in the Renewal Term column above. If your Renewal Term is longer than 12 months, then your Monthly Charges for each year of the Renewal Term are displayed in the Pricing Attachment (#1113) to the Order Form.

During your subscription terms, you will receive subscription services consisting of automatic shipments of updates and supplements to the print product, including but not limited to pocket parts, pamphlets, replacement volumes, or loose-leaf pages, as available. For eBook products you will receive updates to the most current version of each edition of the eBooks which are available during your subscription term. If you terminate any of your West Complete Print products during any Renewal Term, the Monthly Charges will not be adjusted.

Initials for Automatic Renewal Term. I understand that West will continue to provide subscription services for the products listed above after the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and we will notify you of any changes to your Charges at least 60 days before each Automatic Renewal Term begins. Automatic Renewal Charges will be in effect the month before the Automatic Renewal Term starts. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts.

Your West sales representative will provide frequency of updates upon request. Transportation charges, returns and refunds information is in the "Miscellaneous" section below.

		ProView eBook Users			
Last Name	First Name, M.I.	ProView eBook Product(s)	*Optional E-Mail Address		

*An e-mail address is required only if an individual user prefers to receive his or her registration key to a personal e-mail address. If necessary, attach additional page(s) including full names, products and optional e-mail addresses.

ProView Enterprise IP Subscriptions. You certify your total number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students is indicated in the Order Form as the Unit of Pricing Type. Our pricing for ProView Enterprise IP banded products is made in reliance upon your certification. If we learn that the actual number is greater or increases at any time, we reserve the right to increase your charges as applicable.

		Miscellaneous			
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1. Applicable Law. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, this Order Form will be interpreted under Minnesota state law and any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

2. Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

3. Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

4. Returns and Refunds. You may return a print or CD-ROM product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS, Peer Monitor and Data Privacy Advisor charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

5. Cancellation Notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

6. Transportation Charges. Print and CD-ROM products are shipped F.O.B. origin. Transportation charges will be added for expedited shipments made at your request and for international product delivery. Expedited shipments and international product shipments will be charged at the then current carrier rates.

7. **Product Specific Terms.** The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at [legalsolutions.com/ThomsonReuters-General-Terms-Conditions PST.pdf](https://legalsolutions.com/ThomsonReuters-General-Terms-Conditions-PST.pdf). If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- CD-ROM
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km software
- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records

8. **Assignment.** This Order Form is subject to our approval. You may not assign, sublicense or otherwise transfer this Order Form without our prior written consent.

ACKNOWLEDGMENT

I warrant that I am authorized to accept these terms and conditions on behalf of Subscriber.

Printed Name _____

Title _____

Date _____

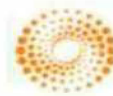
Signature X _____

West Order Form Attachment**West Complete Additional Components**

610 Opperman Drive, P.O. Box 64833

St. Paul, MN 55164-1803

Tel: 651/687-8000

**THOMSON REUTERS™****This Attachment is incorporated by reference into and made a part of the underlying Order Form.**

Account #	Account Name	Sub/Full Svc #	Print Products	Quantity	New or Existing
1000644784	FORT BEND COUNTY LAW LIBRARY				
40325429	BLUE GUIDE JURY SELECTION SUB			1	EXISTING
13972622	CIV ACT ST/LOC SUB			1	EXISTING
21023000	CJS SUB			1	EXISTING
13972388	CONSUMER CREDIT COMPL MAN SUB			1	EXISTING
13513733	FEDERAL CRIM APPEALS SUB			1	EXISTING
40529169	FJI CIV COMPANION HNDBK SUB			1	EXISTING
40750918	FJI CRIM COMPANION HNDBK SUB			1	EXISTING
17145866	FJI SUB			1	EXISTING
21060402	FP&P SUB			1	EXISTING
11406859	GRAHAM HNDBK FED EVID SUB			1	EXISTING
15511681	IRA SUB			1	EXISTING
13515378	LANE MED LITIG GUIDE SUB			1	EXISTING
16721108	MANUAL COMPLEX LITIGATION ANNO SUB			1	EXISTING
13515957	NICHOLS CYC LEG FMS SUB			1	EXISTING
42537434	OCNR DAVIS EST PLAN FMS SUB			1	EXISTING
42537434	OCNR DAVIS EST PLAN FMS SUB			1	EXISTING
42537402	OCNR FED CIV FMS SUB			1	EXISTING
42537402	OCNR FED CIV FMS SUB			1	EXISTING
42537430	OCNR FED CRIM RLS CODES PLUS SUB			1	EXISTING
42537430	OCNR FED CRIM RLS CODES PLUS SUB			1	EXISTING
42537428	OCNR FED EMPL CODE PLUS SUB			1	EXISTING
42537428	OCNR FED EMPL CODE PLUS SUB			1	EXISTING
42537424	OCNR FED INTELL PROP CODE PLUS SUB			1	EXISTING
42537424	OCNR FED INTELL PROP CODE PLUS SUB			1	EXISTING
42558370	OCNR FED RULES CIV TRIALS TX VERS SUB			1	EXISTING
42537398	OCNR FED RULES CIVTRIALS SUB			1	EXISTING
42537446	OCNR TX BUS COMMERCE CODE PLUS SUB			1	EXISTING
42537446	OCNR TX BUS COMMERCE CODE PLUS SUB			1	EXISTING

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Account #	Account Name	Sub/Full Svc #	Print Products	Quantity	New or Existing
1000644784	FORT BEND COUNTY LAW LIBRARY				
42537444	OCNR TX BUS ORG CODE PLUS SUB			1	EXISTING
42537444	OCNR TX BUS ORG CODE PLUS SUB			1	EXISTING
42537412	OCNR TX CAUSES OF ACTION PLEADINGS SUB			1	EXISTING
42537412	OCNR TX CAUSES OF ACTION PLEADINGS SUB			1	EXISTING
42537414	OCNR TX CAUSES OF ACTION SUB			1	EXISTING
42537414	OCNR TX CAUSES OF ACTION SUB			1	EXISTING
42537394	OCNR TX CIV APPEALS SUB			1	EXISTING
42537394	OCNR TX CIV APPEALS SUB			1	EXISTING
42537400	OCNR TX CIV FMS SUB			1	EXISTING
42537400	OCNR TX CIV FMS SUB			1	EXISTING
42537416	OCNR TX CPRC PLUS SUB			1	EXISTING
42537416	OCNR TX CPRC PLUS SUB			1	EXISTING
42537442	OCNR TX CRIM CODE PLUS SUB			1	EXISTING
42537442	OCNR TX CRIM CODE PLUS SUB			1	EXISTING
42537438	OCNR TX CRIMES AND CONSEQ SUB			1	EXISTING
42537438	OCNR TX CRIMES AND CONSEQ SUB			1	EXISTING
42537436	OCNR TX EMPL CODE PLUS SUB			1	EXISTING
42537436	OCNR TX EMPL CODE PLUS SUB			1	EXISTING
42537420	OCNR TX ESTATES CODE PLUS SUB			1	EXISTING
42537420	OCNR TX ESTATES CODE PLUS SUB			1	EXISTING
42537432	OCNR TX FAMILY CODE PLUS SUB			1	EXISTING
42537432	OCNR TX FAMILY CODE PLUS SUB			1	EXISTING
42537426	OCNR TX FAMILY LAW FMS SUB			1	EXISTING
42537426	OCNR TX FAMILY LAW FMS SUB			1	EXISTING
42537410	OCNR TX FAMILY LAW HNDBK SUB			1	EXISTING
42537410	OCNR TX FAMILY LAW HNDBK SUB			1	EXISTING
42537396	OCNR TX FMS REAL ESTATE SUB			1	EXISTING
42537396	OCNR TX FMS REAL ESTATE SUB			1	EXISTING

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Account #	Account Name	Sub/Full Svc #	Print Products	Quantity	New or Existing
1000644784	FORT BEND COUNTY LAW LIBRARY				
42537422	OCNR TX OIL AND GAS SUB			1	EXISTING
42537422	OCNR TX OIL AND GAS SUB			1	EXISTING
42537404	OCNR TX PROB LAW HNDBK SUB			1	EXISTING
42537404	OCNR TX PROB LAW HNDBK SUB			1	EXISTING
42537418	OCNR TX PROP CODE PLUS SUB			1	EXISTING
42537418	OCNR TX PROP CODE PLUS SUB			1	EXISTING
42537392	OCNR TX RULES CIV TRIALS SUB			1	EXISTING
42537392	OCNR TX RULES CIV TRIALS SUB			1	EXISTING
42537406	OCNR TX RULES OF EVID HNDBK SUB			1	EXISTING
42537406	OCNR TX RULES OF EVID HNDBK SUB			1	EXISTING
41194954	TRG FORENSIC DNA EVIDENCE SUB			1	EXISTING
17736311	TX ADMIN CODE SUB			1	EXISTING
17408489	TX CASES 3D SUB			1	EXISTING
17408772	TX CASES AS CHARGEABLE SUB			1	EXISTING
21024066	TX CIV PR & REMEDIES CODE SUB			1	EXISTING
13510904	TX CIV PR SUB			1	EXISTING
17833333	TX CR S/F V1-2 SUB			1	EXISTING
40164526	TX CR S/F/L V1-3 SUB			1	EXISTING
40048881	TX CRIM & MOTOR VEHICLE CODE SUB			1	EXISTING
21014966	TX CRIM PROC CODE & RULES PAM SUB			1	EXISTING
21021830	TX DIG 2D SUB			1	EXISTING
21064335	TX ESTATE CODE PAM SUB			1	EXISTING
14850571	TX FAMILY CODE ANNO SUB			1	EXISTING
21007609	TX FAMILY CODE PAM SUB			1	EXISTING
41117938	TX FEDERAL KEYRULES SUB			1	EXISTING
41117938	TX FEDERAL KEYRULES SUB			1	EXISTING
21085502	TX FMS SUB			1	EXISTING
13510785	TX JUR 3D COMPLETE SUB			1	EXISTING

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610 Opperman Drive, P.O. Box 64833

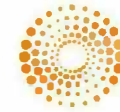
St. Paul, MN 55164-1803

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Account #	Account Name	Sub/Full Svc #	Print Products	Quantity	New or Existing
1000644784	FORT BEND COUNTY LAW LIBRARY				
14100998	TX JUR P&P FMS 2D SUB			1	EXISTING
13997676	TX LEG PR FMS SUB			1	EXISTING
21069760	TX LOCAL GOVT CODE PAM SUB			1	EXISTING
40753418	TX LOCAL KEYRULES V3A SUB			1	EXISTING
13510726	TX PENAL CODE ANNO SUB			1	EXISTING
21013595	TX PENAL CODE PAM SUB			1	EXISTING
18529628	TX PR GENERAL INDEX SUB			1	EXISTING
40575073	TX PR SUM JUDG/REL TERM SUB			1	EXISTING
21047392	TX PR V11-14 METHODS PR SUB			1	EXISTING
21119784	TX PR V1-2 RLS EVID SUB			1	EXISTING
40785597	TX PR V16 ELEMENTS OF AN ACTION SUB			1	EXISTING
21086649	TX PR V17-18 PROB SUB			1	EXISTING
21086665	TX PR V19-20A BUSINESS SUB			1	EXISTING
21022039	TX PR V21-21A PROPERTY TAX SUB			1	EXISTING
11650849	TX PR V22-23A MUN LAW SUB			1	EXISTING
11839658	TX PR V27-28 CONSUMER RIGHTS SUB			1	EXISTING
17160959	TX PR V28A-28B CONSUMER LAW HNDBK SUB			1	EXISTING
14665189	TX PR V29-29A JUVENILE LAW SUB			1	EXISTING
17108688	TX PR V2A COURTROOM HNDBK SUB			1	EXISTING
16317846	TX PR V33 FAM LAW HNDBK SUB			1	EXISTING
21023065	TX PR V34 JURY CHARGE CIV LITIG SUB			1	EXISTING
21056626	TX PR V35-36A COUNTY & DIST LAW SUB			1	EXISTING
21079456	TX PR V3-5A LAND TITLES SUB			1	EXISTING
21018975	TX PR V37 WORKERS COMP SUB			1	EXISTING
21034436	TX PR V38-39 PROP SUB			1	EXISTING
11627359	TX PR V40-43B CRIM PR & PROC SUB			1	EXISTING
11650822	TX PR V44-44A MED MALPRACTICE SUB			1	EXISTING
14050982	TX PR V45-46 ENVIR LAW SUB			1	EXISTING

Monthly Pricing Attachment to Order Form



THOMSON REUTERS™

[illegible][illegible]

Government Accounts Only**Non Availability of Funds Addendum to Order Form for West Complete and Assured Print Pricing****Subscriber:** _____**Account #:** _____**Date of Order Form:** _____

After the initial 12 months, you may cancel with 60 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document (e.g., executive order, an officially printed budget, or other official communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

All other terms and conditions of the Order Form will remain unchanged. Please have this document signed by your authorized representative and returned to us along with the signed Order Form.

Subscriber

Signed _____

Name (please print) _____

Title _____

Date _____