

Application Instructions	<u>Application Instructions</u>
Agency Name	Fort Bend County
Person to be contacted regarding this application	
First Name *	Pamela
Last Name *	LeBrane
Phone Number *	(281) 243-6702
Email Address *	pamela.lebrane@fortbendcountytexas.gov
By checking this box, you are indicating that the service profile for this organization is accurate. *	<input checked="" type="checkbox"/>
Project Service Area *	Urban <input checked="" type="checkbox"/> Rural

If "Urban" is selected, please select the urbanized area.

General Information

1. Describe the proposed project(s) for which the funds will be used. *

This grant replaces 5311-2020-FT BEND-00047. The balance of funds remaining in the aforementioned grant are now being awarded in 5311-2020-FT BEND-00292. Fort Bend County (FBC) will use funds for purchase of service, miscellaneous equipment and to replace three rural transit vehicles.

FBC provides general public demand response and commuter services. All services operate Monday through Friday (excluding County Holidays). Demand Response services operate to accommodate the first drop-off by 8:00 am and last pick-up by 5:00 pm. Demand Response trips are provided within the County limits and/or to destinations in adjoining counties within one (1) mile of the Fort Bend County line. Advanced reservations are required and can be requested up to thirty (30) calendar days in advance. Requests are taken on a first-come, first-serve basis.

FBC provides additional services such as the Ambassador Program wherein passenger assistants help passengers with disabilities to and from their destinations. FBC continues to plan with human service agency transportation providers within the County and continues to stay involved in the region's public transportation efforts.

Commuter services are provided to Greenway Plaza, Galleria, and Texas Medical Center areas of Houston from park and ride locations in Sugar Land and Rosenberg. FBC has a planned park and ride facility along the Westpark Toll Road in northwest Fort Bend County. The Westpark Park and Ride will provide transportation for commuters residing in the northern portion of Fort Bend County. The transportation route will promote access to job sites, education, job training and other destinations.

2. Provide a description of how the need/demand for the proposed project(s) was determined. *

The proposed projects will support the continuation of existing public transportation services to address the needs of individuals and families in the Fort Bend County service area. Vehicle replacements ensure transportation is safe, efficient and reliable. The mechanical and operating condition of vehicles is reviewed regularly and tracked. A replacement plan is maintained to ensure vehicles that have reached useful life or not working properly are replaced timely. FBC regularly communicates with its riders through surveys and public comments, and stays in touch with corporations and businesses that are the destination of commute riders. Ridership is now approaching pre-COVID levels and continues to increase.

3. Describe the anticipated benefits of the project. *

FBC services bring a better quality of life to individuals, families, communities, and businesses from every walk of life by providing options to get to work, go to school, visit friends, or get to a doctor's appointment.

This project will not only directly reduce emissions by eliminating passenger vehicles but reduce emissions by alleviating congestion on the road. This project will also decrease the agency's maintenance cost and maintain quality transportation for riders.

4. Identify and describe methods to procure goods and/or services related to this project.

A formal bid process was completed for purchase of service, rolling stock and bus wraps.

5. If vendors have been previously selected, complete the following (press the save button for additional rows).

Vendor Name	Description of goods/services
TransDev (formerly First Transit)	Purchase of Service
Creative Bus Sales	Rolling Stock
Sign-Ups and Banners	Bus Wraps

6. Is the proposed project is consistent with continuing, cooperating, and comprehensive regional transportation planning implemented in accordance with 49 U.S.C. §5301? *

✓ Yes No

Attachments

Upload any additional documents relevant to this application per the application's instructions.

Description

Upload

Vehicle Projects

Vehicle projects include the purchase, rebuild and overhaul of vehicles.

1. Are Vehicle Capital expenses parts of the proposed project ?

Yes No

2. Identify the specific vehicle(s) to be replaced or rebuilt.

(press the save button for additional rows)

Enter License and VIN of vehicle to be replaced/rebuilt

License #	VIN	Reason to select this vehicle	Replace/Rebuild
139-4088	1FDFE4FSXJDC29772	Vehicle reached useful life	Replace
139-4129	1FDFE4FS7JDC42835	Vehicle reached useful life	Replace
139-4097	1FDFE4FS1JDC36240	Vehicle reached useful life	Replace

Note: vehicles must meet useful life standards to be considered for replacement

3. Identify the vehicle type(s) to be purchased.

(press the save button for additional rows)

Vehicle type to be purchased

Reason to select this vehicle

Full Size ADA Van, Type 1

Vehicle is a replacement for demand response service .

4. If vehicles are proposed to be purchased, will the vehicles be ADA accessible?

Note1: A non-accessible vehicle requires a "waiver" with the Public Transportation Coordinator's endorsement prior to entering into a grant agreement.

Note2: All fixed route service vehicles are required by FTA to be accessible and will not be granted waivers .

Yes No N/A

Upload an approved copy of Form PTN-116 Request to Purchase Non-Accessible Vehicle(s) in the field provided below.

Form PTN-116 upload

Other Capital

Other Capital includes, but is not limited to: shop equipment, communication and computer equipment, hardware and/or software, preventive maintenance, purchase of service, and other miscellaneous equipment. (Program limitations may apply.)

5. Are Other Capital expenses part of the proposed project description?

Yes No

6. Describe the scope of the Other Capital project in detail.

Sign-Ups and Banners has a turn-key contract with Fort Bend County which includes both design and installation of vinyl bus wraps. Sign Ups and Banners created a multicolor bus wrap design for all of FBC's fleet..

7. Describe the need for the Other Capital project. Specifically, identify how the project was selected and what service improvements and/or project benefits are to be addressed.

Bus wraps are an integral part of overall program for brand identity, outreach and safety. Bus wraps allow for instant recognition by the client and a cost effective way to increase brand awareness for existing riders and potential passengers Vinyl wraps also help keep vehicles in good condition by protecting the vehicle's body from scratches and small dents caused by road debris.

Attachments

Upload any additional documents relevant to this application per the application's instructions.

Description	Upload
FBC Brochure	https://apps2.txdot.gov/apps/egrants2/egrants2_uploads/826791_338171-FBT ServicesBrochureUpdated.pdf

Construction and Rehabilitation Projects

Construction and Rehabilitation Projects can include the following phases:

Planning, Preliminary Engineering (including environmental review), Final Design and Real Estate Acquisition, Construction/Rehabilitation.

1. Are Construction and/or Rehabilitation related expenses part of the proposed project?
Yes No
2. Identify the project development life cycle(s) that are included as part of this application for funding.
 - A. Planning and Scoping
 - B. Preliminary Engineering and Environmental Review
 - C. Final Design and Real Estate Acquisition
 - D. Procurement
 - E. Construction

If **C,D, or E** are selected above, please upload a copy of your FTA Region 6 Categorical Exclusion Worksheet (if this project is not eligible as a categorical exclusion please contact your PTC).
FTA Region 6 Categorical Exclusion Worksheet

3. **This question is divided into 3 subparts - 3a through 3c - for the purpose of obtaining detailed information on status and funding for the various phases.**

3a. Identify completed phases and describe the activities that have taken place for those phases. Identify actual costs per phase and funding sources.

Phase	Activities which have taken place	Cost	Funding Source
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Total: \$0

3b. Describe any current activities in progress, by project phase. Identify the cost per phase, funding sources and amounts committed.

Phase	Activities in progress	Cost	Funding Source	Amount Committed
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Total: \$0

\$0

3c. Describe future activities, by project phase. For each phase provide the estimated cost, secured funding sources and amounts, and funds being requested.

Phase	Activities to be accomplished	Cost	Funding Source	Amount Committed	Amount Requested
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Total: \$0

\$0

\$0

4. Provide the facility location if available.

- N/A
- Address
- City
- State
- Zip

5. Describe the facility including the facility function.

Attachments

Upload any additional documents relevant to this application.

Description

Upload

As an authorized official of the Fort Bend County

I certify to the following:

1. The information presented in the application is true and accurate to the best of my knowledge.
2. I have not intentionally made any misstatements or misrepresented the facts.
3. The organization has the resources and technical capacity to support the project.
4. The organization has the resources and technical capacity to provide the required match.
5. The organization uses generally accepted accounting standards for its financial recordkeeping functions.
6. The organization will participate in a continuous, comprehensive dialogue throughout the life of the project.

This includes but is not limited to:

- On-Site monitoring by TxDOT personnel
- Timely submission of required reports
- Timely written notification of events that will affect the outcome of the project

7. The organization will comply with all applicable federal, state, and local laws and regulations.

This includes but is not limited to:

- Annual Certifications and Assurances
- Master grant agreements
- Project grant agreements
- Applicable federal program circulars and similar federal and state guidance

8. Applicant Affirmation: Compensation has not been received for participation in the preparation of the specifications for this call for projects.

By checking and completing this document I certify that the above statements are true and that I have the authority to sign this document.

Name

Title

Date

Budget and Milestones

5311-2020-FT BEND-00292

Agency Name Fort Bend County

Program Type 5311

Does this budget include indirect costs? * Yes No

If yes, please enter the Indirect Rate %

Attachments

If this budget includes In-Kind funds please upload supporting documentation.

Description	Upload

When entering budget line items, fill out a row and then press the save button for additional rows.

Description	# of Units	Award Amount	State Match	Local Match	In-Kind Match	Total Funds	Match Ratio	TDC
Third Party Contract Capital Cost of Contracting - 11.71.12		\$34,915				\$34,915		0
Acquisition - Miscellaneous Equipment - 11.42.20		\$12,500				\$12,500		0
Replace - Van - 11.12.15	3	\$355,684			Gasoline	\$355,684		0
Subtotal:		\$403,099	\$0	\$0	\$0	\$403,099		0

WE ARE FBT

The mission of Fort Bend Transit (FBT) is to provide safe and efficient public transportation services while maintaining service quality and customer satisfaction.

FBT is proud to offer two distinct services for Fort Bend County:

Commuter Service



Demand Response Service



Every day we aim to deliver and continue to grow on the expectations of those we serve by providing **convenient** access to public transit; **affordable** public transit; **safe** public transit; and **reliable** public transit to and from your destination.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance (42 U.S.C. Section 2000d).

Fort Bend County is committed to ensuring that no individual who uses our services is excluded from participation, denied benefits, or discriminated against. If you believe you have been subjected to discrimination, you may file a complaint by calling the Fort Bend Transit Civil Rights Officer at 281-633-7433.

You may send a written complaint to Fort Bend Transit Department, ATTN: Civil Rights Officer, 301 Jackson St., Richmond, TX 77469, or via email at transit@fbctx.gov.

Complaints may also be filed with the following organization no later than 180 days after the date of the alleged discrimination: Federal Transit Administration, Office of Civil Rights, ATTN: Complaint Team, East Building, 5th Floor - TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590.

Fort Bend County Public Transportation Services



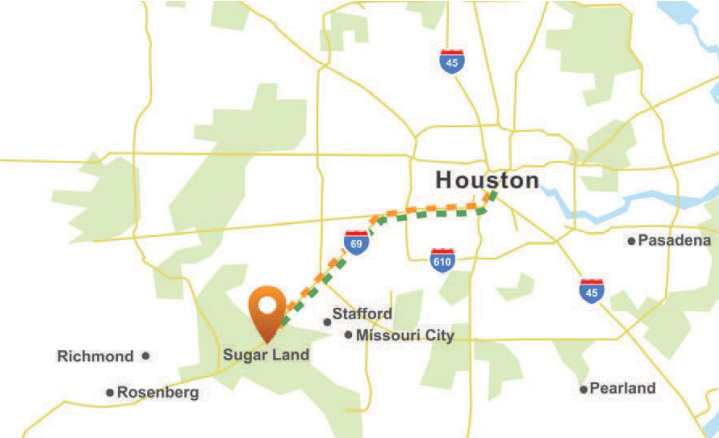
Connect with us!
  @rideFBTransit

Physical Address: 3737 Bamore Road
Rosenberg, TX 77471

Mailing Address: 301 Jackson Street
Richmond, TX 77469

(281) 633-RIDE (7433)
transit@fortbendcountytexas.gov
www.FBCTransit.org





Commuter Services



FBT's Commuter Park and Ride provides week-day service to the Texas Medical Center (TMC), Greenway Plaza, and the Galleria. Services begin as early as 4:30 a.m. and end as late as 9:00 p.m.

Park and Ride Locations can be found at:

- » Fort Bend County Fairgrounds
- » University of Houston — Sugar Land
- » AMC Theater First Colony

For additional information on park and ride locations, as well as pricing, route schedules and maps, visit www.FBCTransit.org.

Demand Response

Service Information

Demand Reponse is a curb-to-curb service with pick-ups limited to within Fort Bend County. Drop-offs are allowed up to one mile outside the county line. If you require assistance with boarding or exiting the bus, this must be requested when your trip is scheduled.

To schedule a ride:

Call (281) 633-RIDE (7433)

Monday – Friday, 8:00 a.m. to 5:00 p.m.

Please have the following information ready to give to our reservationists:

- » Your name and/or Client ID#
- » Home address
- » Telephone number
- » Pick-up and drop-off address
- » Appointment time and/or pick-up time

5 Things to Know Before You Ride

- » We do not offer same day rides.
- » Reservations can be made at least one day in advance, or up to 30 days in advance.
- » This is a shared ride service.
- » Trips are scheduled based on time and space availability.
- » Bus service is not provided on County observed holidays. A complete list of holidays, as well as our Passenger Guidelines, can be found on our website www.FBCTransit.org.

Canceling a Trip

- » Call reservations as soon as possible.
- » Cancellations made the same day as your trip will be considered a “late cancel.”
- » Six or more no-shows, cancels-at-door, and/or late cancels within a 90-day period may result in a 30-day suspension from service.

When Riding the Bus

- » Passengers must be ready 15 minutes before their scheduled pick-up. Please note the bus may arrive up to 15 minutes after your pick-up time. Not being ready or canceling at the door will count against our suspension policy.
- » All passengers must wear seatbelts.
- » An approved seat restraint must be provided for children 40 lbs or less.
- » Passengers 12 years or younger must be accompanied by an adult 18 years or older.

ONLY \$1.00 each way

Demand Response is \$1.00 per person per one-way trip. All passengers are required to pay, unless riding solely as a personal care assistant.

