

Texas Traffic Safety eGrants

Fiscal Year 2023

Organization Name: Fort Bend County Sheriff's Office

Legal Name: County of Fort Bend

Payee Identification Number: 17460019692060

Project Title:

ID: 2023-FBCoSO-CIOT-00012

Period: 05/19/2023 to 06/07/2023

GENERAL INFORMATION

Project Title : STEP - Click It Or Ticket

Project Description : To increase occupant restraint use in all passenger vehicles and trucks by conducting an intense occupant protection enforcement and public information and education effort during the Enforcement period.

Including this year, how many years has your organization received funding for this project?

This will be our second year.

PROPOSING AGENCY AUTHENTICATION

X The following person has authorized the submittal of this proposal.

Name	The Honorable KP George
Title	County Judge
Address	301 Jackson Street Office of the County Judge
City	Richmond
State	Texas
Zip Code	77469-3108
Phone Number	281-341-8608 (xxx-xxx-xxxx)
Fax Number	832-471-1858 (xxx-xxx-xxxx)
E-mail address	County.judge@fbctx.gov

COMPLIANCE REQUIREMENTS

Unique Entity Identifier: All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI is a 12-character, alpha-numeric value. To obtain a UEI number, applicants should go to the SAM.gov website at <https://sam.gov/content/entity-registration> and provide a screen capture or print-as-pdf version of the SAM.gov webpage with the new UEI number.

Unique
Entity
Identifier
(UEI) : MJG8N8EPN2L3

Please
upload a
screen
capture or
print-as-pdf
version of
the
SAM.gov
webpage
with UEI
number https://www.dot.state.tx.us/apps/egrants/_Upload/1214307_341462-SAMSandEIDDOCUMENT.pdf

2 C.F.R. Part 200 Compliance

Enter the Begin Date and End Date of your Agency's Fiscal Year 2023

Begin Date : 10/1/2022 End Date : 9/30/2023

Your entity is required to comply with federal (OMB A-133) and/or state (State of Texas Single Audit Circular) requirements.

If threshold expenditures of \$750,000 or more are met during your agency's fiscal year, please submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East Eleventh Street, Austin, TX 78701 or contact TxDOT's Audit Office at singleaudits@txdot.gov

If expenditures are less than \$750,000 during your agency's fiscal year, please submit a statement to TxDOT's Audit Office as follows:
"We did not meet the \$750,000 expenditure threshold and therefore we are not required to have a single audit performed for FY."

X I agree

STEP Operating Policies and Procedures

All STEP agencies must either have established written STEP operating policies and procedures or will

procedures, or must
develop written policies and procedures before STEP grants can be executed. Please click
here for [STEP Policies and Procedures requirements](#).

If your agency has approved STEP Operating Policies and Procedures, please upload here :
[https://www.dot.state.tx.us/apps/egrants/_Upload/1214307_341463-
FBCSOSTEPPoliciesandProcedures.pdf](https://www.dot.state.tx.us/apps/egrants/_Upload/1214307_341463-FBCSOSTEPPoliciesandProcedures.pdf)

If your agency does not have approved STEP Operating Policies and Procedures, please
certify the following:

I certify that our agency will develop STEP Operating Policies and Procedures before
executing the grant.

RISK ASSESSMENT SUBGRANTEE

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 1. Number of funded projects with TxDOT in the current fiscal year | 2 |
| 2. Number of funded projects with TxDOT in the previous fiscal year | 2 |
| 3. Does your agency plan to use funding from outside local, federal or state sources to fund activities in this project. If Yes, which sources? If No, enter None | None |
| 4. When did the agency update its grant operating policies and procedures | 2022 |
| 5. Has your agency ever terminated a grant project prior to the grant year ending? | No |
| 6. Number of personnel to be hired to work on this project | 0 |
| 7. Will the personnel working on this grant splitting time on multiple projects? | No |

COUNTY SERVED

Select a County: Fort Bend County - Houston District

POLITICAL DISTRICT SERVED

Select a Political District Served ([View a map](#)):

U.S. Congress* Congressional District 7
Congressional District 9
Congressional District 22

Texas Senate* Texas Senate District 13
Texas Senate District 17
Texas Senate District 18

Texas House* Texas House of Representatives District 26
Texas House of Representatives District 27
Texas House of Representatives District 28
Texas House of Representatives District 76
Texas House of Representatives District 85

GOALS AND STRATEGIES

Goal: To increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes

Strategies: Increase enforcement of traffic safety-related laws.
Increase public education and information campaigns.

Goal: To increase occupant restraint use in all passenger vehicles and trucks.

Strategy: Increase enforcement of occupant protection laws.

X I agree to the above goals and strategies.

Operational Plan

The purpose of this mobilization is to conduct high-visibility saturation patrols within the Enforcement Zones identified in the Operational Plan (Enforcement Zone) section of the grant for at least four days between the hours of 6p-6a, Monday-Sunday during the enforcement periods outlined in the sections below. Subgrantee must also perform pre-enforcement earned-media campaigns for each enforcement period.

Pre-Media Efforts Before Enforcement period

Conduct local media events immediately before the enforcement effort to maximize the visibility of enforcement to the public. These media events tell the public when, where, how and why the safety belt laws are being enforced. These activities must occur prior to enforcement activities beginning.

**May 19,
2023 -
May 21,
2023**

Enforcement Period

Intensify enforcement through an overtime STEP that places primary emphasis on reducing the number of fatal and serious crashes (KA) involving unrestrained or improperly restrained occupants by promoting and encouraging proper seatbelt or child safety seat use during the peak holiday traffic. Officers should focus their enforcement efforts on seatbelt and child safety seat violations, but may use any probable cause to stop a vehicle within the established enforcement zones during enforcement hours. Officers working STEP-CIOT must document stopping an average of 2.5 vehicles in each STEP enforcement hour and within the designated enforcement zones during designated enforcement hours.

**May 22,
2023 -
June 4,
2023**

Post-Media Efforts After Enforcement period

Conduct local media events informing the public about the importance and effectiveness of belt laws and the results of the enforcement activities conducted for this project. The Post-Media Campaign may begin immediately upon completion of the enforcement period.

**June 5,
2023 -
June 7,
2023**

Reporting Period

Agencies will submit a performance report during this time period.

**May19,
2023 -
June 7,
2023**

Comments:

Please mark all of your proposed zones on a single heat map and upload that map here. Click [here](#) to see an example. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.

Agency agrees to conduct the engagement activities associated with this project as described

LAW ENFORCEMENT OBJECTIVE/PERFORMANCE MEASURE

STEP enforcement grants are focused on reducing crashes, and Click-It-Or-Ticket (CIOT) enforcement grants specifically focus reducing fatal or serious-injury (KA) crashes where vehicle occupants are unrestrained or improperly restrained, whether in seat belts or child safety seats (Occupant Protection, or OP). The blanks on this page represent the baseline number of KA crashes related to CIOT enforcement efforts (OP-KA), and the KA crash targets each agency hopes to achieve through CIOT enforcement. The data entered on this page is the basis for the grant's enforcement performance measures. The Baseline KA crash data is provided by TxDOT using a 3-year rolling average of OP-KA crashes as reported to TxDOT's Crash Reporting Information System (CRIS) database. The targets, one each for seatbelts and child safety seats, should reflect a reduction against the Baseline KA Crash number in the top box. The sum of targets should be less than the number of Baseline KA crashes.

Baseline: KA Crashes involving Occupant Protection (OP-KA) for subgrantee's jurisdiction	28
Target: Target: Reduce the number of All OP-related (Seatbelt and Child Passenger Safety) KA crashes to	27

Note: Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder. Department and Subgrantee acknowledge that Texas Transportation Code Section 720.002 prohibits using traffic-offense quotas and agree that nothing in this Agreement is establishing an illegal quota. In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting.

PI&E OBJECTIVE/PERFORMANCE MEASURE

XI agree to the below efforts with a public information and education (PI&E) program.

- a. Conduct a minimum of one (1) presentations
- b. Conduct a minimum of two (2) media exposures (e.g. news conferences, news releases, interviews, mobilization-appropriate social media posts)
- c. Conduct a minimum of one (1) community events (e.g. health fairs, booths)

AGENCY INFORMATION

Agency Contacts

-

- | | |
|--------------------------------------------------------------------------------------------------|--------------------------|
| 1. Who is your department's Chief/Sheriff/Constable? | Sheriff
Eric
Fagan |
| 2. How many years has that person held that position at this agency? | 2 |
| 3. Who is the person in charge of training at your department? | Capt. Gregory John |
| 4. Please provide their work email and telephone number. | Gregory.Johnson@ |
| 5. What is the name of the person in charge of your department's official social media accounts? | Michelle Domingo |
| 6. Please provide their work email and telephone number. | Michelle.Domingo |

Service Data

-

- | | |
|--------------------------------------------------------------------------------|--------|
| 1. What is the size in square miles of your department's service area? | 885 |
| 2. What is the latest estimated population of your service area? | 858902 |
| 3. How many sworn officer positions is your agency authorized? | 894 |
| 4. How many of those positions are currently filled? | 614 |
| 5. How many total calls for service did your agency log in the past 12 months? | 518955 |
| 6. How many total crashes did your agency respond to in the past 12 months? | 54972 |

7. How many total vehicle stops did your agency make in the past 12 months?

BTS Program Area

-

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 1. Does your agency participate in Fatal Crash Review (FCR) meetings with TxDOT? | No |
| 2. Does your department have a traffic unit? | Yes |
| 3. Does your department have a DWI unit? | No |
| 4. Does your department have at least one currently certified Drug Recognition Expert (DRE)? | Yes |
| 5. Does your department have at least one certified Child Passenger Safety (CPS) Technician or Instructor? | No |
| 6. Does your department have at least one data analyst? | No |
| 7. Does your department have at least one certified Commercial Vehicle Enforcement (CVE) officer? | Yes |
| 8. Does your agency have a Controlled Party Dispersal (CPD) program in place for underage individuals who are gaining social access to alcohol at parties? | No |
| 9. Are there any officially designated bicycle routes in your service area? | No |
| 10. Are there ride-sharing options available in your community such as Lyft or Uber? | Yes |

SALARIES AND FRINGE BENEFITS

Law Enforcement Hours: 240

Overtime Regular Time

For Sections B (PI&E) and C (Administrative Duties) on this page, check the Over Time and/or Regular Time below that apply to those duties. If there are no duties in B and C, leave both boxes unchecked

	<u>TxDOT Hours</u>	<u>Match Hours</u>	<u>Wage Rate</u>	<u>TxDOT Salaries</u>	<u>Match Salaries</u>	<u>Total Salaries</u>	<u>Fringe %</u>	<u>Total Fringe</u>
A. Enforcement								
Officers/Deputies:	240		\$50.000	\$12,000.00		\$12,000.00	24.9%	\$2,988.0
Sergeants:			\$0				%	\$
Lieutenants/Other:			\$0				%	\$
B. PI&E Activities								
PI&E Activities:							%	
C. Administrative Duties								
Program administration activities including scheduling, oversight, review of DARs, submitting monthly reimbursements, submitting monthly reports, PI & E activities.	0	2	\$40.000		\$80.00	\$80.00	24.9%	\$19.9
			\$0				%	\$
			\$0				%	\$
			\$0				%	\$
			\$0				%	\$
			\$0				%	\$
Total:				\$12,000.00	\$80.00	\$12,080.00		\$3,007.9
<u>Category</u>	<u>TxDOT</u>	<u>%</u>		<u>Match</u>		<u>%</u>	<u>Total</u>	
Salaries:	\$12,000.00	99.34%		\$80.00		0.66%	\$12,080.0	

Fort Bend County Sheriff's Office
 STEP - CIOT - 2023

Fringe Benefits:	\$0	0.00%	\$3,007.92	100.00%	\$3,007.9
Breakdown of Fringe Percentages: Fringe consists of Payroll Taxes (7.65%); Retirement (13.45%); Workers Compensation (1.0%); Property Casualty (2.8%).	Details of regular time, if included in any of the above hours : This includes the administrative and reporting side of the mobilizations.				

Budget Summary

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries	\$12,000.00	\$80.00	\$12,080.00
(200)	Fringe Benefits	\$0	\$3,007.92	\$3,007.92
	Category I Sub-Total	\$12,000.00	\$3,087.92	
Category II - Other Direct Costs				
(300)	Travel	\$0	\$0	\$0
(400)	Equipment	\$0	\$0	\$0
(500)	Supplies	\$0	\$0	\$0
(600)	Contractual Services	\$0	\$0	\$0
(700)	Other Miscellaneous	\$0	\$0	\$0
	Category II Sub-Total	\$0	\$0	\$0
Total Direct Costs		\$12,000.00	\$3,087.92	\$15,087.92
Category III - Indirect Costs				
(800)	Indirect Cost Rate	\$0	\$0	\$0
Summary				
	Total Labor Costs	\$12,000.00	\$3,087.92	\$15,087.92
	Total Direct Costs	\$0	\$0	\$0
	Total Indirect Costs	\$0	\$0	\$0
	Grand Total	\$12,000.00	\$3,087.92	\$15,087.92
	Fund Sources (Percent Share)	79.53%	20.47%	