

[Print This Page](#)**Agency Name:** Fort Bend County**Grant/App:** 1344726 **Start Date:** 9/1/2023 **End Date:** 8/31/2024**Project Title:** Violence Against Women Prosecutor and Investigator**Status:** Application Pending Submission**Eligibility Information****Your organization's Texas Payee/Taxpayer ID Number:**

17460019692080

Application Eligibility Certify:

Created on:12/14/2022 2:55:27 PM By:Chad Bridges

Profile Information**Applicant Agency Name:** Fort Bend County**Project Title:** Violence Against Women Prosecutor and Investigator**Division or Unit to Administer the Project:** Fort Bend County District Attorney's Office**Address Line 1:** 301 Jackson**Address Line 2:****City/State/Zip:** Richmond Texas 77469-3108**Start Date:** 9/1/2023**End Date:** 8/31/2024**Regional Council of Governments(COG) within the Project's Impact Area:** Houston-Galveston Area Council**Headquarter County:** Fort Bend**Counties within Project's Impact Area:** Fort Bend**Grant Officials:****Authorized Official****Name:** KP George**Email:** county.judge@fortbendcountytexas.gov**Address 1:** 301 Jackson Street**Address 1:** Office of the County Judge**City:** Richmond, Texas 77469**Phone:** 281-341-8608 Other Phone: 281-633-7769**Fax:** 832-471-1858**Title:** The Honorable**Salutation:** Judge**Position:** County Judge**Financial Official****Name:** Robert Sturdivant**Email:** Accounting@fortbendcountytexas.gov**Address 1:** 309 S. 4th Street, Suite 533**Address 1:****City:** Richmond, Texas 77469**Phone:** 281-341-3760 Other Phone: 281-341-3769**Fax:** 281-341-3774**Title:** Mr.**Salutation:** Mr.**Position:** County Auditor**Project Director****Name:** Wesley Wittig**Email:** Wesley.Wittig@fortbendcountytexas.gov**Address 1:** 301 Jackson ST**Address 1:** Rm. 101**City:** Richmond, Texas 77469**Phone:** 281-341-4431 Other Phone: 281-642-0605**Fax:****Title:** Mr.**Salutation:** Mr.**Position:** Executive Assistant District Attorney**Grant Writer****Name:** Terri Stuart**Email:** terri.stuart2@fortbendcountytexas.gov**Address 1:** 1422 Eugene Heimann Circle**Address 1:****City:** Richmond, Texas 77469

Phone: 281-341-4455 Other Phone: 832-243-2593

Fax:

Title: Ms.

Salutation: Ms.

Position: Grants Coordinator

Grant Vendor Information

Organization Type: County

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460019692080

Unique Entity Identifier (UEI): MJG8N8EPN2L3

Narrative Information

Introduction

The purpose of this funding is to solicit applications for projects that promote a coordinated, multi-disciplinary approach to improve the justice system's response to violent crimes against women, including domestic violence, sexual assault, dating violence, and stalking.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

Program-Specific Questions

Culturally Competent Victim Restoration

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

Fort Bend County is recognized as one of the most diverse communities in the country. In order to provide culturally competent victim services, our Victim Witness Assistance Division attends training on cultural knowledge and sensitivity. That knowledge and sensitivity is incorporated into the services provided to victims of all backgrounds and cultures in our community. Being aware of a victim's specific cultural needs allows for more effective and efficient victim assistance. We provide equal services to all cultural groups within our community. Bilingual office staff handle our protective order intake. Whenever possible, we provide relevant resource materials in English and Spanish, as well as resource materials for groups that we partner with (such as Daya) who focus on culturally specific issues in the domestic violence sphere. We provide translators in all languages, free of charge, in protective order cases and for criminal cases. We have staff members in our office from many cultural backgrounds that speak many languages who also assist victims. We also provide information and resources from organizations and agencies that work with the specific needs of each cultural group. We recognize that each victim is different with different needs, feelings, ideas, and barriers. We understand that victims may be more willing to cooperate and receive services if their individual needs are addressed and met. In addition, the staff of the Fort Bend County DA's Office is representative of our county's residents in regard to race and ethnicity. Because of our staff's diversity, we have employees who share the culture and many of the languages spoken by our victims and they are always ready to assist with insight, outreach and translation where needed. Any further translation required for victims will be provided free of charge. Finally, our office and the county have made training on diversity and the recognition of bias a priority for all employees.

Culturally Specific and Underserved Populations

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g))).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

☐ Yes

☒ No

If you answered **'YES'** above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter **'N/A'**.

N/A

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Grant Eligibility Regarding Compelling Victim Testimony:

In accordance with 34 USC § 10454, in order for a prosecutor's office to be eligible to receive grant funds under this subchapter, the head of the office shall certify to the State receiving the grant funding that the office will, during the 3-year period beginning on the date on which the grant is awarded, engage in planning, developing and implementing—

- (1) training developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;
- (2) policies that support a victim-centered approach, informed by such training; and
- (3) a protocol outlining alternative practices and procedures for material witness petitions and bench warrants, consistent with best practices, that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

Confidentiality and Privacy

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

Offender Firearm Prohibition

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

Criminal Charges

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history.

which a disposition has been subsequently reported and entered into the computerized criminal history system.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and enforcement information in order to conceal, harbor or shield from detection fugitives from justice or aliens in the United States or Texas. Federal officers be considered eligible for funding. Applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis. Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and](#)

[Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This form is required for each application submitted to PSO and is active until August 31, 2024 or the end of the fiscal year. If the form is later

Legal Assistance for Victims (LAV) Certification

sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for the applicant certifies that it meets the following federal statutory requirements in regards to the provision of legal advocacy. (1) Any person providing legal assistance through a program funded under this VAWA Program website for more information or to set up an account to begin participating

(a) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault or stalking in the targeted population; or

Immigration Legal Services

PSO partners funding an entity or person that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

(2) Any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, state, territorial, and local law enforcement officials.

(3) Any person or organization providing legal assistance through a program funded under this Program has informed and will continue to inform state, local, or tribal domestic violence, dating violence or sexual assault

No Charge

programs and coalitions, as well as appropriate State and local law enforcement officials of their work. (4) The grantee's organizational policies do not require mediation or counseling involving offenders and victims prohibited from billing crime victims compensation, private insurance, Medicaid, or Medicare for services physically together in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is provided using VAWA funds.

Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Yvette R. Maldonado, Risk Management

Enter the Address for the Civil Rights Liaison:

301 Jackson St Richmond, TX 77469-3108 yvette.maldonado@fbctx.gov

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

281-341-8630

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

According to US Census data in 2021, Fort Bend County was one of the top ten counties with the largest gains in population nationwide. Due to rapid population growth in Fort Bend County in recent years (current population 822,779 - U.S. Census Bureau, 2020), expansion of law enforcement agencies and the judicial system has been necessary to maintain a safe environment for our citizens. The project supports the Family Violence Division of the Fort Bend County District Attorney's Office. The growing population of Fort Bend County has continued the need for extra assistance in the specialized prosecution of domestic violence cases. The grant also allows for more training to be done for law enforcement, other prosecutors in the unit, and for volunteers at the Fort Bend Women's Center, which is the primary local provider of emergency shelter for victims of domestic violence in Fort Bend County. The program's overall target is to decrease violence against women by holding domestic violence abusers accountable in the court system. We believe that having a well trained group of seasoned prosecutors and District Attorney Investigators who utilize an evidence based prosecution method is the best way to ensure just outcomes that enhance victim safety.

Problem Statement :

This grant targets the issue of domestic violence in Fort Bend County with designated funds to support the Family Violence Division, an existing specialized prosecution unit of the Fort Bend County District Attorney's Office. Fort Bend County is one of the fastest growing counties in the United States with a population is over 820,000 and continues to grow at a rapid pace. As the population of Fort Bend County has increased, the number of domestic violence cases referred has also grown. The general increase in caseload over the years can be tracked through data provided through PPRI reports from prior cycles of this continuation grant in addition to more recent requirements for reports to be submitted directly to the Criminal Justice Division of the Office of the Governor. The number of court settings has also increased proportionately. In addition, the need to provide supplemental training and support for law enforcement, victim advocates, and other less senior members of the Family Violence Division continues to be a priority for the Fort Bend County District Attorney's office. During the pandemic we have had a surge in domestic violence case referrals and filings. This is not unique to Fort Bend County, but it has further stretched the Family Violence Division's capabilities. Once the pandemic is over and things go back to what is going to be normal, the backlog of cases will be daunting. It already is. Fort Bend County would typically have one or two domestic violence homicides per year. We have well over a dozen during the past two years.

Supporting Data :

As a continuation project, the unit's caseload has shown a continued general increase in both the number of cases referred for prosecution and cases actually litigated. During the pandemic, there has been a surge of case referrals from law enforcement. For the nine month period from April 2020, through November, 2020, the Family Violence Division of the Fort Bend County DA's Office received over 1800 case referrals from law enforcement. Family violence cases rose 25% from February to March 2020 and 50% from March 2019 to March 2020, largely due to the Covid-19 pandemic precautions (Fort Bend County District Attorney's Office). In the 2021 fiscal year, the Fort Bend County District Attorney Family Violence Division received more than 2,500 case referrals for domestic violence related cases. The 2021 Crime in Texas Report reported a total of 4,291 family violence incidents in Fort Bend County. This is a 13.5% increase from 3,780 family violence incidents reported pre-pandemic in 2019 (Texas DPS). Every single case must be reviewed by a prosecutor, and in 2021 over 1,200 of those cases charges were filed. For Calendar year 2021, the Fort Bend County DA's office disposed of over 790 cases. However, many of those were old no arrest cases. The number of case referrals from law enforcement has started moving down towards pre-pandemic numbers. However, it is important to note that these numbers will most likely continue to show an increase in the number of referrals and charges filed year over year in proportion to the population growth in Fort Bend County.

Project Approach & Activities:

The program's overall target is to decrease violence against women by holding domestic violence abusers accountable in the court system. We believe that the best way to ensure just outcomes which enhance victim safety is to maintain a well trained group of seasoned prosecutors and District Attorney Investigators who employ an evidence-based prosecution method. The Family Violence Division is responsible for reviewing all domestic violence cases referred to the District Attorney's Office for prosecution. We must review each case and decide whether or not to prosecute. Of those cases filed, our prosecutors must attend numerous court dockets and hearings and occasionally have a full jury trial on the matter. This includes communication with and preparation of victims for the court process. In addition, our division reviews applications for protective orders, represents applicants in court and often have full hearings on the protective order application. During the pandemic, we utilized technology such as Webex and Zoom to continue with cases. We have tried multiple felonies including murders and a capital murder. Our protective order docket was almost entirely done by Zoom and ran at almost regular capacity during the prior year.

Capacity & Capabilities:

The DA's Office represents the State of Texas in state criminal prosecutions for crimes that occur in Fort Bend County. We have 156 employees consisting of 78 attorneys, 21 investigators, and 58 support staff. The Family Violence Division consists of eight assistant district attorneys, three investigators, three full time protective order clerks and a chief prosecutor. Having dedicated investigators as well as a senior and more seasoned prosecutor assists the division in having more successful prosecution of domestic violence cases as well as success in seeking protective orders for victims. The Chief prosecutor is a faculty member of the University of Houston School of Law's Blakely Advocacy Institute and has been a licensed attorney for over 25 years with a passion for teaching both police officers and new attorneys.

Performance Management :

A primary project goal is to successfully prosecute domestic violence offenders and procure protective orders against domestic violence offenders in Fort Bend County. By successfully prosecuting criminal cases and protective orders, we increase victim safety by keeping the abuser away through either a no contact condition of probation or protective order, no contact with a victim via jail or prison time, or by providing counseling to abusers as a condition of either probation or a protective order. Success can be measured by disposition data. For us, success means justice. Sometimes justice is a conviction and jail time, sometimes justice is probation, and sometimes justice is a dismissal. Justice is a difficult thing to measure in numbers but success can be determined by having a high number of case dispositions so that we know we are keeping the system moving (this has been much more difficult during the pandemic). While the project's goal is to reduce the occurrence of domestic violence and properly punish and rehabilitate offenders, the objective is to increase the disposition of cases, reduce the number of cases dismissed and enhance the safety and trust of domestic violence victims. The success of the project can be measured by determining the number of cases disposed and the number of cases dismissed in addition to determining the number of cases reviewed for charges and the number of cases filed.

Target Group :

The Family Violence Division of the Fort Bend County District Attorney's Office is responsible for prosecuting domestic violence offenders and litigating protective orders in Fort Bend County, Texas, for victims of domestic violence who are primarily adults. The population that the project supports is domestic violence victims throughout Fort Bend County. These victims are primarily adult women. Fort Bend County currently has an estimated population of over 820,000. Approximately 590,000 of those individuals are adults ages 18 and older with over 50% being women. This means at any given time, there are an estimated 300,000 adult women living in Fort Bend County. Recent demographic data reflects the diversity of residents in Fort Bend County with approximately 30.2% being Caucasian, 25.5% being Hispanic/Latino, 21.9% being African American, and 21.6% being Asian. Some statistics show that 1 in 4 women will be victims of

violence by an intimate partner in their lifetimes - this means that on any given day, our targeted group could be over 70,000 women. This target group faces immeasurable challenges ranging from fear, shame, guilt, financial stress, distrust in authority and lowered self-esteem, to name just a few barriers.

Evidence-Based Practices:

Prosecutors managing domestic violence cases face the constant challenge of supporting victims who are unable or unwilling to cooperate with prosecution. This occurs for a variety of reasons, and manifests in the victim seeking dismissal of charges, lying to prosecutors or police, recanting statements about the abuse, refusing to talk about the abuse, perjuring themselves in court to protect the abuser, or refusing to come to court altogether. (See "Explaining Counter-intuitive Behavior in Domestic Violence and Sexual Assault Cases," The Voice Volume 1, Issue 4, National Center for the Prosecution of Violence Against Women, 2006.) Evidence-based prosecution can be used to prosecute individuals in domestic violence cases by either avoiding placing pressure on the victim to cooperate or when such pressure is applied but ineffective. Evidence-based prosecution focuses on the successful prosecution of domestic violence cases through evidentiary strategies that do not rely on victim testimony. The tools of evidence-based prosecution include, among other things, the use of excited utterances, photographs, medical reports, and witness testimony. (See "Evidence-Based Prosecution of Intimate Partner Violence in the Post-Crawford Era: A Single-City Study of the Factors Leading to Prosecution", Crime & Delinquency, 2012) The benefits of evidence-based prosecution include a higher number of convictions of domestic abusers and keeping victims safer by placing less emphasis on their role in prosecution. Both of these actions hopefully result in a drop in domestic violence homicides. For evidence-based prosecution to truly work, it requires dedicated, well-trained, and experienced prosecutors as well as cooperation, training and awareness from other members of the community victims response team, including police officers. Several studies seem to indicate that the approach and determination of prosecutors, rather than the availability of victims accounts for varying rates of prosecution. (See "Evidence Based Prosecution: An Effective Tool in Adjudicating DV," Verve Volume 2, Number 2, Domestic Violence Crisis Center, 2012.)

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Violence Against Women Justice and Training Program

In the space below, briefly explain how your project will address one or more of the state priority areas listed below:

- a) Law Enforcement
 - Victim-Centered/Trauma-Informed Training
 - Regional Sexual Assault Response Teams: Law Enforcement participation
 - Specialized Investigators/Units
 - Coordination between Law Enforcement and Victim Service Providers
- b) Prosecution
 - Victim-Centered/Trauma-Informed Training
 - Regional Sexual Assault Response Teams: Prosecution participation
 - Specialized Prosecutors/Units
- c) Victim Services
 - Trauma-Informed, Professional Mental Health Therapy and Counseling
 - Address Rural Needs
 - Transportation and Emergency Housing
 - Implementation of Telehealth/Tele-Advocacy Technology
 - Language access plans
 - Victim-Centered/Trauma-Informed Training
- d) Courts
 - Legal Advocacy (protective order assistance, legal rights & options, court accompaniment, etc.)
 - Access to Court Hearings

This grant support the Family Violence Division of the Fort Bend County DA's Office. The Family Violence division is a specialized unit of prosecution that prosecutes domestic violence cases and protective orders. The unit also provides training to local law enforcement officers on best practices for handling domestic violence cases.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Prosecution	85.00	Prosecution of law enforcement case referrals of domestic violence offenses. Vertical prosecution of domestic violence case referrals from all Fort Bend County law enforcement agencies. We handle all Class "B" and above DV offenses from the charging decision through appeal. This runs the gamut from capital murder down to any jailable offense fitting the definition of domestic violence and any other related cases. And during the pandemic, even Class "C" offensive touching assaults can be elevated to a jailable offense under the ongoing Governor's disaster declaration.
Protective Order Assistance	12.00	Prosecution of protective order applications for victims of domestic violence, sexual assault, trafficking and stalking. Prosecution of Chapter 85 Texas Family Code Protective Orders and Article 7B Protective Orders free of charge to applicants. We provide interpreters at no charge to the applicant as well.
Training	3.00	Multidisciplinary training on domestic violence topics. Through our coordinated community response team (CVRT) we teach at a yearly Crimes Against Persons Conference that focuses on intrapersonal violence. We do quarterly OAG SATP training for Fort Bend Women's Center volunteers and we provide roll call training to local agencies on an as needed basis on domestic violence topics. In the past, prosecutors in the division have presented topics for our in-house training program and TDCAA.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of criminal justice professionals trained.	100
Number of final protective orders granted / obtained.	50
Number of final protective orders requested.	75
Number of non-criminal justice professionals trained.	50
Number of sexual assault, domestic violence and / or stalking cases filed.	850
Number of sexual assault, domestic violence, and / or stalking cases referred.	1900
Number of temporary protective orders granted / obtained.	75
Number of temporary protective orders requested.	75
Number of training events provided.	5
Number of victims / survivors seeking services who were served.	75

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of cases resulting in conviction or deferred adjudication.	500
Number of charges dismissed or acquitted.	500

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE**TARGET LEVEL****Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☐ Yes
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

N/A

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2023

Enter the End Date [mm/dd/yyyy]:

9/30/2024

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

176221704

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

7657625

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

3/31/2022

Equal Employment Opportunity Plan**Compliance**

The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- has less than 50 employees;
- is a non-profit organization;
- is a medical institution;
- is an Indian tribe;
- is an educational institution, or
- is receiving a single award of less than \$25,000.

Requirements

- The applicant agency is exempt from the requirement to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP Certification information the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

Type II Entity

Defined as an applicant that meets the following criteria:

- has 50 or more employees, and
- is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must submit EEOP information to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Nicole Ledet, Director - Human Resources 301 Jackson St Richmond, TX 77469-3108 281-341-8631 nicole.ledet@fbctx.gov

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP information to the Office for Civil Rights (OCR).

Certification

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- ☐ Type I Entity
☒ Type II Entity
☐ Type III Entity

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

N/A

FFATA Certification**Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- ☐ Yes
☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- ☐ Yes
☒ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Victim Services Information

Agency Type

Implementing Agency Type - Government

Which designation best describes your agency

- Prosecutor

Purpose of Award

- Continue an OOG-funded victim project funded in a previous year

Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime Enter whole percentages only	Funds Dedicated to Crime Current Award x Percent Entered
Child Physical Abuse	0	\$0.00
Child Sexual Abuse	0	\$0.00
Domestic and Family Violence	100	\$182,607.00
Child Sexual Assault	0	\$0.00
Adult Sexual Assault	0	\$0.00
DUI/DWI Crashes	0	\$0.00
DUI/DWI Crashes	0	\$0.00
Assault	0	\$0.00
Adults Molested As Children	0	\$0.00
Elder Abuse	0	\$0.00
Robbery	0	\$0.00
Survivors of Homicide	0	\$0.00
Adult Human Trafficking	0	\$0.00
Child Human Trafficking	0	\$0.00
Other Violent Crimes	0	\$0.00
Description:		
Other Non-Violent Crimes	0	\$0.00
Description:		
SUM of %'s Sum of % MUST = 100%	100	SUM of Funds Sum of Funds MUST = OOG Current Budget
		\$182,607.00

Use of Funds

Does this project provide DIRECT SERVICES to victims:

- ☒ Yes
☐ No

Information and Referral

Personal Advocacy/Accompaniment

Emotional Support or Safety Services

Shelter/Housing Services

Criminal/Civil Justice System Assistance

- Civil legal assistance in obtaining protection or restraining order

Assistance in Filing Compensation Claims

All VOCA-funded direct service projects MUST assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

Types of Victimization

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that is not associated with any of the types provided in the list. Check all that apply:

Types of Victimization

- Domestic and/or family violence
- Stalking/harassment
- Teen dating victimization

Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

OOG Current Budget:
\$182,607.00

Other State Funds:
\$0.00

Other Local Funds:
\$0.00

Other Federal Funds:
\$0.00

Other Non-Federal Funds:
\$0.00

Total Victimization Program Budget:
\$182,607.00

Total number of paid staff for all grantee victimization program and/or services:
COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:
3

Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:
Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:
6240

Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:
COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:
0

Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:
Total COUNT of hours to work by all volunteers supporting the work of the award, including match

Total hours to work by all volunteers:
0

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application
Enter the Year in which the Corporation was Founded: 0
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900
Enter the Employer Identification Number Assigned by the IRS: 0
Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:
Enter the Employer Identification Number Assigned by the IRS:
Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.
Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:
☐ Yes
☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:
☐ Yes
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:
☐ Yes
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- ☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
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Personnel	Prosecutor	This grant supports the Family Violence Division of the Fort Bend County DA's Office. It funds a highly experienced and specially trained prosecutor who handles felony domestic violence cases. \$209,927.00 is the total salary amount including fringe benefits. \$155,458.91 is salary and \$54,468.09 is fringe. This prosecutor supervises and teaches the other attorneys in the division that prosecute family violence crimes and protective order applications. The prosecutor's full name is Sunni Mitchell.	\$72,625.00	\$137,302.00	\$0.00	\$0.00	\$209,927.00	100
Personnel	Certified Peace Officer - All Others	One DA Investigator that supports the Family Violence Division of the Fort Bend County DA's Office. \$114,882.00 is the total salary amount including fringe benefits. \$79,129.98 of this amount is salary and \$35,752.02 is fringe benefits. The Investigator locates and serves protective order respondents and witnesses, prepares exhibits for court, works with local law enforcement, and handles additional investigation requests from the prosecutors in the Family Violence Division. The Investigator's name is Yolanda Jones Wood.	\$43,500.00	\$71,362.00	\$0.00	\$0.00	\$114,862.00	100
Personnel	Certified Peace Officer - All Others	One DA Investigator that supports the Family Violence Division of the Fort Bend County DA's Office. \$121,462.00 is the total salary amount including fringe benefits. \$86,823.22 of this amount is salary and \$37,644.78 is fringe benefits. The Investigator locates and serves protective order respondents and witnesses, prepares exhibits for court, works with local law enforcement, and handles additional investigation requests from the prosecutors in the Family Violence Division. The Investigator's full name is Mitch Davila.	\$66,482.00	\$57,980.00	\$0.00	\$0.00	\$124,462.00	100
Travel and Training	In-State Registration Fees, Training, and/or Travel	For Texas training and travel for CLE approved/TCOLE approved and/or TDCAA events for investigators and prosecutors handling domestic violence cases and protective orders in support of the FBCDA Family Violence Division. Per diem is different for individual cities. All lodging must be approved by the District Attorney and is typically the same location (hotel) as the actual seminar. These funds will cover expenses related to travel, lodging and fees paid to attend the training or seminar. We have uploaded an email from Megan Baak from the Conference on Crimes Against Women that lists a hotel (government)	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0

		rate of \$154.00 per day, an estimated registration fee of \$595 per attendee (we typically get group discount that takes it to about \$550). For travel, we typically take our investigators' county vehicles, and per diem for meals is a maximum of \$36.00 per day (we have uploaded Fort Bend County's travel reimbursement policy). This budget takes care of nine prosecutors and three investigators.						
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
Fort Bend County General Fund	Cash Match	\$281,644.00

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$281,644.00	\$281,644.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$182,607.00	\$266,644.00	\$0.00	\$0.00	\$449,251.00
Travel and Training	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$182,607.00	\$281,644.00	\$0.00	\$0.00	\$464,251.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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