

REFLECTION PRINTING

IMPRESS YOUR IMAGE ▪ EXPRESS YOUR WORLD

March 6, 2023

Brooke Lindemann
Fort Bend County Purchasing
301 Jackson, Suite 201
Richmond, Texas 77469

Re: QR Code – Bid 22-041

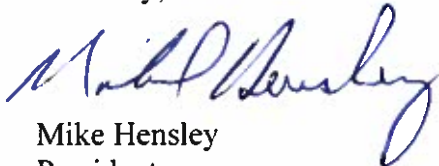
Dear Ms. Lindemann,

This letter is to advise of the impact to business card prices with the addition of a QR Code. There will be no change in pricing for single-sided or double-sided business cards with the addition of a QR Code, with two caveats:

1. The QR Code must be provided by FBC. The QR Code can be provided in a vector-art file (.eps) or a .png. The file provided **MUST BE** in black, i.e. no color at all. If the file is provided in color, we will convert it to black and there will be an additional \$25.00 typesetting charge on the invoice. As long as the artwork is provided in black, there will be no additional charge.
2. If the business card order is normally a single-sided business card and the order requests the QR Code be placed on the back of the card, that order will be charged the standard double-sided business card pricing per the contract. For example, because of the size limitations on the front of the card, the person ordering wants the Code to be placed on the back (and that is the only item on the back), the charge will be for a double-sided card.

Please let me know if you have any additional questions. Happy to address whatever I can.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Hensley", is written over the printed name and title.

Mike Hensley
President



OFFICE OF COUNTY PURCHASING AGENT
Fort Bend County, Texas

Term Contract Renewal Form

Solicitation #: Bid 22-041

Title: Term Contract for Stationery Printing and Supplies

Contracted Vendor: Arching Oaks Investments, LLC DBA Reflection Printing

Mr. Hensley/Ms. Huther,

Our contract with your company for the above referenced expires March 31, 2023. Contract provisions allow for renewal of this contract if mutually agreeable.

If your company wishes to renew this contract through September 30, 2023 under the same terms and conditions, please complete the information below and return this form along with a Form 1295 by e-mail to brooke.lindemann@fortbendcountytexas.gov. Purchasing will then take the matter before the Commissioner's Court of Fort Bend County for their consideration. Please respond to this email by 5:00 PM, Thursday, January 19th, 2023.

☒ Yes, I agree to renewing our agreement with Fort Bend County under the same terms and conditions.

☐ No, I do not wish to renew our agreement with Fort Bend County.

If Yes, please provide a new Form 1295 along with this renewal form by replying to this email. The Form 1295 must be new; previous 1295s are not permitted.

Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, extensions or renewals are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit:

<https://www.ethics.state.tx.us/filinginfo/1295/>.

On-line instructions:

Name of governmental entity is to read: Fort Bend County.

Identification number used by the governmental entity is: B22-041.

Description is to read: Stationery Printing and Supplies.

After receiving the Form 1295 with a new Certification Number and Date Filed, please print the form and complete box 6, sign, then email the Form 1295 and this signed Term Contract Renewal Form to brooke.lindemann@fortbendcountytexas.gov. If your company is publicly traded you are not required to complete this form.

Michael Hensley
Signature of Authorized Representative

1/18/23
Date

MICHAEL HENSLEY PRESIDENT
Printed Name and Title of Authorized Representative

Fort Bend County Tabulation
Bid 22-041
Term Contract for Stationery Printing and Supplies

Term: through September 30, 2022

Awarded 2/22/22: Arching Oaks Investments, LLC dba Reflection Printing

Renewal Term Approved 10/25/2022: October 1, 2022 through March 31, 2023

***Amended 6/7/22**

Description			Arching Oaks Investments, LLC dba Reflection Printing Houston		Infovine Inc. Houston	
Letterhead Stationery	Lawson Number	Estimated Annual Quantity	Unit Bid Price	Extended Price	Unit Bid Price	Extended Price
Stock Paper, Case of 5000 sheets	6271	15	\$ 319.90 *\$ 350.00	\$ 5,250.00	\$ 382.65	\$ 5,739.75
Vendor complete Minimum Order → 34 Cases						
Foiling of Gold Seal on Letterhead, Case of 5000 Sheets	12445	15	\$ 240.00 *\$ 264.00	\$ 3,960.00	\$ 367.35	\$ 5,510.25
Vendor complete Minimum Order → 30 Cases						
Letterhead 500 Personalized includes Typeset	6272	15	\$ 35.00 *\$ 40.00	\$ 600.00	\$ 31.34	\$ 470.10
Letterhead 1000 Personalized includes Typeset	6273	8	\$ 50.00 *\$ 57.50	\$ 460.00	\$ 47.37	\$ 378.96
Letterhead, 2500 Personalized includes Typeset	6274	15	\$ 65.00 *\$ 75.00	\$ 1,125.00	\$ 95.45	\$ 1,431.75
Envelopes with flat black seal						
Envelopes 500 Personalized includes Typeset	6275	25	\$ 49.00 *\$ 57.50	\$ 1,437.50	\$ 201.07	\$ 5,026.75
Envelopes 1000 Personalized includes Typeset	6276	10	\$ 70.00 *\$ 80.00	\$ 800.00	\$ 219.42	\$ 2,194.20
Envelopes 2500 Personalized includes Typeset	6277	40	\$ 129.00 *\$ 149.00	\$ 5,960.00	\$ 274.43	\$ 10,977.20
Window Envelopes with flat black seal						
Window Envelopes 500 Personalized includes Typeset	6278	20	\$ 55.00 *\$ 65.00	\$ 1,300.00	\$ 203.06	\$ 4,061.20
Window Envelopes 1000 Personalized includes Typeset	6279	1	\$ 85.00 *\$ 95.00	\$ 95.00	\$ 222.40	\$ 222.40
Window Envelopes 2500 Personalized includes Typeset	6280	35	\$ 149.00 *\$ 169.00	\$ 5,915.00	\$ 280.40	\$ 9,814.00

Business Cards							
Stock Cards includes Gold Foil Seal Box of 500 cards	6281	650	\$ 9.95	\$ 7,767.50	\$ 122.45	\$ 79,592.50	
Vendor complete Minimum Order → 500 Cards							
			*\$ 11.95				
Bus Cards 500 1 Side Personalized includes Typeset	6282	200	\$ 34.00	\$ 7,800.00	\$ 106.12	\$ 21,224.00	
			\$ 39.00				
Bus Cards 500 2 Sides Personalized includes Typeset	6283	60	\$ 54.00	\$ 3,720.00	\$ 188.78	\$ 11,326.80	
			*\$ 62.00				
	Grand Total:		\$ 46,190.00		\$ 157,969.86		