IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY FOR THE YEAR 2023

On this the 28th _ day of	February	2022/2023 , the Commissioner	rs' Court, with the followin	g members being present:
	KP George Vincent Morales Grady Prestage Andy Meyers Dexter L. McCoy	 County Judge Commissioner Prec Commissioner Prec Commissioner Prec Commissioner Prec 	cinct #2 cinct #3	
The following proceedings were	had, to-writ,			
	on, the Commissioner	22, the Court heard and approved t rs' Court has transferred an existing		
The following transfers to said b		orized:		
Department Name:	Texas A&N	AgriLife Extension	Accounting Unit:	100665100
TRANSFER TO:				
ACCOUNT NAME Property & Equipment		ACCOUNT NUMBER 64000	<u>\$</u>	AMOUNT 950
TRANSFER FROM:		TOTAL TRANSFERRED		950
ACCOUNT NAME Non-Departmental Contingency		ACCOUNT NUMBER 100409100-66500	<u>\$</u>	AMOUNT 950
		TOTAL TRANSFERRED FRO	DM: \$	950
Discount Hitch (County Vendor)	iling program supplies sales rep, Nick, quote	of funds to install gooseneck hitch in s, but may also be used to haul animed the price of \$950 total via phone in FY23 but moved to the Debt Serv	nals in emergency situation on 2/21/23 at 9:35 a.m. F	s as needed.
Department Head:	*** US	E WHOLE DOLLAR AMOUNT	Date:	21-Feb-23
THE COUNTY OF FORT BE	END			L Transfer C Transfer

KP George, County Judge

Wasicek, Cheryl

From:

Bethancourt, Hopie

Sent:

Wednesday, February 15, 2023 2:33 PM

To:

Wasicek, Cheryl

Subject:

RE: Funds for Trailer Hitch (?)

Okay. In this case, we will support a request from Contingency, by your department. When you have figured out the amount of funds you are needing, go ahead and submit and schedule the request from #100409100-66500 Non-Departmental Contingency.

Thank you.

From: Wasicek, Cheryl < Cheryl. Wasicek@fortbendcountytx.gov>

Sent: Wednesday, February 15, 2023 12:56 PM

To: Bethancourt, Hopie < Hopie. Bethancourt@fortbendcountytx.gov>

Subject: RE: Funds for Trailer Hitch (?)

Without specifying the type of truck, the rep at Discount Hitch said it'd be \$1,150. I'll have to call back to get an EXACT amount, but I'm assuming it'll be in that range.

From: Bethancourt, Hopie < Hopie. Bethancourt@fortbendcountytx.gov >

Sent: Wednesday, February 15, 2023 12:41 PM

To: Wasicek, Cheryl < Cheryl. Wasicek@fortbendcountytx.gov >

Subject: RE: Funds for Trailer Hitch (?)

Cheryl,

Funds cannot be transferred from the Debt Finance list into your department's current budget. It appears this has been the case for a few department's with regards to items that were approved to be financed with the vehicles, but now they are having to pay the funds from within their own budget. I have reviewed your department's current balances for each of the accounts and discussed with my department. Do you know how much money is needed in #64000 for the hitch?

Thank you.

From: Wasicek, Cheryl < Cheryl. Wasicek@fortbendcountytx.gov >

Sent: Wednesday, February 15, 2023 11:51 AM

To: Bethancourt, Hopie < Hopie. Bethancourt@fortbendcountytx.gov>

Subject: RE: Funds for Trailer Hitch (?)

Hopie:

I've just spoken with Amanda Ford in the Auditors office. She said it'd need to be pulled from 64000 (P&E) but is unsure about transferring funds from the Debt Services account. Will this be considered BETWEEN categories or WITHIN categories? Also, what is the account number to list for Debt Services?

Please let me know at your earliest convenience. I understand you're incredibly busy and really do appreciate your help with everything!

Cheryl W.

From: Bethancourt, Hopie < Hopie. Bethancourt@fortbendcountytx.gov >

Sent: Wednesday, February 15, 2023 11:22 AM

To: Wasicek, Cheryl < Cheryl. Wasicek@fortbendcountytx.gov >

Subject: RE: Funds for Trailer Hitch (?)

Hi Cherly, did you check with your Accountant in the Auditor's Office about the hitch? We did approve the item to be financed with the vehicle in FY2023.

From: Wasicek, Cheryl < Cheryl. Wasicek@fortbendcountytx.gov>

Sent: Wednesday, February 15, 2023 11:13 AM

To: Bethancourt, Hopie < Hopie.Bethancourt@fortbendcountytx.gov >

Subject: FW: Funds for Trailer Hitch (?)

Hopie:

Please see highlighted text regarding funds for a trailer hitch. I'll be submitting a requisition for this but just need to know which account to pull the funds from.

Please advise at your earliest convenience. Thank you.

Cheryl W. Ext. 37016

From: Krejci, Cheryl < Cheryl.Krejci@fortbendcountytx.gov>

Sent: Wednesday, February 15, 2023 11:11 AM

To: Wasicek, Cheryl < Cc: Griffin, MeganL < MeganL.Griffin@fortbendcountytx.gov>

Subject: RE: Funds for Trailer Hitch (?)

Good morning,

You may need to get with Auditing or Budget to see where to get the funds from. Then, you'll need to enter a requisition instead of using the pcard.

Cheryl Krejci

Cheryl Krejci, CPPB Assistant County Purchasing Agent 301 Jackson, Suite 201 Richmond, TX 77469 281-341-3759 cheryl.krejci@fortbendcountytx.gov

From: Wasicek, Cheryl < Cheryl. Wasicek@fortbendcountytx.gov>

Sent: Wednesday, February 15, 2023 11:02 AM

To: Krejci, Cheryl < Cheryl.Krejci@fortbendcountytx.gov>

Subject: Funds for Trailer Hitch (?)

Cheryl:

We budgeted for a gooseneck trailer hitch for our replacement truck, but I've just been informed we'll need to handle that. I've spoken with Lori in Vehicle Maintenance, and she mentioned most County employees will take County vehicles to Discount Hitch as they're set up as a County vendor. I've spoken with a rep at Discount Hitch, and he said the cost would be \$1,150.

63630 FLEET LIPFITTING \$ - \$ - \$ - \$ - \$ - \$ - \$ - #C

- L. Do I have your approval to charge this on the PCard?
- If so, where do I pull the funds from? We had it listed under #63630, but the Adopted Budget shows it was moved to the FY23 Debt Finance List. It's not even listed on our GL298.

Please advise. Thank you.

Cheryl Wasicek FBC Extension Ext. 37016