

Wasicek, Cheryl

From: Bethancourt, Hopie
Sent: Wednesday, February 15, 2023 2:33 PM
To: Wasicek, Cheryl
Subject: RE: Funds for Trailer Hitch (?)

Okay. In this case, we will support a request from Contingency, by your department. When you have figured out the amount of funds you are needing, go ahead and submit and schedule the request from #100409100-66500 Non-Departmental Contingency.

Thank you.

From: Wasicek, Cheryl <Cheryl.Wasicek@fortbendcountytexas.gov>
Sent: Wednesday, February 15, 2023 12:56 PM
To: Bethancourt, Hopie <Hopie.Bethancourt@fortbendcountytexas.gov>
Subject: RE: Funds for Trailer Hitch (?)

Without specifying the type of truck, the rep at Discount Hitch said it'd be \$1,150. I'll have to call back to get an EXACT amount, but I'm assuming it'll be in that range.

From: Bethancourt, Hopie <Hopie.Bethancourt@fortbendcountytexas.gov>
Sent: Wednesday, February 15, 2023 12:41 PM
To: Wasicek, Cheryl <Cheryl.Wasicek@fortbendcountytexas.gov>
Subject: RE: Funds for Trailer Hitch (?)

Cheryl,

Funds cannot be transferred from the Debt Finance list into your department's current budget. It appears this has been the case for a few department's with regards to items that were approved to be financed with the vehicles, but now they are having to pay the funds from within their own budget. I have reviewed your department's current balances for each of the accounts and discussed with my department. Do you know how much money is needed in #64000 for the hitch?

Thank you.

From: Wasicek, Cheryl <Cheryl.Wasicek@fortbendcountytexas.gov>
Sent: Wednesday, February 15, 2023 11:51 AM
To: Bethancourt, Hopie <Hopie.Bethancourt@fortbendcountytexas.gov>
Subject: RE: Funds for Trailer Hitch (?)

Hopie:

I've just spoken with Amanda Ford in the Auditors office. She said it'd need to be pulled from 64000 (P&E) but is unsure about transferring funds from the Debt Services account. Will this be considered BETWEEN categories or WITHIN categories? Also, what is the account number to list for Debt Services?

Please let me know at your earliest convenience. I understand you're incredibly busy and really do appreciate your help with everything!

Cheryl W.

Ext. 37016

From: Bethancourt, Hopie <Hopie.Bethancourt@fortbendcountytexas.gov>
Sent: Wednesday, February 15, 2023 11:22 AM
To: Wasicek, Cheryl <Cheryl.Wasicek@fortbendcountytexas.gov>
Subject: RE: Funds for Trailer Hitch (?)

Hi Cherly, did you check with your Accountant in the Auditor's Office about the hitch? We did approve the item to be financed with the vehicle in FY2023.

From: Wasicek, Cheryl <Cheryl.Wasicek@fortbendcountytexas.gov>
Sent: Wednesday, February 15, 2023 11:13 AM
To: Bethancourt, Hopie <Hopie.Bethancourt@fortbendcountytexas.gov>
Subject: FW: Funds for Trailer Hitch (?)

Hopie:

Please see highlighted text regarding funds for a trailer hitch. I'll be submitting a requisition for this but just need to know which account to pull the funds from.

Please advise at your earliest convenience. Thank you.

Cheryl W.
Ext. 37016

From: Krejci, Cheryl <Cheryl.Krejci@fortbendcountytexas.gov>
Sent: Wednesday, February 15, 2023 11:11 AM
To: Wasicek, Cheryl <Cheryl.Wasicek@fortbendcountytexas.gov>
Cc: Griffin, MeganL <MeganL.Griffin@fortbendcountytexas.gov>
Subject: RE: Funds for Trailer Hitch (?)

Good morning,

You may need to get with Auditing or Budget to see where to get the funds from. Then, you'll need to enter a requisition instead of using the pcard.

Cheryl Krejci

Cheryl Krejci, CPPB
Assistant County Purchasing Agent
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Richmond, TX 77469
281-341-3759
cheryl.krejci@fortbendcountytexas.gov

From: Wasicek, Cheryl <Cheryl.Wasicek@fortbendcountytexas.gov>
Sent: Wednesday, February 15, 2023 11:02 AM
To: Krejci, Cheryl <Cheryl.Krejci@fortbendcountytexas.gov>
Subject: Funds for Trailer Hitch (?)

Cheryl:

