



BERG+OLIVER ASSOCIATES, INC.
Environmental Science & Land Use Consultants

14701 St. Mary's Lane
Suite 400
Houston, TX 77079

Phone 281.589.0898
Fax 281.589.0007
www.bergoliver.com

PO 186864
DMS
REC 658128

AGENDA

February 09, 2023

Invoice No: 202301381

For services through 1/27/2023

Bill To:

Fort Bend County Engineering Dept.
301 Jackson Street
Richmond, TX 77469

Questions about the invoice?

*Please email
dhardy@bergoliver.com*

Questions about the payment?

*Please email
dhardy@bergoliver.com*

Project No: BOA042-11479T Widening & Reconstruction of FM 521

Project Name : FM 521 South (17111); PO#186864; CSJ#011-03-064

Total Contract Amount:\$314,958.90
Total Previous Amount Billed:\$272,918.48
Total Amount Billed to Date:\$312,019.86
Remaining Contract Amount:\$ 2,939.04

Professional environmental services for the Widening & Reconstruction of FM 521, located in Fort Bend County, Texas. The environmental services were authorized by Mr. Kevin A. Mineo, Mba, PE on behalf of Binkley & Barfield, Inc. The current charges for the environmental services are summarized below.
Email: Kevin Mineo and Ben Hart

T&M Phase: TASK 01 - Project Management & ROE

Professional Services	Billed Hours	Billed Rate	Current Billed
Sr. Associate			
Brook, Amy	1.75	180.00	\$315.00
<i>Subtotal</i>	1.75		\$315.00
Total For Phase: Task 01			\$315.00

T&M Phase: TASK 02 - Env'l Setting & Evaluation

Professional Services	Billed Hours	Billed Rate	Current Billed
Project Manager			
Graham, Mary-claire	2.50	160.00	\$400.00
Proctor, William	3.50	160.00	\$560.00
Sr. Associate			
Brook, Amy	3.75	180.00	\$675.00
Wetlands Biologist/Ecologist			
Dunn, Jeffrey	3.00	120.00	\$360.00
<i>Subtotal</i>	12.75		\$1,995.00
Total For Phase: Task 02			\$1,995.00

T&M Phase: TASK 03 - USACE & NWP

Professional Services	Billed Hours	Billed Rate	Current Billed
Project Manager			
Graham, Mary-claire	14.50	160.00	\$2,320.00
Sr. Associate			
Brook, Amy	1.50	180.00	\$270.00
Wetlands Biologist/Ecologist			
Dunn, Jeffrey	1.00	120.00	\$120.00
<i>Subtotal</i>	<i>17.00</i>		<i>\$2,710.00</i>
Total For Phase: Task 03			\$2,710.00

T&M Phase: TASK 08 - Intensive Archeological Survey

Professional Services	Billed Hours	Billed Rate	Current Billed
Project Staff II			
Bludau, Charlie	8.00	130.00	\$1,040.00
<i>Subtotal</i>	<i>8.00</i>		<i>\$1,040.00</i>
Reimbursable Expenses			Current Billed
Mileage			\$50.63
<i>Subtotal</i>			<i>\$50.63</i>
Total For Phase: Task 08			\$1,090.63

T&M Phase: TASK 12 - Public Hearing

Professional Services	Billed Hours	Billed Rate	Current Billed
Field Technician			
Mcbride, Ian	2.50	95.00	\$237.50
Project Manager			
Graham, Mary-claire	151.25	160.00	\$24,200.00
Sr. Associate			
Brook, Amy	18.50	180.00	\$3,330.00
<i>Subtotal</i>	<i>172.25</i>		<i>\$27,767.50</i>
Reimbursable Expenses			Current Billed
Advertising			\$302.00
Contract Labor			\$3,343.75
Mileage			\$52.50
Outside Services			\$1,000.00
Supplies - Field			\$525.00
<i>Subtotal</i>			<i>\$5,223.25</i>
Total For Phase: Task 12			\$32,990.75

TOTAL AMOUNT DUE \$39,101.38

Approved By: 
Susan Alford

Mail checks payable to:

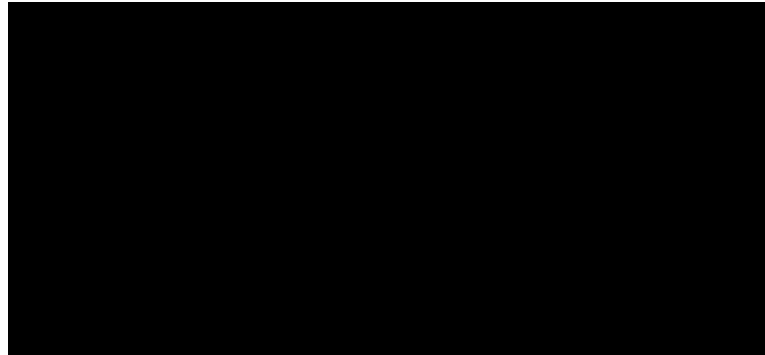
Berg-Oliver Associates, Inc.

14701 St. Mary's Lane

Suite 400

Houston, TX 77079

US



BILLING BACKUP

Thursday, February 9, 2023 8:37:54 AM

T&M Phase: TASK 01 - Project Management & ROE

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
10/31/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: updating TRs, JD, etc.				
11/03/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: needs for updating TRs (HOU, C.Thayer, etc.)				
12/07/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
General PM re: next steps/outstanding items at HOU				
12/12/22				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Review meeting minutes; Coord'n re: design changes, next steps, & Amendment #2				
01/16/23				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Check on PM#2 CRM; Filing email correspondence				
01/24/23				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: schematic changes (medians, turn, etc...) & CIA edits needed				
Total For Phase: Task 01				\$315.00

T&M Phase: TASK 02 - Env'I Setting & Evaluation

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
10/04/22				
Amy Brook	Sr. Associate	1.2500	\$180.0000	\$225.00
QA/QC HES Arch Survey TR; Coord'n re: cemetery				
10/31/22				
William Proctor	Project Manager	3.5000	\$160.0000	\$560.00
Miscellaneous Coordination RE: TNM Models and TNTR Drafting as per TxDOT Comments; TNM Model Entry, Calculation, and Review as per TxDOT Comments; Document Drafting: TNTR as per TxDOT Comments; Document Finalization and Distribution				
11/02/22				
Jeffrey Dunn	Wetlands Biologist/Ecologist	0.7500	\$120.0000	\$90.00
boundary edits from detention pond adjustments				
11/04/22				
Amy Brook	Sr. Associate	1.2500	\$180.0000	\$225.00
Coord'n re: ISA & other TR updates (pond change); Draft Design Change Memo				

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
Jeffrey Dunn	Wetlands Biologist/Ecologist	2.2500	\$120.0000	\$270.00
update wd map & exhibits, recompile report				
11/07/22				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Coord'n re: Draft Design Change Memo & graphic, AJD, etc.				
11/28/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: Noise analysis approval, Supp'l request, etc.				
12/07/22				
Mary-claire Graham	Project Manager	1.0000	\$160.0000	\$160.00
Tech report status coordination with Amy and Jason				
12/08/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Review FM 521 AJD comments; Deleting / filing project email correspondence				
01/19/23				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n w/ M-C.Graham & J.Owens re: TR statuses				
01/26/23				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
Being updating bio (species spreadsheet to latest version)				
Total For Phase: Task 02				\$1,995.00

T&M Phase: TASK 03 - USACE & NWP

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
11/07/22				
Jeffrey Dunn	Wetlands Biologist/Ecologist	0.5000	\$120.0000	\$60.00
comparing detention pond acreages				
11/16/22				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
AJD coordination with Jeff				
11/17/22				
Mary-claire Graham	Project Manager	1.2500	\$160.0000	\$200.00
AJD coordination with Amy				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
QA/QC AJD				
11/18/22				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
AJD coordination with Amy and TxDOT. Submit to TxDOT				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
Coord'n re: AJD for FM 521				
12/02/22				
Mary-claire Graham	Project Manager	0.7500	\$160.0000	\$120.00
Coordination with TxDOT on AJD status				
12/08/22				
Mary-claire Graham	Project Manager	1.0000	\$160.0000	\$160.00
AJD edits based on TxDOT comments				
12/13/22				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
Coordination with Jason on AJD. Edit new AJD form. Coordination with jeff				
12/14/22				
Mary-claire Graham	Project Manager	1.0000	\$160.0000	\$160.00
New AJD form edits				
12/16/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n RE: status of AJD comments				
12/19/22				
Mary-claire Graham	Project Manager	3.5000	\$160.0000	\$560.00
AJD edits and coordination. Submit to TxDOT				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Coord'n RE: status of AJD; QA/QC AJD				
Jeffrey Dunn	Wetlands Biologist/Ecologist	0.5000	\$120.0000	\$60.00
review, edits to AJD form				
12/20/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n RE: status of AJD; QA/QC AJD				
12/22/22				
Mary-claire Graham	Project Manager	1.0000	\$160.0000	\$160.00
New guidance coordination with Jeff on AJD				
01/05/23				
Mary-claire Graham	Project Manager	0.5000	\$160.0000	\$80.00
AJD coordination with Jadon				
Total For Phase: Task 03				\$2,710.00

T&M Phase: TASK 08 - Intensive Archeological Survey

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
10/14/22				
Charlie Bludau	Project Staff II	8.0000	\$130.0000	\$1,040.00
Mob and survey				

Reimbursable Expenses	Invoice Number	Expense Name	Quantity	Unit Rate	Current Billed
10/14/22					
Charlie Bludau		Mileage	81.0000	\$0.6250	\$50.63
Personal vehicle to survey area					
Total For Phase: Task 08					\$1,090.63

T&M Phase: TASK 12 - Public Hearing

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
08/29/22				
Mary-claire Graham	Project Manager	2.5000	\$160.0000	\$400.00
Edits to public meeting documents. Coordination with Amy				
08/31/22				
Mary-claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
Edits to public meeting documents. Coordination on adjacent landowner and postcard mail outs and edits to postcard and flyer				
09/02/22				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
Edits to public meeting documents. Coordination on adjacent landowner and postcard mail outs				
09/06/22				
Mary-claire Graham	Project Manager	0.5000	\$160.0000	\$80.00
Public meeting document edits. Coordination with TxDOT				
09/07/22				
Mary-claire Graham	Project Manager	3.5000	\$160.0000	\$560.00
Public meeting document edits				
09/08/22				
Mary-claire Graham	Project Manager	4.5000	\$160.0000	\$720.00
Public meeting document edits. Coordination with Jason, Amy and engineers				
09/12/22				
Mary-claire Graham	Project Manager	4.5000	\$160.0000	\$720.00
Public meeting document edits and prep				
09/13/22				
Mary-claire Graham	Project Manager	4.0000	\$160.0000	\$640.00
Public meeting prep and document edits. Coordination with TxDOT and the engineers				
09/15/22				
Mary-claire Graham	Project Manager	5.0000	\$160.0000	\$800.00
Public meeting prep. Presentation and handout edits. Coordination with TxDOT and the engineers. Dress rehearsal				
09/16/22				
Mary-claire Graham	Project Manager	3.5000	\$160.0000	\$560.00
Public meeting document edits. Coordination with TxDOT and engineers				
09/19/22				
Mary-claire Graham	Project Manager	4.5000	\$160.0000	\$720.00

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
Edits to FM 521 documents. Coordination with engineers, Amy and TxDOT. Review edits needed to Spanish recording				
09/20/22				
Mary-claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
Edits to FM 521 documents. Coordination with clients and CopyGuy and numbers of copies and types of paper				
09/21/22				
Mary-claire Graham	Project Manager	4.0000	\$160.0000	\$640.00
Edits to FM 521 documents. Coordination with engineers Amy and TxDOT. Listen to English recording for edits				
09/22/22				
Mary-claire Graham	Project Manager	5.0000	\$160.0000	\$800.00
Edits to FM 521 documents. Coordination with Amy and TxDOT				
09/26/22				
Mary-claire Graham	Project Manager	4.0000	\$160.0000	\$640.00
Final document edits and approval. Send to be printed				
09/28/22				
Mary-claire Graham	Project Manager	11.0000	\$160.0000	\$1,760.00
Public meet prep. Gather materials, print copies, review prints and fix documents				
09/29/22				
Mary-claire Graham	Project Manager	12.0000	\$160.0000	\$1,920.00
Public meeting prep, gather supplies, set up and host meeting. Break down meeting				
Amy Brook	Sr. Associate	8.7500	\$180.0000	\$1,575.00
Coord'n re: Media Packets, Boards, Signage, etc.; Load up PI materials & equipment; Drive to/attend Public Meeting #2; Pack-up; Drive back to office & unload				
09/30/22				
Mary-claire Graham	Project Manager	4.5000	\$160.0000	\$720.00
Public meeting wrap up. Meeting with TxDOT and engineers. Put materials up, scan supplies				
10/03/22				
Mary-claire Graham	Project Manager	4.5000	\$160.0000	\$720.00
Set up public meeting documentation report. Begin inputting public comments from meeting				
10/04/22				
Mary-claire Graham	Project Manager	5.0000	\$160.0000	\$800.00
Edits to public meeting documentation report				
10/05/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: Social Media advertising				
10/07/22				
Mary-claire Graham	Project Manager	2.5000	\$160.0000	\$400.00
Edits to public meeting CRM				
10/10/22				
Ian McBride	Field Technician	0.7500	\$95.0000	\$71.25
Public Hearing comment transcription				

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
10/11/22				
Ian McBride	Field Technician	1.7500	\$95.0000	\$166.25
Public Hearing comment transcription				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
Begin responding to comments from the public meeting Formatting of the documentation report				
10/13/22				
Mary-claire Graham	Project Manager	2.5000	\$160.0000	\$400.00
Begin responding to comments from the public meeting Formatting of the documentation report				
10/14/22				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
Save views off of the FBC website for the project videos. Respond to comments				
10/20/22				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
Review and organize public meeting comments. View CRM and edit. Begin organizing comment types for engineering responses				
10/24/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Review all comments received; Check for gas station comments				
10/26/22				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
Public comments CRM edits. Documentation edits				
11/09/22				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Public Meeting #2 Photos Exhibit; Coord'n re: Design Change memo				
11/11/22				
Mary-claire Graham	Project Manager	4.0000	\$160.0000	\$640.00
Public meeting documentation- attachment and CRM edits				
11/14/22				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
Respond to CRM comments				
11/17/22				
Mary-claire Graham	Project Manager	2.2500	\$160.0000	\$360.00
Respond to CRM comments and format CRM.				
11/21/22				
Mary-claire Graham	Project Manager	2.5000	\$160.0000	\$400.00
Edits to CRM and public meeting documentation				
11/28/22				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
CRM edits to responses and formatting				

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
12/01/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: PM#2 CRM				
12/02/22				
Mary-claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
CRM edits to responses and formatting				
12/05/22				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
Coordination with Amy and Ben. Edits to the CRM				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: Public Meeting #2 CRM				
12/06/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n & Review of draft PM#2 CRM				
12/07/22				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
CRM edits based on Amy's comments. Coordination with Ben				
Amy Brook	Sr. Associate	2.5000	\$180.0000	\$450.00
Coord'n & Review of draft PM#2 CRM				
12/09/22				
Mary-claire Graham	Project Manager	1.0000	\$160.0000	\$160.00
CRM edits and coordination with Ben.				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: CRM for PM #2				
12/15/22				
Amy Brook	Sr. Associate	1.0000	\$180.0000	\$180.00
Review CRM w/ B,Hart comments; edits				
12/16/22				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
CRM edits based on Ben and Amy's comments				
12/19/22				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
QA/QC Public Hearing CRM				
12/21/22				
Mary-claire Graham	Project Manager	3.5000	\$160.0000	\$560.00
CRM edits based on Ben and Amy's comments				
12/29/22				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
Combine documentation parts. CRM edits				

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
01/03/23				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
CRM edits. Documentation package edits				
01/04/23				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
CRM edits and coordination with Amy. Meeting with Amy and Ben.				
Amy Brook	Sr. Associate	2.5000	\$180.0000	\$450.00
Discuss/review CRM status w/ M-C.Graham; Meeting w/ BBI to finalize draft PM#2 CRM; Arcola Feed Response edits for CRM				
01/05/23				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Arcola Feed Response edits for CRM				
01/06/23				
Mary-claire Graham	Project Manager	0.5000	\$160.0000	\$80.00
Match CRM to most recent TxDOT example				
01/09/23				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
CRM edits and coordination with Amy				
01/11/23				
Mary-claire Graham	Project Manager	2.5000	\$160.0000	\$400.00
Public meeting documentation edits. Coordination with Ben				
01/13/23				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
CRM edits. Coordination with Ben and TxDOT				
Amy Brook	Sr. Associate	1.0000	\$180.0000	\$180.00
Final QA/QC of PM #2 CRM; Call w/ M-C.Graham				
01/17/23				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
CRM edits and coordination with Ben				
01/19/23				
Mary-claire Graham	Project Manager	4.0000	\$160.0000	\$640.00
CRM edits based on Ben's feedback. Crosscheck comment spellings				
01/20/23				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
CRM edits based on Ben's feedback. Crosscheck comment spellings. Submit to TxDOT				
01/24/23				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
Coordination with TxDOT on public meeting documentation and CRM				
01/25/23				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00

Professional Services		Job Title	Billed Hours	Billed Rate	Current Billed
Coordination with Jason on CRM questions. Compile documentation report					
Reimbursable Expenses	Invoice Number	Expense Name	Quantity	Unit Rate	Current Billed
09/08/22					
Fort Bend Herald (CC)	00167726	Advertising			\$302.00
Required Public Notice for Virtual Public Meeting					
09/29/22					
Amy Brook		Mileage	84.0000	\$0.6250	\$52.50
Mileage to/from Public Meeting Site #2 & sign placement/pickup					
Amy Brook		Supplies - Field			\$200.00
Check to Deputy Nick Mendoza for Security Officer/Deputy for Public Meeting, HOU-required. 4-hr minimum @ \$50/hr.					
Amy Brook		Supplies - Field			\$125.00
Check to Victor Rodriguez for Spanish Translation Services for Public Meeting, HOU-required. 2.5 hrs @ \$50/hr.					
Amy Brook		Supplies - Field			\$200.00
Check to Deputy Josh Dale for Security Officer/Deputy for Public Meeting, HOU-required. 4-hr minimum @ \$50/hr.					
10/03/22					
Maria Esther Rodriguez	232	Contract Labor	26.7500	\$125.0000	\$3,343.75
Service Dates: 08/27/22-09/30/22					
10/14/22					
Amegy Bank	BOA_101422	Outside Services			\$1,000.00
Susan Alford-09/23/22-In *voiceover Pass Llc-Video Production Services for Virtual Public Meeting required by TxDOT					
Total For Phase: Task 12					\$32,990.75

PROGRESS REPORT NO. 23
Period Covered: Oct 1, 2022 – Jan 27, 2023

REMARKS: TR = Technical Report

*** NEW WOTUS RULE going into effect in MARCH 2023 – this could potentially change the wetland calls previously made. Will coordinate immediately internally and with TxDOT.

Jason @ HOU indicated we need to update maps in *all* the applicable TRs for the last pond shift. HRRS already reflects the shift, as does the newest Antiquities Permit application.

Task 1: Project Management & ROE

Activities this period:

- Coord'n re: updating TRs, jurisdictional determination (JD), design changes / CIA edits needed, Amendment #2, etc...
- General PM re: next steps / outstanding items at HOU.

Activities anticipated next period:

- General PM; Attend biweekly status meetings; Invoicing/Progress Reports.

Task 2: Environmental Setting & Evaluation

Biological Studies

Activities this period:

- Begin updating bio (species spreadsheet (SAS) to latest TxDOT version).

Activities anticipated next period:

- Anticipating updated SAS needed (original approved 4/14/22).

Waters of the U.S. (WOTUS) Assessment / Surface Water Analysis

Activities this period:

- Review FM 521 AJD comments; Deleting / filing project email correspondence.
- Update wd map & exhibits with revised Pond boundary; Recompile report.

Activities anticipated next period:

- **Evaluate impact of New WOTUS Ruling (project could require a permit).**

Hazardous Materials ISA

Activities this period:

- No activities this service period.

Activities anticipated next period:

- None anticipated (approved). (TASK COMPLETE)

Traffic Noise

Activities this period:

- Misc. coord'n RE: TNM Models; TNTR drafting per TxDOT comments.
- TNM model entry, calculation, and review.
- TNTR finalization and submittal to HOU.
- Coord'n re: Noise analysis approval.

Activities anticipated next period:

- None anticipated (approved 11/28/22). (TASK COMPLETE)

Air Quality Analysis

Activities this period:

- No activities this service period.

Activities anticipated next period:

- **Conformity Form will be filled out by HOU; Assist as requested.**

Archeological Background Study (ABS)

Activities this period:

- No activities this service period.

Activities anticipated next period:

- **SEE TASK 8. (TASK COMPLETE)**

Historic Resources PCR

Activities this period:

- No activities this service period.

Activities anticipated next period:

- **SEE TASK 9. (TASK COMPLETE)**

General Env'l:

- Tech report status coordination – internal and w/ HOU.
- Pond 1b Redesign: Boundary edits; Coord'n re: ISA & other TR updates needed; Draft Design Change Memo

Task 3: USACE & NWP

Activities this period:

- Compare detention pond acreages (Pond 1b)
- Internal AJD coord'n.
- QA/QC draft AJD; Submit to HOU (11/18/22).
- AJD edits per TxDOT comments; resubmit to HOU (12/20/22) (**No permit needed if WD deemed correct by USACE.**)

Activities anticipated next period:

- **NEW WOTUS RULE going into effect in MARCH 2023 – this could potentially change the wetland calls previously made. Will coordinate immediately internally and with TxDOT.**

Task 5: Community Impact Assessment

Activities this period:

- No activities this service period.

Activities anticipated next period:

- None anticipated (approved; notified 7/19/22). (**TASK COMPLETE**)
- **Due to recent design changes (e.g., median breaks, turn-lanes, and U-turns), update the CIA with an Addendum to the TR. Just awaiting a final list/exhibit of those changes from BBI.**

Task 8: Archeological Resources – Intensive Survey

Activities this period:

- QA/QC HES Arch Survey TR; Coord'n re: cemetery.
- Mobilization and conduct site survey for redesigned Pond 1b.

Activities anticipated next period:

- None anticipated ([approved 1/18/23](#)). (TASK COMPLETE)

Task 9: Historic Resources – Research Design & Reconnaissance-Level Survey

Activities this period:

- No activities this service period.

Activities anticipated next period:

- None anticipated. (TASK COMPLETE)

Task 11: Public Meeting (VPM)

Activities this period:

- No activities during this service period (TxDOT approved file on 11/19)

Activities anticipated next period:

- No activities anticipated next service period (TASK COMPLETE).

Task 12: Public Hearing ([Public Meeting #2 \(PM #2\)](#))

Activities this period:

- Internal, team & HOU coord'n and edits to public meeting documents (throughout month).
- Coord'n re: adjacent landowner and postcard mail outs and edits to postcard and flyer).
- Dress Rehearsal (9/15/22).
- PPTs: Review edits needed to Spanish presentation recording; Listen to English recording for edits.
- Coordination with clients and Printer (CopyGuy) and # of copies, etc.
- Final document edits and approval. Send to Printer.
- Public meet prep; Gather materials, print copies, review prints and fix documents.
- Gather supplies, set up and host meeting. Break down meeting.
- Put materials up, scan comments, sign-ins, etc.
- Public meeting wrap-up; Meeting with TxDOT and engineers.
- Public meeting documentation report; Inputting/transcribing public comments; Review comments.
- Coord'n re: Social Media advertising; Save views from FBC website for the project videos.
- Public meeting CRM (response matrix).
- Organize comment types for engineering response input; Coord'n w/ BBI re: responses.
- Public Meeting #2 Photos Exhibit; Coord'n re: Design Change memo.
- Arcola Feed Response edits for CRM.
- Match CRM to most recent TxDOT example.
- Final QA/QC of PM #2 CRM; Submit to HOU (1/20/23).
- Coordination with Jason on CRM questions. Compile documentation report.

Activities anticipated next period:

- Address any comments from HOU on the Summary Report / CRM; QA/QC; Resubmit.

Potential Additional Tasks – No activities on these tasks:

Task 4: Notice & Opportunity to Comment (NOC) - *Not necessary – Held 2nd public meeting Sept. 2022.*

Task 6: Traffic Noise Workshops – *Likely NOT necessary; no walls reasonable & feasible.*

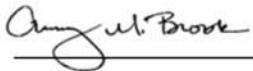
Task 7: Indirect & Cumulative Impacts (ICI) Analysis - *ICI analysis NOT required for CEs. Utilized this budget to cover overages in the Public Meeting #1 budget (VPMs cost more than typical in-person public meetings; then TxDOT added the In-Person Option).*

Task 10: Historic Resources – Intensive Level Survey – *Task Not Needed (see Task 9)*

Outstanding issues:

- *Supplemental budget could be required if an NWP is needed. The NWP budget was shifted over to public involvement when the requirement for Public Meeting #2 was set.*
- *Amy needs to update the CIA with an Addendum to the TR, to address latest design changes (e.g., median break, turn-lane, and U-turn changes). Just awaiting a final list/exhibit of those changes from BBI.*

Prepared By: _____



Date: 02/09/23