



DRAFT AGENDA

This agenda is subject to change before becoming final

2024 NCDAA Winter Legislative, Policy, and Professional Development Meeting
Washington, DC – January 31-February 2, 2024
Pre-Conference Training: January 30, 2024

#NCDAA2024DC #CDBG50

NCDAA members are encouraged to schedule Congressional visits during the conference to educate Congress on the importance of CDBG and HOME, how the funds are being used back home, and the need for more funding. There are several allotted times in the agenda for meeting with your Congressional Members. These meetings are not mandatory but are encouraged.



Note to NCDAA Members who are **AICP** credentialed: NCDAA has been approved as an **AICP Certification Maintenance (CM) provider**. Some of the sessions below are qualified CM events. These events will be marked with the following symbol (where the number equals the number of CM credits): **CM | 6**. To receive CM credit, you must sign in and remain for the entire session.

TUESDAY, JANUARY 30 – Pre-Conference Training

8:00 am – 9:00 am
9:00 am – 4:00 pm

Pre-Conference Training Check-In – L’Enfant Ballroom Foyer **Preconference Training**

- **IDIS Primer - CM | 6.0**
This course provides an overview of IDIS for CDBG grantees and HOME participating jurisdictions. It briefly covers the Consolidated/Annual Plans, CAPER report, and receipting/drawing funds. It will also touch on how to address problems that arise throughout the year. Most importantly, it helps communities understand how to tie the electronic environment of IDIS to program files, public meetings, and beneficiaries. This course is appropriate for anyone who works with IDIS.
- **HOME Basics Program Primer - CM | 6.0**
If you are new to the HOME Program, with less than one year of experience, this Primer will serve as a prerequisite to the intensive, online HOME Basics Course. The Primer will provide a basic but comprehensive overview of the HOME program including regulations, eligible activities, general program requirements and administration.

- **CDBG Basics Primer - CM | 6.0**
This training covers the fundamentals of CDBG including national objectives and eligible activities, eligible costs and regulations, limitations on expenditures, program administration, financial management, monitoring, crosscutting Federal requirements overview, conflict of interest, and resources.
- **Subrecipient Management Primer - CM | 6.0**
Primer focuses on subrecipients engaged in delivering public service activities. The management and oversight principles are applicable for all Consolidated Plan program subrecipient activities. The course follows the CDBG subrecipient management process linearly, starting with establishing priorities in the Consolidated Plan and concluding with HUD's role in overseeing the grantee's relationship with its subrecipients.

1:00 pm – 4:00 pm

Hill Visits

Please arrange the visits ahead of time with your Congressional offices. These visits are not mandatory.

3:30 pm – 5:30 pm

Conference Early Registration – L'Enfant Ballroom Foyer

WEDNESDAY, JANUARY 31

8:00 am – 9:00 am

Breakfast - L'Enfant Ballroom Foyer

8:00 am – 5:00 pm

Registration/Information Desk - L'Enfant Ballroom Foyer

9:00 am – 9:50 am

Plenary Session: CDBG 50th Anniversary Activities – CDBG Coalition, HUD L'Enfant Ballroom Foyer

9:50 am – 10:05 am

Break

10:10 am – 11:00 pm

Concurrent Sessions

- Action Plan – Tips and Tricks for Success
- Housing Your Homeless Neighbors – Creating Permanent Housing
- Communicating Effectively with Elected Officials

11:15 am – 12:00

Concurrent Sessions

- Area-Wide Benefit Projects for Your Community
- Using HOME for Homeownership Activities
- Succession Planning – Ensuring Future Programs Today

12:00 pm – 2:00 pm

Hill Visits/Lunch on Your Own

Please arrange the visits ahead of time with your Congressional offices.

2:00 pm – 3:30pm

Plenary Session: Program Updates from HUD HQ Staff

Program updates on CDBG, HOME, HOME-ARP, ESG, BABA, CDBG PRO Housing Program

3:30 pm – 3:45 pm

Break

3:45 pm – 4:45 pm

Concurrent Sessions

- HOME-ARP Program Implementation
- Ethical Conduct in the Administration of CDBG Funds
- Tiered Environmental Reviews

THURSDAY, FEBRUARY 1

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| 8:00 am -9:00 am | Breakfast – L’Enfant Ballroom Foyer |
| 8:00 am – 5:00 pm | Registration/Information Desk - L’Enfant Ballroom Foyer |
| 9:00 am – 10:00 am | Plenary Session: CDBG 50th Anniversary - Transformational CDBG Projects - L’Enfant Ballroom |
| 10:00 am – 10:15 am | Break |
| 10:15 am – 11:15 am | Plenary Session: Using Treasury State and Local Fiscal Recovery Funds for CDBG Activities – L’Enfant Ballroom |
| 11:15 am – 11:30 am | Break |
| 11:30 am – 12:30 am | <u>Concurrent Sessions</u> <ul style="list-style-type: none"> • Preparing for HUD Monitoring • Financial Management: 2CFR 200 Cost Principles • Davis-Bacon Compliance |
| 12:30 pm – 2:30 pm | Hill Visits/Lunch on Your Own <i>Please arrange the visits ahead of time with your Congressional offices. These visits are not mandatory.</i> |
| 12:30 pm – 2:30 pm | Board of Directors Luncheon Meeting - Archives |
| 2:45 pm - 3:45 pm | Roundtable Discussions <ul style="list-style-type: none"> • CDBG Subrecipient Agreements • Closing Out Program Years • Subsidy Layering • Grant Based Accounting • Maintaining a Level of Service with Changing Staff • Running a Successful NCDAs Region – Open to Officers and Interested Leaders • Small Entitlements Under \$1 Million in CDBG • Medium Entitlements Receiving \$1 M - \$5M in CDBG • Large Entitlements Receiving more than \$5 Million in CDBG • Loans or Grants for CDBG and/or HOME Projects • Want to be an NCDAs trainer? |
| 4:00 pm – 5:00 pm | <u>Regional Caucus Meetings (Open to All Conference Participants)</u> Region I (New England) Region II (NY/NJ) Region III & IV (Mid-Atlantic/Southeast) Region V (Midwest) Region VI (Southwest) |

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| | Region VII/VIII (Great Plains) Region IX (Pacific) Region X (Northwest) |
| 7:00 pm – 10:00 pm | Conference Reception – L’Enfant Ballroom |
| <u>FRIDAY, FEBRUARY 2</u> | |
| 8:00 am – 12:00 pm | Registration/Information – L-Enfant Ballroom Foyer |
| 8:00 am – 9:00 am | Breakfast – L’Enfant Ballroom Foyer |
| 9:00 am – 10:00 am | Roundtable Discussions (Repeated) <ul style="list-style-type: none"> • CDBG Subrecipient Agreements • Closing Out Program Years • Subsidy Layering • Grant Based Accounting • Maintaining a Level of Service with Changing Staff • Running a Successful NCDA Region – Open to Officers and Interested Leaders • Small Entitlements Under \$1 Million in CDBG • Medium Entitlements Receiving \$1 M - \$5M in CDBG • Large Entitlements Receiving more than \$5 Million in CDBG • Loans or Grants for CDBG and/or HOME Projects • Want to be an NCDA trainer? |
| 10:00 am – 10:15 am | Break |
| 10:15 am – 11:15 am | <u>Concurrent Sessions</u> <ul style="list-style-type: none"> • Economic Development: Leveraging your CDBG funds through HUD’s Section 108 • Fair Housing Compliance • Strategies to Remove Barriers to Affordable Housing |
| 11:15 am – 11:30 am | Break |
| 11:30 am – 1:00: pm | Plenary Session: Community Development Best Practices – L’Enfant Ballroom |
| 1:00 pm – 2:30 pm | Awards Luncheon |