

# DOT

# FTA

U.S. Department of Transportation

Federal Transit Administration

## Application

<b>Federal Award Identification Number (FAIN)</b>	TX-2023-114-00
<b>Temporary Application Number</b>	6479-2023-1
<b>Award Name</b>	FY2021 Fort Bend County 5310 Formula Program Transportation and Ambassadors Contracted Services LAPSING
<b>Application Status</b>	Final Concurrence / Reservation
<b>Application Budget Number</b>	0

<b>Period of Performance Start Date</b>	N/A
<b>Original Period of Performance End Date</b>	12/31/2025
<b>Current Period of Performance End Date</b>	N/A      Revision #: N/A

<b>Budget Period Start Date</b>	N/A
<b>Budget Period End Date</b>	12/31/2025

## Part 1: Recipient Information

**Name: FORT BEND COUNTY**

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
6479	County Agency	FORT BEND COUNTY	MJG8N8EPN2L3	081497075

Location Type	Address	City	State	Zip
Headquarters	301 JACKSON ST	RICHMOND	TX	77469
Physical Address	301 JACKSON ST	RICHMOND	TX	77469
Mailing Address	301 JACKSON ST	RICHMOND	TX	77469

## Union Information

<b>Union Name</b>	<b>TRANSPORT WORKERS LOCAL 260 - AFL-CIO</b>
Address 1	2150 W 18th Street
Address 2	Suite 104
City	Houston
State	TX
Zipcode	77004
Contact Name	Horace Marves
Telephone	7138644346
Fax	7138695655
E-mail	hmarves@twulocal260.com
Website	<a href="http://twulocal260.com/about-us/">http://twulocal260.com/about-us/</a>

## Part 2: Application Information

**Title: FY2021 Fort Bend County 5310 Formula Program  
Transportation and Ambassadors Contracted Services LAPSING**

<b>FAIN</b>	<b>Application Status</b>	<b>Award Type</b>	<b>Application Cost Center</b>	<b>Date Created</b>	<b>Last Updated Date</b>	<b>From TEAM?</b>
TX-2023-114-00	Final Concurrence / Reservation	Grant	Region 6	7/7/2023	7/7/2023	No

### **Application Executive Summary**

This application is to request FY 2021 Section 5310 funds apportioned to the Houston UZA and sub allocated to Fort Bend County Transit in the amount of \$3,643,365 federal. METRO split letter dated September 5, 2023 is attached allocating \$3,643,365 to Fort Bend County for 5310 Transportation and Ambassadors Contracted Services .

Transportation Development Credits (TDCs) from H-GAC MPO in amount \$728,674 will be used in lieu of local match. TDC's were approved by H-GAC on September 8, 2023.

Pre-award funds will be used on transportation and ambassador services starting on 5/1/2023.

The allocation of these funds to the subrecipient was awarded on a fair and equitable basis; the project has been derived from a regionally coordinated public transit plan to the extent feasible; services are coordinated with transportation services provided by other federal agencies; and the planning process included representatives of public, private and nonprofit transportation on human service providers, participation by the public and representative addressing the needs of older adults and individuals with disabilities.

### **Frequency of Milestone Progress Reports (MPR)**

Annual

**Frequency of Federal Financial Reports (FFR)**

Annual

**Does this application include funds for research and/or development activities?**

This award does not include research and development activities.

**Pre-Award Authority**

This award is using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is suballocated these apportioned funds and can apply for and receive these funds directly.

**Will this Grant be using Lapsing Funds?**

Yes, this Grant will use Lapsing Funds.

**Will indirect costs be applied to this application?**

This award does not include an indirect cost rate.

*Indirect Rate Details: N/A*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

## **Award Description**

**Purpose**

Provide financial assistance for transportation services provided to the elderly and individuals with cognitive, behavioral and other disabilities. The project is 100% traditional.

**Activities to be performed:**

Funds will be used to pay for purchased transportation services and ambassadors services. Ambassadors assist passengers who have difficulty traversing the public transportation system due to physical or cognitive disabilities.

**Expected outcomes:**

Provide reliable 5310 services to serve elderly and disabled population.

**Intended beneficiaries:**

Elderly & individuals with cognitive, behavioral and other disabilities in the Fort Bend County service area.

**Subrecipient Activities:**

None.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Pamela	LeBrane	Finance & Administration Manager	pamela.lebrane@fortbendcountytexas.gov	(281) 243-6702
	luciana.nears@dot.gov	Transportation Program Specialist.		

**Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5310 - Mobility of Sr. & Indv. w/ Disabilities Formula	5310-1A	20513	\$3,643,365
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$728,674
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,643,365</b>

**Application Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
TX-2023-114-01-00	641-00 (641-A1) 5310 PROJECTS	\$3,643,365.00	\$0.00	\$3,643,365.00	0

TX-2023-114-01-00	11.71.13	3RD PARTY CONTRACTED SERVICES (5310 ONLY)	\$3,643,365.00	\$0.00	\$3,643,365.00	0
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## Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

### Project Title: Fort Bend County, FY2021 5310 Transportation and Ambassadors Contracted Services

Project Number	Temporary Project Number	Date Created	Start Date	End Date
TX-2023-114-01-00	6479-2023-1-P1	7/7/2023	4/1/2019	12/31/2025

#### Project Description

Fort Bend County is requesting funding for contracted transportation and ambassador services to maintain current service levels. The Ambassadors Program assist seniors and individuals with disabilities who have difficulty traversing the public transportation system due to physical or cognitive disabilities.

#### Project Benefits

Fort Bend County provides general public demand response and commuter services. Elderly and disabled demand response services are part of our overall project through an agreement with Fort Bend Seniors Meals on Wheels.

For general transportation, seniors must book their trips like any other individual seeking a ride. Reservations can be made up to 30 days in advance or no later than one (1) business day in advance. Reservations are accepted Monday through Friday between 8 am and 5 pm, excluding Holidays. Trips are scheduled Monday through Friday for first drop off by 8 am and last pick-up at 5 pm, excluding Holidays. General trip fare is \$1.00 per person each way. This service is curb to curb, however, door to door service is available to those with disabilities upon request.

Fort Bend County coordinates with Fort Bend Seniors Meals on Wheels, a non-profit agency, whose clients benefit by being able to utilize a transportation system that meet their needs. Fort Bend Seniors Meals on Wheels subsidize the costs so that seniors are not charged fares for trips to Senior Centers.

#### Additional Information

Fort Bend County does not directly operate services. All services are provided via a third-party contract for bus services.

#### Location Description

This project will occur throughout the Fort Bend County service area.

## Project Location (Urbanized Areas)

UZA Code	Area Name
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480130	Houston, TX
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## Congressional District Information

State	District	Representative
Texas	9	Al Green
Texas	22	Troy Nehls

## Program Plan Information

### STIP/TIP

Date: 9/8/2023

Description: Page 8

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5310 - Mobility of Sr. & Indv. w/ Disabilities Formula	5310-1A	20513	\$3,643,365
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$728,674
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,643,365</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
TX-2023-114-01-00	641-00 5310 PROJECTS	\$3,643,365.00	\$0.00	\$3,643,365.00	0

	(641-A1)					
TX-2023-114-01-00	11.71.13	3RD PARTY CONTRACTED SERVICES (5310 ONLY)	\$3,643,365.00	\$0.00	\$3,643,365.00	0

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.71.13 - 3RD PARTY CONTRACTED SERVICES (5310 ONLY)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
5310 PROJECTS (641-00)	11.71.13	3RD PARTY CONTRACTED SERVICES (5310 ONLY)	3RD PARTY CONTRACTS	0

#### Extended Budget Description

Contract 1-Transdev (formerly First Transit) provides bus drivers, dispatch activities, vehicle maintenance, fleet reserves, etc. The contract term is four years and the total contract amount is \$31,024,370. An RFP for transportation services has been issued. The anticipated contract term is five years.

Contract 2- Transit Safety & Security Solutions (TSSS) provides personnel to assist people with physical and cognitive disabilities. Ambassadors provide personalized services to assist with the safe passage for those unable to travel unescorted or alone. They provide assistance from the rider's door to the vehicle and from the vehicle to the rider's final destination. For example, opening doors, verbal guidance, assisting passengers climbing steps, handling packages, etc. Expenses include salaries for attendants. The contract term is five years and total contract amount is \$1,600,000.

Budget is \$3,643,365 with 728,674 in TDCs.

#### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5310 - Mobility of Sr. & Indv. w/ Disabilities Formula	5310-1A	20513	\$3,643,365
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$728,674
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,643,365</b>

Milestone Name	Est. Completion Date	Description
Contract Award Date	4/1/2019	RFP 18-057 was awarded to First Transit on 4/1/2019 for transportation bus services.
Contract Award Date	7/3/2019	RFP 19-047 was awarded to Transit Safety & Security Solutions on 7/3/2019 for ambassador services.
Start Date	5/1/2023	Start Date
End Date	12/31/2025	Estimated date to spend all funds.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
5310 PROJECTS (641-00)	11.71.13	3RD PARTY CONTRACTED SERVICES (5310 ONLY)	0	\$3,643,365.00	\$3,643,365.00

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

There are no review comments to display at this time.