

Fort Bend County Family Rent and Utility Transition Program

MPACT Proposed Scope of Services

PROJECT: Fort Bend County Family Rent and Utility Transition Program

Scope of Services: Vendor will provide Case Management services for the Fort Bend County Rent and Utility Transition Program. MPACT will perform needs assessments to navigate and counsel families to proper assistant providers. Activities include but are not limited to:

Case Management/Applicant Support Services

- Provide case management and need assessments to current ERA II Applicant pool using the Caseworthy or TAAG software.
 - Licenses and access to be provided by Fort Bend County.
- Source and Identify housing and utility resources to applicants via non-profits and other government programs that may be available.
- Provide temporary case management support and operations to meet applicant demand and conduct interviews.
- Complete bi-weekly follow-ups with applicants to monitor applicant progress.
- Provide monthly program update report to Fort Bend County.

Location of Services

- Fort Bend County Annex Building; or centralized location

Resources and Estimated Fees

- MPACT will assign a team of case managers and staff for the duration of this three (3) month program.
- Project will be based upon servicing approximately 532 applicants.
- The total costs for professional services are approximately \$136,000.00.