



OFFICE OF COUNTY PURCHASING AGENT  
Fort Bend County, Texas

**Term Contract Renewal Form**

Solicitation #: Bid 19-053

Title: Term Contract for Tax Statement Processing

Contracted Vendor: Usio Output Solutions (Formerly Information Management Solutions, LLC)

Mr. Green,

Our contract with your company for the above referenced expires May 31, 2023. Contract provisions allow for renewal of this contract if mutually agreeable.

If your company wishes to renew this contract through May 31, 2024 under the same terms and conditions, please complete the information below and return this form along with a Form 1295 by e-mail to [melissa.stavinoha@fortbendcountytexas.gov](mailto:melissa.stavinoha@fortbendcountytexas.gov). Purchasing will then take the matter before the Commissioner's Court of Fort Bend County for their consideration. Please respond to this email by 5:00 pm, Thursday April 27, 2023.

Yes, I agree to renewing our agreement with Fort Bend County under the same terms and conditions.

No, I do not wish to renew our agreement with Fort Bend County.

If Yes, please provide a new Form 1295 along with this renewal form by replying to this email. The Form 1295 must be new; previous 1295s are not permitted.

Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, extensions or renewals are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit:

<https://www.ethics.state.tx.us/filinginfo/1295/>.

On-line instructions:

Name of governmental entity is to read: Fort Bend County.

Identification number used by the governmental entity is: B19-053.

Description is to read: Tax Statement Processing.

After receiving the Form 1295 with a new Certification Number and Date Filed, please print the form and complete box 6, sign, then email the Form 1295 and this signed Term Contract Renewal Form to [melissa.stavinoha@fortbendcountytexas.gov](mailto:melissa.stavinoha@fortbendcountytexas.gov). If your company is publicly traded you are not required to complete this form.

*Sy Green*

Signature of Authorized Representative

April 21, 2023

Date

Sy Green Senior Vice President

Printed Name and Title of Authorized Representative

**Fort Bend County Tabulation  
 BID 19-053  
 Term Contract for Tax Statement Processing**

**Term: 1 June 2019 through 31 May 2020**

**Awarded 4/23/19: Information Management Solutions, LLC**

**Renewal Term Approved 5/26/20: 1 June 2020 through 31 May 2021**

**Renewal Term Approved 5/11/21: 1 June 2021 through 31 May 2022**

**Renewal Term Approved 6/7/22: 1 June 2022 through 31 May 2023**

**Lawson Number 13833**

Item Description	Information Management Solutions San Antonio, TX	Perigrine Services Inc. Monroe, LA	QuestMark Information Management Houston, TX	Salter Elite Consulting Houston, TX	VariVerge Amarillo, TX	Zytron, Inc. Houston, TX
	<b>Form 1295</b>					
	Yes					
Design and Print 8-1/2" x 11" Statements, price per each	\$ 0.0700	Disqualified: Did not include required quantities of comparable experience with references, references not provided on required form, and did not provide required samples.	Disqualified: Did not include required quantities of comparable experience with references.	Disqualified: No prior experience provided as required.	Disqualified: Did not provide required samples.	Disqualified: Did not include required quantities of comparable experience with references and did not provide required samples.
Design and Print 8-1/2" x 11" Reminder Statements, price per each	\$ 0.0500					
Design and Print 8-1/2" x 11" Duplex Insert, price per each	\$ 0.0300					
Print 8-1/2" x 11" over 65 Letter, price per each	\$ 0.0200					
Print 8-1/2" x 11" over 65 Letter Duplex, price per each	\$ 0.0300					
#10 Window Envelope, price per each	\$ 0.0220					
#9 Window Envelope, price per each	\$ 0.0240					
9" x 12" Envelope, price per each	\$ 0.5000					
Individual Indexed PDF file, price per each	\$ 0.0001					
Estimated Annual Total:	\$ 35,057.50					