



Fort Bend County Parks and Recreation Community Use Request Form

COMMUNITY USE CRITERIA

Tax Exempt Entities which serve Fort Bend resident communities and can provide copies of their active 501(c)(3) tax-exempt designations are eligible to schedule and use community rooms and pavilions with use fees waived. Use shall be, up to a maximum of one use per month, during regular rental hours (Monday–Friday from 8:00 a.m. to 4:00 p.m.).

Schedules are subject to availability and management approval. Events/meetings must be booked at least 30 days out, and no more than 12 months out. Should significant set up be required, the County may require the entity requesting use to provide assistance necessary for room set up at the entity's own cost. The Authorized Representative for the entity must complete the FACILITY USE AGREEMENT & GUIDELINES prior to the Approval and must ensure that the event/meeting does not allow for more than 50 attendees.

Requests must be submitted by use of this Community Use Request Form, and will be reviewed/approved before any reservations are made. Staff will make every effort to notify applicant within five (5) business days of the determination, whether or not the request can be honored, and will follow-up with the appropriate rental documents. Questions regarding community Use Requests should be directed to the Parks Director at (832) 471-2583. Exceptions to the Community Use Criteria shall only be made by a waiver approved by Commissioners Court.

Entity requesting facility use: THE YMCA OF GREATER HOUSTON

Authorized Representative Name, Title: Jennifer Pinti Senior Regional Outreach Director

Term of Office (if applicable): NA

Contact Information (Phone, Email Address): (346) 297-1911 JENNIFER.PINTI@YMCAHOUSTON.ORG

Organization Mailing Address: 1331 AUGUSTA DR HOUSTON, TX 77057

Secondary Contact Name, Title: CHRISTINA SANTIBENZ

Is your organization a federally-designated 501(c)(3)? YES

If so, please attach a copy of your designation certificate with this request

What is your organization's purpose? TO PROVIDE FREE SUMMER AND AFTER SCHOOL CARE

Do you provide direct services to the citizens of the County, and if so, what are they?

OUTREACH PROGRAMMING

Has your entity used County Parks facilities previously, and if so, when and for what sorts of functions?

MUSTANG PARK, FOUR CORNERS AND BARBRA JOHNSON - AFTER SCHOOL & SUMMER PROGRAMMING

Complete usage request chart on following page

Date & Times Requested	Type of Function	Recurring? If so, frequency?	Est. # Attending	Room Preference & Equipment Required	Room Booked Tentatively	Firmed-up
1. MAY 23 - DEC 23	SUMMER PAPER SCHOOL	YES	30	TABLES / CHAIRS		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Staff Use Only:

Approvals:

X: _____

Date: _____

X: _____

Date: _____

Reservation agreement sent to client:

Date: _____

Form Approved by Commissioners Court on: _____

Internal Revenue Service

Department of the Treasury

District
Director

1100 Commerce St., Dallas, Texas 75242

The Young Men's Christian
Association of the Greater
Houston Area
1600 Louisiana
Houston, Texas 77002

Person to Contact:
EOMF Examiner
Telephone Number:
214-767-1155
Refer Reply to:
RM:CSB:306:SY
Date: MAR 26 1982
EIN: 74-1109737

Gentlemen:

Our records show that The Young Men's Christian Association of the Greater Houston Area is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. This exemption was granted October 1962 and remains in full force and effect.

We have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are an organization described in section 509(a)(2).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Sue Yates

Sue Yates
EOMF Examiner